

REGULAR Meeting of the Board of Trustees

October 17, 2017 - 6:00 PM

Novato Education Center - 1015 Seventh Street, Novato, CA 94945

Attendance Taken at 6:00 PM:

Present:

Ms. Maria Aguila
Mrs. Debbie Butler
Mr. Thomas Cooper
Mr. Derek Knell
Mr. Ross Millerick
Mrs. Shelly Scott

Absent:

Mr. Gregory Mack

1. CALL TO ORDER AND ROLL CALL - 6:00 p.m.

2. CLOSED SESSION AGENDA

3. CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 6:02 p.m.

3.a. ANNOUNCEMENT: Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed. Individuals may address the Board on these items of the agenda.

3.b. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54956.9: Conference with Legal Counsel - Pending Litigation: Coalition to Save San Marin v. Novato Unified School District, Marin County Superior Court Case No. CIV 1702295 - Update

3.c. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Kris Cosca, Assistant Superintendent, Human Resources) Employees Organization: Novato Federation of Teachers (NFT)

3.d. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Kris Cosca, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association (CSEA)

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA - 6:05 p.m.

None

5. CALL TO ORDER AND ROLL CALL - 7:00 p.m.

President Cooper called the Board meeting to order at 7:05 p.m.

5.a. Pledge of Allegiance

President Cooper thanked staff for all the hard work done last week in supporting staff, students and families because of the fires.

6. ANNOUNCEMENT OF REPORTABLE ACTION/CLOSED SESSION - 7:04 p.m.

6.a. Board Action in closed session must be reported in open session

Vice-President/Clerk Butler reported on action taken in closed session:

- With respect to every item of business to be discussed in closed session pursuant to Gov Code §54956.9: Conference with Legal Counsel - Pending Litigation: Coalition to Save San Marin v. Novato Unified School District, Marin County Superior Court Case No. CIV 1702295 - Update given to the Board of Trustees
- With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Kris Cosca, Assistant Superintendent, Human Resources) Employees Organization: Novato Federation of Teachers (NFT) - direction given to staff
- With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Kris Cosca, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association (CSEA) - update given to the Board of Trustees

7. APPROVAL OF AGENDA - 7:06 p.m.

President Cooper requested the reordering of Staff Report item "13.b." - *Smarter Balanced Assessment Consortium (SBAC) Student Achievement Results* to be discussed before item "13.a" - *High School Math & California Language and Learning Innovation Collaborations (CALLI)*.

7.a. Approval of Agenda

Motion Passed: A motion to approve the Agenda with the reordering of item "13.b." - *Smarter Balanced Assessment Consortium (SBAC) Student Achievement Results* to be discussed before item "13.a" - *High School Math & California Language and Learning Innovation Collaborations (CALLI)* passed by a vote of 6-0, 1 absent (*Trustee Mack*).

Passed with a motion by Mr. Ross Millerick and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

8. PUBLIC COMMENT ON CONSENT AGENDA - 7:08 p.m.

President Cooper announced Trustee Mack would be late to the meeting.

8.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

None

9. APPROVAL OF CONSENT AGENDA - 7:12 p.m.

9.a. All Consent items approved by a single action

Motion Passed: A motion to approve the Consent Agenda passed by a vote of 6-0, 1 absent (*Trustee Mack*). Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

10. STUDENT PRESENTATION - 7:15 p.m.

10.a. Lu Sutton Elementary School: Jr. Engineer Aerospace Challenge

Bonnie Barron and Jennifer Dudley, Co-Principals, Lu Sutton Elementary School, introduced two Lu Sutton teachers, Pam Stutzman and Kate Mansergh, who described the Jr. Engineer Aerospace Challenge which included engineering practices and design process through a school-wide aeronautical STEM challenge. The focus was on the engineering process rather than the product. The students were limited to what was available in the Maker Space.

