

REGULAR Meeting of the Board of Trustees
December 19, 2017 – 5:30 p.m.
Novato Education Center - 1015 Seventh Street, Novato, CA 94945
Revised

Attendance Taken at 5:30 PM:

Present:

Ms. Maria Aguila
Mrs. Debbie Butler
Mr. Thomas Cooper
Mr. Derek Knell
Mr. Gregory Mack
Mr. Ross Millerick
Mrs. Shelly Scott

1. CALL TO ORDER AND ROLL CALL - 5:30 p.m.

President Butler called the Board meeting to order at 5:30 p.m.

2. CLOSED SESSION AGENDA

3. CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 5:32 p.m.

3.a. ANNOUNCEMENT: Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed. Individuals may address the Board on these items of the agenda.

3.b. With respect to every item of business to be discussed in closed session pursuant to Ed Code §48918 (c): Student Expulsion Case # 60416; Request for Readmission

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA - 5:30 p.m.

None

5. CALL TO ORDER AND ROLL CALL - 6:00 p.m.

President Butler called the Board meeting to order at 6:00 p.m.

5.a. Pledge of Allegiance

6. ANNOUNCEMENT OF REPORTABLE ACTION/CLOSED SESSION - 6:03 p.m.

6.a. Board Action in closed session must be reported in open session

Vice-President/Clerk Scott reported on action taken in closed session:

- With respect to every item of business to be discussed in closed session pursuant to Ed Code §48918 (c): Student Expulsion Case # 60416; Request for Readmission

Motion Passed: A motion to readmit Student # 60416 to the Novato Unified School

Minutes of December 19, 2017

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District as of January 8, 2018 passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.

Absent	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

7. APPROVAL OF AGENDA - 6:04 p.m.

7.a. Approval of Agenda

Motion Passed: A motion to approve the Agenda passed by a vote of 7-0. Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

8. PUBLIC COMMENT ON CONSENT AGENDA - 6:05 p.m.

None

8.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

9. APPROVAL OF CONSENT AGENDA - 6:10 p.m.

9.a. All Consent items approved by a single action

President Butler requested Consent Agenda item "18.g" - *Review and Approve New Business and Operations Related Board Policies and Administrative Regulations (3)* be pulled for discussion. President Butler also stated that staff requested Consent Agenda item "18.m" - *Approval to Award Contract to F & G Design and Drafting Services for Inspection Services for the Re-Roof Project at San Ramon Elementary School* be pulled to be approved at a future January Board meeting, and at the Board table was an Addendum to the Personal Action which included the hiring of a new Instructional Technology Director, and the Addendum would need approval.

Motion Passed: A motion to approve the Consent Agenda, except for item "18.g" - *Review and Approve New Business and Operations Related Board Policies and Administrative Regulations (3)*, and item "18.m"- *Approval to Award Contract to F & G Design and Drafting Services for Inspection Services for the Re-Roof Project at San Ramon Elementary School*, and to also approve the Addendum to the Personal Action, passed

by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

10. BOARD STUDY SESSION - 6:15 p.m.

10.a. Measure G Bond Budget and Project Process Update - 6:15 p.m.

Yancy Hawkins, Assistant Superintendent - Business & Operations, shared a PowerPoint presentation on an update of the Measure G Bond overall project budget and discussed a process to manage existing and potential new Measure G Bond projects which included:

- Bond Budget
 - Cost Impacts
 - Current Projects
- Bond Project Process
 - Facilities Master Plan
 - Bond Implementation Committee Process
 - Reviewed Recommended Process

Trustees suggested "Frequently Asked Questions" (FAQ) be created and posted on the NUSD's bond related webpages, and to have all bond related information in Spanish.

11. DISCUSSION/ACTION - 6:45 p.m.

11.a. Approval of Measure G Bond Project Process - 6:45 p.m.

Yancy Hawkins, Assistant Superintendent - Business & Operations, reported on the Measure G Bond Project Process to manage existing and potential new Measure G Bond projects. To provide a standardized process to manage existing approved projects and how to address newly identified needs, staff recommended the following 4-step Project Planning Process:

1. Execute approved projects and stay within existing scope of work;
2. No changes to the current approved project list;
3. Update the FMP in 2019/20
 - a. Update cost info
 - b. Validate existing projects
 - c. Evaluate any new needs (potential projects)
4. Use BIC to prioritize next group of projects ~\$100 million

Public Comment:

One (1) community member commented on outside funding for a JROTC facility on the Novato High School campus, and five (5) Novato High School parents commented on the baseball field.

Yancy Hawkins, Assistant Superintendent, Business & Operations, announced there will be a discussion about the conditions of the fields at Novato High and San Marin High Schools at the January 16, 2018 Board Meeting.

Motion Passed: A motion to approve the Measure G Bond Project Process passed by a vote of 4-3. Passed with a motion by Ms. Maria Aguila and a second by Mr. Ross Millerick.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
No Mr. Derek Knell
No Mr. Gregory Mack
Yes Mr. Ross Millerick
No Mrs. Shelly Scott

12. STUDENT PRESENTATION - 7:30 p.m.

President Butler called for a five minute recess at 7:50 p.m. so the Novato High School/Marin School of the Arts student could set up for their presentation.

The meeting was called to order at 7:55 p.m.

Superintendent Hogeboom recognized the San Marin Girls Volleyball Team instead of recognizing them later in the evening because of final exams. Seventeen (17) team members were recognized for being a member of the NorCal Champion San Marin Girls Volleyball Team who went to the Girls Volleyball CIF Division V State Championships, making San Marin High School history. Coach Mike Mann also honored them for not only being outstanding student athletes, but also for their scholastic achievements.

12.a. Novato High School/Marin School of the Arts

Christy Stoker, Assistant Principal, Novato High School introduced Matt Verplaetse, MSA teacher, who introduced an oboe trio from the one of the Chamber Music groups, who performed two classical music selections. He also introduced three (3) students who sang "Sing for Your Supper" from the fall musical, "The Boys from Syracuse."

13. PRESENTATION - 7:45 p.m.

13.a. School Fuel

Susan Mathews, Executive Director, School Fuel, introduced three (3) Board Members, Kathryn Hansen, President, Ricardo Avalos and Shelly Vasquez, who reported on the resolution granting funding of \$279,962 for NUSD programs, fundraising activities, a new and improved website, a new mailer to support School Fuel, and also the goal of extending the grant programs to the elementary schools.

The Trustees expressed their appreciation for School Fuel and its commitment to the community, parents, and students.

14. ANNOUNCEMENTS: BOARD, SUPERINTENDENT AND STUDENT BOARD MEMBERS - 7:55 p.m.

14.a. Questions, Comments, Announcements and Committee Reports: Board, Superintendent and Student Board Members

STUDENT BOARD MEMBERS:

Student Board Members were not present because of finals week.

TRUSTEE ANNOUNCEMENTS:

- On Monday, December 18, School Fuel Board Meeting, and Trustee Knell encouraged all Board members to donate to School Fuel.
- 2018 Marin County Joint Legislative Action Seminar on January 17, 2018 (Wednesday) in Sacramento. Trustee Knell reported that the focus is on increasing the base funding rate to the LCAP, pension rates, aid to the construction bond office, and more transparency in charter school finance and operations.
- Trustee Aguila attended the Golden Bell Committee meeting that is working on the Golden Bell event to be held in May.
- Trustee Mack attended the Technology Advisory Committee meeting on Monday, December 18, with discussions on real time monitoring student pilot, the New Learning Management and Data System, and how to integrate it with Aeries Student Information System (SIS).
- NUSD Budget Presentation for Parents and Community on December 12 at 6:30 p.m. at Novato High School.
- President Butler attended the Budget Advisory Committee on December 13 at 6:00 p.m. at the District Office, with discussions on budget solutions which will be discussed at a January Board meeting.
- Leadership Novato Education Day on December 13 at the Marinovation Learning Center.

SUPERINTENDENT ANNOUNCEMENTS:

- Superintendent Hogeboom and Yancy Hawkins, Assistant Superintendent, Business and Operations were facilitators at the Leadership Novato Education Day with a focus on project based learning.
- Tim Rocco, the new IT Director, will start on February 1.
- Novato High School and Drake High School each lost a senior this past week, and on Thursday, December 21, at 6:00 p.m., there will be a Parent/Community Information Night "Helping Teens Cope with Loss and Grief: Responding to Suicide" at the Marin County Office of Education. Spanish translation will be available.
- Lynwood Dual Immersion Program Community Information Nights on December 4 and December 7, one information night was in English, and the other was in Spanish with only three families opting out of the program.

15. NON-AGENDA PUBLIC COMMENT - 8:05 p.m.

15.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

None

16. STAFF REPORTS - 8:10 p.m.

16.a. Teacher Retention Data -8:10 p.m.