Five (5) fourth and fifth grade students shared a PowerPoint presentation about the engineering process, a sample worksheet, and some examples of their aeronautical creations with the Board of Trustees.

11. ANNOUNCEMENTS: BOARD, SUPERINTENDENT AND STUDENT BOARD MEMBERS - 7:30 p.m.

11.a. Questions, Comments, Announcements and Committee Reports: Board, Superintendent and Student Board Members

STUDENT BOARD MEMBERS:

Jeffrey Ramirez, San Marin High School, reported on his school activities. Manuela De Leon, Marin Oaks High School, was not able to attend, and Ausad Carey, Novato High School, was ill.

TRUSTEE ANNOUNCEMENTS:

- JLAC (Joint Legislative Advisory Committee) meeting on October 11. Trustee Knell reported that Superintendent Hogeboom and Trustee Butler attended the meeting. A current list of legislative bills, passed and pending, was reviewed, and will be sent to the Trustees. He also announced the Legislative Action Day in

Sacramento will be on January 17, 2018, and he invited the Student Board Members to participate in the activities. Trustee Butler announced the bill for the 8:30 a.m. late start time for everyone did not pass, but it may come back again in January.

- The Golden Bell event will be on May 24, 2018, at the Dominican University.
- On October 10, the Novato City Council presented a Bullying Prevention Month Proclamation to the Novato Blue Ribbon Coalition Bullying Prevention Committee, and Supervisor Judy Arnold also presented one from the Board of Supervisors for the hard work the Committee has done in preventing bullying. Trustees Aguila and Scott were present along with Michele Sheehan, who is a Co-Chair with Trustee Aguila for the Bullying Prevention Committee.
- Volunteering at evacuation shelters and encouraging students to volunteer as well to get community service hour credits. Appreciation was given for the communications about the natural disaster and appreciation was expressed for all those who assisted in volunteering or contributing resources.
- Trustee Butler attended the County Efficiency and Effectiveness Collaboration Meeting on October 11 which is a countywide collaboration to share resources. Some of the topics included emergency preparedness at the county and district level and teacher housing within the county.
- On October 16, Creating Curiosity, a documentary film highlighting innovative teaching in the schools throughout Marin including Lu Sutton, Loma Verde, Olive, and Biotech at San Marin High School.
- Trustee Millerick requested that NUSD contact the Novato Fire Department to inspect all NUSD schools for fire safety.

SUPERINTENDENT ANNOUNCEMENTS:

- Appreciation was expressed for all staff who worked together with the County Office of Education in getting updated information out to parents and community members about the fires.
- The Budget Advisory Committee will meet on October 18 at 6:00 p.m. at the District Office.

12. NON-AGENDA PUBLIC COMMENT - 7:40 p.m.

12.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

Novato Federation of Teachers President commented on the progress of negotiations, and a NUSD teacher commented on the teacher housing crisis in Novato.

13. STAFF REPORTS - 7:45 p.m.

13.a. High School Math & California Language and Learning Innovation Collaborations (CALLI) - 7:45 p.m.

Ivan Chaidez, Assistant Superintendent, Education Services, reported on the CALLI Collaborative which is a three-year project, and NUSD is at the beginning of Year 2. The CALLI team is also part of the Math Articulation Team (K-12 teacher representatives from each NUSD school). The CALLI team consisted of:

- Vision stewards: Administrators - Julia Kempkey, Matt Baldwin, Mark Sims

- Process stewards: Coach and High School Department Chair - Cindy Klinkman and Kim Laabs
- Content stewards: 8th grade and Algebra teachers - Vivian Lee, Shelly Thelen, Tina Schumikowski

Ivan Chaidez introduced Cindy Klinkman and Kim Laabs who shared a PowerPoint presentation on CALLI Collaboration and High School Math. Some of the highlights from the presentation included:

8th Grade/Algebra 1:

- Why: Increase the number of students earning a C- or better in Algebra 1
 - Changes made last year at San Marin resulted in 84% of the students receiving a C- or better which exceeded the goal
 - Novato High made these course changes this year
- How: CALLI Collaborative Goals in Vision, Process and Content
 - Vision - All teachers on board with the goal that all students will achieve success and make meaning of math
 - Process - Structures in place for teachers to reflect and build capacity
 - Content - Increase Academic Discourse and Growth Mindset through the use of Learning Targets
- What: By implementing learning targets, collaborative meetings and increased student academic discourse
 - Benchmark MARS task - November 2017 6th grade math-Algebra 2
 - District Common Assessment
 - Learning Targets
 - Academic Discourse Rubric for students, teachers, and other stakeholders

13.b. Smarter Balanced Assessment Consortium (SBAC) Student Achievement Results - 8:05 p.m.

Ivan Chaidez, Assistant Superintendent, Education Services, shared a PowerPoint on the NUSD Smarter Balanced Assessment Consortium (SBAC) student achievement results for English Language Arts/Literacy and Mathematics under the California Assessment of Student Performance and Progress (CAASPP). (All results are located on the California Department of Education Website: <http://caaspp.cde.ca.gov/SB2017/Search>) The presentation included:

- Smarter Balance Assessment (SBAC):
 - Students in grades 3-8 & 11
 - Based on California Common core Standards
 - Computer-based and adaptive format
- Require students to:
 - Think critically
 - Write analytically
 - Explain how they solve problems
- Achievement Levels:
 - Standard Not Met
 - Standard Nearly Met
 - Standard Met
 - Standard Exceeded
- Results: For three years in a row NUSD has performed above the state average in every grade in both English Language Arts/Literacy and Math

- The results were the percentage of all students who met or exceeded the standards in elementary and secondary achievement levels, District grade level cohorts, and statewide and countywide comparisons of all students and student groups.
- Data Analysis of Student Group Performance:
 - There is a large discrepancy between the achievement levels of NUSD Latino/Hispanic students, students from low income households and English Learners.
 - NUSD is continuing to identify and implement best practices and effective strategies to serve student groups that are a priority within the LCAP as well as in the school site plans for student achievement (SPSA).
- Next steps:
 - Further analysis by school sites will be reviewed through the presentation of school site plans for student achievement (SPSA) in November and December, along with site strategies and action steps.
 - On October 20, a Deep Data Dive meeting from 1:00-3:00 p.m. will be held with principals, Jan Derby, Eileen Smith and other coaches to come up with strategies to implement for increase student achievement.

Trustee Mack arrived at 8:07 p.m.

13.c. Student Retention Data - 8:25 p.m.

Leslie Benjamin, Director, Communications & Community Engagement, shared a PowerPoint presentation on student retention data. Some of the highlights included:

- Survey:
 - 3rd year of surveying parents
 - 399 students did not continue with NUSD
 - 319 emails with survey link sent
 - 122 responses: 38.2%
- Highlights:
 - 7 or 49.1% of family respondents moved out of the area
 - 64 students from elementary moved out of the area
 - 72 students from secondary moved out of the area
 - 5th grade (21 students) and 8th grade (38 students) were the grades with highest number that didn't return
- Why did they go? Reasons given:
 - Lack of challenging curriculum, lack of rigor
 - Number of students, increasing class size
 - Safety, supervision
 - Bullying
- What can we do?
 - Number of students and class size: Recent study performed shows NUSD has lowest class sizes in Marin county and also with our comparable districts
 - Safety, supervision: Review our campus supervisor ratio and physical campuses
 - Bullying:
 - Healthy Novato will be reviewing the results from their Bullying Survey (given in May) and comparing those results with the California Healthy Kids Survey (results available Spring 2018)

- NUSD schools have many strategies to address social/emotional wellness such as:
 - No Bully and Solution Teams
 - Character Education
 - Class Meetings and/or Tribes activities
 - North Bay Security Group - classroom instruction on cyber bullying, provides individual support