Kris Cosca, Assistant Superintendent - Human Resources, shared a PowerPoint presentation on teacher retention data that is tracked annually. He reviewed teacher retention data from 2013-2017 and discuss efforts to increase teacher retention. The District's teacher attrition rate, including retirements and resignations, has fluctuated between 8-13% over the past five years. Resignations have ranged from 6-10% for an average of 8%. The 2017 teacher retirement/resignation data was slightly above the 5-year average of 10.5%. The District's 2017 teacher resignation rate was also slightly above the 5-year average.

Next steps for NUSD:

- Understanding past employees perspectives matters
- Understanding current employees perspectives matters more
- Supporting current teachers
- Continuing to look into tools to better understand employees perspectives

Trustees requested more detailed information which would include:

- Separate out high school from elementary
- Types of teachers leaving, for example, secondary math teachers
- Percentage of resignations in comparison to Marin County

Public Comment:

A Novato Federation Teachers Union representative commented on reasons why teachers are leaving NUSD.

16.b. YouthTruth Survey Update - 8:25 p.m.

Leslie Benjamin, Director, Communications & Community Engagement, shared a PowerPoint presentation on the YouthTruth Survey that will be administered to students, parents/guardians and staff in January 2018. The Marin Community Foundation is a member of the YouthTruth Initiative in the Bay Area and is funding the administration of this survey to NUSD's eight elementary schools for two years. In addition, the Haas Foundation is also funding the survey for our middle and high schools for two years. The survey will be administered to students in grades 3-5 and 6-12, families and staff from January 22 - February 2, 2018. In addition, YouthTruth also provides survey analytics allowing NUSD to go deeper into the results to truly understand them and their implications. The results will also be compared to those in the state and nation.

The timeline included:

- Oct/Nov 2017: NUSD Staff worked with YouthTruth staff to customize survey to match previous LCAP surveys
- Dec 2017: Finalized customization and reviewed timeline
- Jan 2018: Kickoff meeting with principals and YouthTruth
- Feb 2018: Initial review of results
- March 2018: Review results with principals

The survey will be available in Spanish.

16.c. District Identity Mission, Vision, Values, Motto, and Logo Update - 8:40 p.m.

Leslie Benjamin, Director, Communications & Community Engagement, shared a PowerPoint presentation about the implementation of the new mission, vision, values, motto and logo for the Novato Unified School District. The timeline included:

December 11, 2017

- NUSD website – copy of entire website to 'staging' area to work on new colors, etc.

December 22, 2017 (Will occur by this date)

- Brand Guidelines and Images provided schools District Office staff
- Letterhead and business card templates to District Office staff
- New PowerPoint Presentation template
- Envelope, cover sheet & other templates

January 5, 2018 (Will occur by this date)

- NUSD Website goes 'live' with new colors/logo
- New logos on NUSD vehicles
- New sign on corner of 7th and Grant
- New Motto installed in the NUSD Board Room: Engage. Inspire. Empower.
- New NUSD logo on footer of school Website Homepage
- Letterhead and business card templates to school sites

January 8, 2018

- Public Logo Launch
- Superintendent Newsletter to Staff, Parents, Community
- Press release
- Update Social Media banners and post announcement

Trustee suggestions included:

- The color yellow may or may not reproduce when being copied
- Incorporate the logo into all websites used by NUSD schools
- Incorporate the logo with other program logos, newsletters and school newspapers
- Logo stickers for personal automobiles

17. DISCUSSION/ACTION - 8:55 p.m.

17.a. Ratify Tentative Agreement with the Novato Federation of Teachers (NFT) to Settle Negotiations for 2017-2018 - 8:55 p.m.

Kris Cosca, Assistant Superintendent - Human Resources, reported on the Tentative

Agreement to resolve negotiations for the 2017-2018 school year. Retroactive to July 1, 2017, the agreement includes a \$1,100 increase to each cell of all NFT salary schedules and an increase to the maximum monthly contribution by the District to medical coverage for each employee.

Public Comment:

A Novato Federation Teachers Union representative commented on the NFT Tentative Agreement for 2017-2018.

Motion Passed: A motion to approve ratification of the Tentative Agreement with NFT to settle negotiations for 2017-2018 passed by a vote of 7-0. Passed with a motion by Mr. Ross Millerick and a second by Mr. Gregory Mack.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

17.b. Approve AB1200 Public Disclosure of Collective Bargaining Agreement - Novato Federation of Teachers (NFT); Unrepresented Groups (Certificated and Classified Management, Supervisors, Confidential and OT) - 9:05 p.m.