Next steps:

- Get Focused Stay Focused! for all Freshmen
- Continue to develop pathways at both high schools:
- San Marin: STEM, Academies
- Novato High: MSA, North Bay Innovation School
- Continue to develop a stronger and deeper relationship with the College of Marin
- YouthTruth Survey to be given to students, staff and parents to obtain specific information on student engagement and rigor
- Continue to increase advanced placement courses and offerings
- Continue to develop curricular pathways
- Review results from the Healthy Novato Bullying Survey (was given in May) and the California Healthy Kids Survey (results available Spring 2018) and compare
- Update the list of NUSD Social/Emotional Development Curriculum and Strategies Survey conducted in 2015-16

13.d. Budget Advisory Committee Update - 8:35 p.m.

Yancy Hawkins, Assistant Superintendent Business Services, reported on the Budget Advisory Committee. On August 22, 2017, the Board approved the 2018-2019 Budget Development Calendar. The District's 2018-2019 budget will need to include thoughtfully determined budget solutions to bring the District's budget back in balance. In order to determine what solutions should be considered, the Superintendent has convened a Budget Advisory Committee to help make recommendations. The committee of twenty-two (22) members includes teachers, classified staff, administrators and parents.

The committee will meet on:

- October 18, 2017
- November 15, 2017
- December 13, 2017
- January 24, 2018

The committee's recommendations will be presented to the Board of Trustees in February 2018 in order to be implemented prior to the June 2018 budget adoption.

14. DISCUSSION/ACTION - 9:00 p.m.

14.a. Resolution No. 10 - 2017/2018 - Arts Education - 9:00 P.M.

Ivan Chaidez, Assistant Superintendent, Education Services, reported on Resolution No. 10 - 2017/2018 Arts Education. Under the new federal Elementary and Secondary Act known as the Every Student Succeeds Act, states are held responsible for a "well-rounded" education, which specifically includes arts education. Arts education

embraces the 6C's of the Graduate Profile to enable students to develop critical thinking and problem solving skills, imagination and creativity, discipline, alternative ways to communicate and express feelings and ideas, and cross-cultural understanding, which supports academic success across the curriculum as well as personal growth outside the classroom.

NUSD is partnering with the Marin Museum of Contemporary Art in the Hamilton area to provide all NUSD fourth graders the opportunity to visit the museum free. The Trustees expressed appreciation for School Fuel's support in funding the museum visits.

Motion Passed: A motion to adopt Resolution No. 10 2017/2018 - Arts Education passed by a vote of 7-0. Passed with a motion by Mr. Gregory Mack and a second by Mr. Derek Knell.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

14.b. Intradistrict Open Enrollment Board Policy and Administrative Regulations 5116.1 - First Reading - 9:10 p.m.

Kris Cosca, Assistant Superintendent Human Resources, reported on the update to the Intradistrict Open Enrollment Board Policy and Administrative Regulations 5116.1 based on CSBA guidelines and to include language to address the new Dual Immersion Program at Lynwood Elementary School.

CSBA (California School Boards Association) has updated the Intradistrict Open Enrollment Board Policy and Administrative Regulations 5116.1 to:

- Clarify that students placed in another school under Program Improvement could stay at that school.
- Clarify that districts will calculate capacity in a nonarbitrary manner using student enrollment and available space.
- Removing provisions for Title 1 Program Improvement.

In addition, language has been added to address the intradistrict open enrollment transfer process for the Dual Immersion Program at Lynwood Elementary School and the process for students who wish to opt out of the program. The new language has been included in the 5116.1 Administrative Regulations. A Powerpoint presentation was shared on the intradistrict open enrollment application process for the Dual Immersion Program at Lynwood Elementary School. The highlights included:

Students in the Lynwood Elementary School Boundary Area

- Students Opting Out of the Dual Immersion Program at Lynwood
 - Must complete an Opt-Out Form by the first Monday in March
 - Prioritize all other non-charter NUSD elementary schools in order of preference

- Siblings of students opting out of the Dual Immersion Program at Lynwood may be listed on the same form as the sibling opting out. Every effort will be made to transfer siblings to the same school.
- Students Who Move Into the Lynwood Boundary Area After the School Year Begins
 - Grades TK, K and 1 will be placed in the Dual Immersion Program based on space available unless they Opt-Out.
 - Students in Grades 2, 3, 4, and 5 will not be placed in the Dual Immersion Program unless space is available and the incoming student can demonstrate proficiency with both Spanish and English language.
 - Students in Grades 2, 3, 4, and 5 not placed at Lynwood must complete an Opt-Out Form.

Novato Students Outside of the Lynwood Elementary School Boundary Area

- Intradistrict transfers into the Dual Immersion Program at Lynwood for grades TK, K, 1 will follow NUSD's Intradistrict Open Enrollment Policy and timelines.
- Intradistrict transfers requesting the Dual Immersion Program at Lynwood in Grades 2, 3, 4, 5 will follow the same process for students moving into the Lynwood attendance area in these grades

Students Outside of Novato

- Interdistrict Transfers Into the Dual Immersion Program at Lynwood
 - Interdistrict transfers will be considered only after intradistrict transfers are considered.
 - Students residing outside the district may request an interdistrict transfer into the Dual Immersion Program at Lynwood.
 - Students in grades TK, K, 1 will be considered through an application of NUSD's Interdistrict Transfer Policy and timelines.
 - Interdistrict transfers into the Dual Immersion Program at Lynwood in Grades 2, 3, 4, 5 will follow the same process for students moving into the Lynwood attendance area in these grades.

The Trustees commented on transferring of siblings, process of assessing students transferring into the program, being inclusive, the Lynwood GATE program, and translating the board policy, administration regulations, and the Opt Out Form into Spanish.

Public Comment:

Novato Federation of Teachers President commented on having a Dual Immersion school with a GATE program.

Motion Passed: A motion to move the Intradistrict Open Enrollment Board Policy and Administrative Regulations 5116.1 - First Reading to a second reading passed by a vote of 7-0. Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

- Yes Ms. Maria Aguila
- Yes Mrs. Debbie Butler
- Yes Mr. Thomas Cooper
- Yes Mr. Derek Knell
- Yes Mr. Gregory Mack
- Yes Mr. Ross Millerick
- Yes Mrs. Shelly Scott

14.c. District Identity - Mission, Vision, Values, Motto, and Logo - 9:25 p.m.

Leslie Benjamin, Director, Communications & Community Engagement, shared a PowerPoint presentation on District Identity. Highlights from the presentation included:

- Working with Kiosk to create a fresher, more relevant brand, infusing innovation and vitality into it.
 - Goal: build greater awareness, pride and respect for the great work being done in the Novato school systems.
- Results of the Survey to Staff, Parents/Community
 - Proposed Mission Statement in Survey: Engage, inspire and empower all students to pursue their ambitions and create their future in a rapidly changing world.
 - **Updated Proposed Draft Mission Statement: Engage, inspire and empower all students, in a rapidly changing world, to realize their life goals and create a better and just future.**
 - Proposed Vision Statement in Survey: We will provide an innovative and personalized learning experience for every student in a caring and supportive environment so they develop the knowledge and skills to be successful in college and careers.

We will engage parents, teachers, and our community to actively support our students' learning and success.

- **Updated Proposed Draft Vision Statement: With a caring and supportive environment, we will provide a dynamic and innovative learning experience for every student so they develop the knowledge and skills necessary to be successful and productive citizens.**

We will engage parents, teachers, and our community to actively support our students' growth and learning.

- Preferred Motto: Engage, Inspire, Empire
- Preferred Logo: Unity

The Trustees commented on the mission statement and suggested changing it to read: "*Engage, inspire and empower all students, in a rapidly changing world, to realize their life goals.*"

Trustee Millerick made a motion to accept the revised mission statement, and Trustee Knell seconded the motion.