Yancy Hawkins, Assistant Superintendent, Business & Operations, reported that State law requires that all collective bargaining agreements be disclosed to the public at a regularly scheduled meeting of the school board. The 2017-2018 salary increase will be funded with on-going LCFF (Local Control Funding Formula) funds along with substantial budget cuts (the District's Budget Advisory Committee is scheduled to provide ongoing budget solutions in the neighborhood of \$2 million annually for 2018-2019). It was noted that reductions of \$580,000 and a transfer of the remaining \$1.5 million in Fund 17 are required in 2019-2020 in order to meet the State's 3% required reserve.

State law provides that these disclosure documents be presented to the Marin County Office of Education for their review and comment. They have ten (10) days after Board approval to complete that process.

Motion Passed: A motion to approve AB1200 Public Disclosure of Collective Bargaining Agreement - Novato Federation of Teachers (NFT); Unrepresented Groups (Certificated and Classified Management, Supervisors, Confidential and OT) passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

17.c. Approve 2017-2018 Compensation for Certificated Management, Classified Management, Classified Supervisors, and Confidential Employees (Unrepresented Groups) - 9:15 p.m.

Kris Cosca, Assistant Superintendent - Human Resources, reported on the 2017-2018 compensation for all unrepresented groups, including Certificated Management, Classified Management, Classified Supervisors, and Confidential Employees. Retroactive to July 1, 2017, compensation for all unrepresented groups includes a \$1,100 increase to each cell of their respective salary schedules and an increase to the maximum monthly contribution by the District to medical coverage for each employee.

Motion Passed: A motion to approve 2017-2018 Compensation for Certificated Management, Classified Management, Classified Supervisors, and Confidential Employees (Unrepresented Groups) passed by a vote of 7-0. Passed with a motion by Mr. Ross Millerick and a second by Mr. Derek Knell.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

17.d. Approve the 2017-2018 First Interim Budget Report - 9:25 p.m.

Yancy Hawkins, Assistant Superintendent, Business & Operations, shared a PowerPoint presentation on the 2017-2018 First Interim Budget. State law requires that school districts review their budgets twice during the fiscal year. The first report is prepared using October 31st data, and is due December 15th of each year. Highlights from the presentation included:

- Revenues increased by \$3.5 million
- Expenditures increased by \$4.66 million
- Projected ending fund balance \$11,030,225
- Review of budget assumptions multi-year projection (MYP)
- **Challenges:**
 - Structural Deficit of approximately \$3 million
 - On-going Increases in STRS/PERS Rates/Costs
 - Slowing State LCFF funding (Flat)
 - Declining Enrollment/Lower Projected Birth Rates
 - Contract Negotiations
- **Next Steps & Timeline**
 - Budget Advisory Committee Meetings (October – February)
 - 2017-2018 Enrollment Projections (December - January)
 - Governor's Proposed 2018-2019 Budget (January)
 - 2017-2018 Preliminary Staffing (January)
 - Budget Advisory Recommendations (February)

Staff will attend the Governor's budget conference on January 16, 2018; at that time, staff expects to learn more detailed information regarding funding for 2018-2019.

A request was made for Yancy Hawkins, Assistant Superintendent - Business & Operations, to explain to the Board and the community what would happen if a district did not have a positive certification for its budget. An explanation was given of what happens when the State takes control of a school district.

Public Comment:

A Novato Federation Teachers Union representative commented on First Interim Budget.

Motion Passed: A motion to approve the 2017-2018 First Interim Budget Report passed by a vote of 7-0. Passed with a motion by Mr. Ross Millerick and a second by Mr. Derek Knell.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

18. CONSENT: All items approved by a single action - 9:55 p.m.

18.a. Minutes of the Regular Meeting of December 5, 2017

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

18.b. Personnel Actions of December 19, 2017

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

18.c. Acceptance of School Fuel Board Resolution No. 17-01 to Grant Funds to the Novato Unified School District for the 2017/2018 School Year

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

18.d. Approve Student Nursing Agreement with Sonoma State University

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

18.e. Revised Special Board Meeting Dates 2017-2018

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

18.f. Correction to Resolution Number for the Adult Bock Grant Member Participation and Oversight Committee Appointee from Resolution No. 10 -2017/2018 to Resolution No. 11 - 2017/2018

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

18.g. Review and Approve New Business and Operations Related Board Policies and Administrative Regulations (3)

President Butler requested to move one of the Board Policies in Consent Agenda item

18.g" - Review and Approve New Business and Operations Related Board Policies and Administrative Regulations (3) to a future Board meeting. The Board Policy 3515.7 Firearms on School Grounds was not uploaded to AgendaOnline because Administration Regulation 3515.2 Disruptions was uploaded twice. Since the public did not have an opportunity to review Board Policy 3515.7 Firearms on School Grounds, President Butler requested the policy be reviewed and approved at a future January meeting.

Motion Passed: President Butler requested to move one of the Board Policies in Consent Agenda item 18.g" - Review and Approve New Business and Operations Related Board Policies and Administrative Regulations (3) to a future Board meeting. The Board Policy 3515.7 Firearms on School Grounds was not uploaded to AgendaOnline because Administration Regulation 3515.2 Disruptions was uploaded twice. Since the public did not have an opportunity to review Board Policy 3515.7 Firearms on School Grounds, President Butler requested the policy be reviewed and approved at a future January meeting. Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

18.h. Review and Approve Business and Operations Related Board Policy and Administrative Regulation Updates (2)

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

18.i. Review and Approve Updated Human Resources Related Board Policies and Administrative Regulations (12)

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

18.j. Approval of Field Trip Requests of Overnight Field Trips and Trips Exceeding 100 Miles Per Board Policy 6153

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

18.k. Approval to Award Contract to Miller Pacific Engineering Group for Geotechnical Engineering Services for the SMHS STEM Building Project

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

18.l. Approval to Award Contract to F&G Design and Drafting Services for Inspection Services for the San Jose MS Air-Conditioning Installation Project

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

18.m. Approval to Award Contract to F & G Design and Drafting Services for Inspection Services for the Re-Roof Project at San Ramon Elementary School

President Butler stated that Staff requested Consent Agenda item "18.m" - *Approval to Award Contract to F & G Design and Drafting Services for Inspection Services for the Re-Roof Project at San Ramon Elementary School* be pulled to be approved at a future January Board meeting.

18.n. Authorization To Conduct RFQ/P Process for 21st Century/Project-Based Learning Furniture Research Consulting Firm

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.

- Yes Ms. Maria Aguila
- Yes Mrs. Debbie Butler
- Yes Mr. Thomas Cooper
- Yes Mr. Derek Knell
- Yes Mr. Gregory Mack
- Yes Mr. Ross Millerick
- Yes Mrs. Shelly Scott

18.o. Approval to Award Contract to M/E Systems Engineering, Inc. for Mechanical Design Services for the Air-Condition (A/C) Project at San Jose MS.

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.

- Yes Ms. Maria Aguila
- Yes Mrs. Debbie Butler
- Yes Mr. Thomas Cooper
- Yes Mr. Derek Knell
- Yes Mr. Gregory Mack
- Yes Mr. Ross Millerick
- Yes Mrs. Shelly Scott

18.p. Annual Accounting of Developer Fees for the Fiscal Year Ending June 30, 2017

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.

- Yes Ms. Maria Aguila
- Yes Mrs. Debbie Butler
- Yes Mr. Thomas Cooper
- Yes Mr. Derek Knell
- Yes Mr. Gregory Mack
- Yes Mr. Ross Millerick
- Yes Mrs. Shelly Scott

18.q. Approve Gifts or Donations to the District per Board Policy 3290

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.

- Yes Ms. Maria Aguila
- Yes Mrs. Debbie Butler
- Yes Mr. Thomas Cooper
- Yes Mr. Derek Knell
- Yes Mr. Gregory Mack
- Yes Mr. Ross Millerick
- Yes Mrs. Shelly Scott

18.r. Ratify Warrant Register for Warrants Issued November 28, 2017 through December 11, 2017

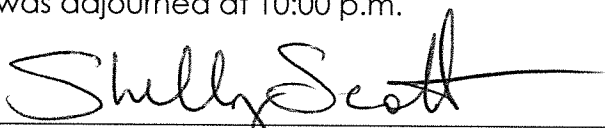
Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

19. ADJOURNMENT - 10:00 p.m.

President Butler announced the next Board meeting will be January 16, 2018.

The meeting was adjourned at 10:00 p.m.

WITNESSED: 
Vice President/Clerk of the Board of Trustees

Attested to on this 16th day of January 2018.