Public Comment:

Novato Federation of Teachers President commented on the vision statement and the cost of the NUSD rebranding.

President Cooper suggested that the District Identity including the mission, vision, values, motto and logo be a discussion only item and to have the suggested changes presented at the November 7, 2017 Regular Board meeting for approval.

The Trustees agreed that the District Identity - Mission, Vision, Motto and Logo be reviewed and approved at the next Board meeting.

Trustee Millerick withdrew his motion and suggested that staff consider the recommended change to the mission statement.

The revised Mission and Vision Statements based on comments by the Trustees included:

- **Revised Proposed Draft Mission: Engage, inspire and empower all students, in a rapidly changing world, to realize their life goals.**
- **Revised Proposed Draft Vision: In a caring and supportive environment, NUSD will provide a dynamic and innovative education for every student to develop the knowledge and skills necessary to be successful and productive citizens.**

NUSD will engage parents, teachers, and our community to actively support our students' growth and learning.

The preferred values, motto and logo were not revised.

- Values: Innovative, Equitable, Caring, Inclusive Collaborative
- Motto: Engage, Inspire, Empower
- Logo: Unity

15. CONSENT: All items approved by a single action - 9:50 p.m.

15.a. Minutes of the Regular Meeting of October 3, 2017

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.b. Personnel Actions of October 17, 2017

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.c. Approve Quarterly Report for Williams Uniform Complaint Quarter Ending September 30, 2017

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.d. Approval of the Memorandum of Understanding (MOU) with Marin County Office of Education for the purpose of EduSnap Data Collection for the 2017-18 school year

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.e. Acceptance of the Grant Award from Marin Community Foundation to support Marin Oaks High Associate Student Body (ASB) washer and dryer

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.f. Resolution #9 - 2017/2018 Red Ribbon Week

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick

Yes Mrs. Shelly Scott

15.g. Review and Approve Business and Operations Related Board Policy and Administrative Regulation Updates (6)

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Absent Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.h. Approval to Award Contract to Jack Schreder & Associates for State Bond Eligibility Support for the School Facility Program

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Absent Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.i. Approval to Award Contract to Miller Pacific Engineering Group for Geotechnical Investigation for the SHMS Turf Field Project

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Absent Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.j. Approval to Award Contract to Miller Pacific Engineering Group for Geotechnical Investigation for the NHS Turf Field Project

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell

Absent Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.k. Approval to Award Contract to Grasseti Environmental Consulting (GECO) for CEQA Documentation for NHS and SMHS Artificial Turf Field Projects

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Absent Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.l. Approval to Award Contract to Grasseti Environmental Consulting (GECO) for CEQA Documentation for the NHS PAC and STEM Building Projects

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Absent Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.m. Approval to Award Contract to Grasseti Environmental Consulting (GECO) for CEQA Documentation for the SMHS PAC, STEM Building and Potential New FANS Central Kitchen Projects

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Absent Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.n. Approval of Field Trip Requests of Overnight Field Trips and Trips Exceeding 100 Miles Per Board Policy 6153

- 1) San Marin High School – 10-12 Grades, Advanced Drama and Tech – Folsom Lake College, CA – February 2-4, 2018
- 2) Rancho Elementary School – Fourth Grade – Sacramento State Capitol and Sutter's Fort – April 27, 2018

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.o. Ratify Warrant Register for Warrants Issued September 28, 2017 through October 11, 2017

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.p. Approve Gifts or Donations to the District per Board Policy 3290

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

16. ADJOURNMENT - 10:00 p.m.

President Cooper adjourned the meeting in memory of Craig Pitti, San Marin High School teacher.

The meeting was adjourned at 10:17 p.m.

WITNESSED: 

Vice President/Clerk of the Board of Trustees

Attested to on this 7th day of November 2017.

