

**Novato Unified School District**  
**RESOLUTION No. 37-2016/2017**  
**ESTABLISHING A REVOLVING CASH FUND**

**WHEREAS**, the Novato Unified School District Board of Trustees wishes to establish a revolving cash checking account; Section 42800 or 85400 of the Education Code of the State of California provides for the establishing of a Revolving Cash Fund by the governing board or Board of Trustees of a school district for use by the chief accounting officer of such district, and,

**WHEREAS**, the purpose for which this revolving cash checking account shall be used for services or materials related to instruction or to correct an error in an employee's salary pursuant to Education Code 45167, as specified in the Board's resolution;

**WHEREAS**, the Assistant Superintendent, Business and Operations or the District Superintendent is the chief accounting officer of the Novato Unified School District, and the amount needed for said Revolving Fund is Twenty-Five Thousand dollars (\$25,000), which said sum is not more than 2% of the District's estimated expenditures for the current fiscal year;

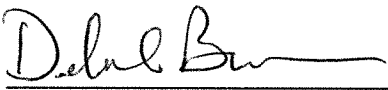
**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Novato Unified School District that in accordance with all the provisions of Section 42800 to Section 42805 or Section 85400 to 85405, inclusive of the Education Code, a Revolving Cash Fund in the sum of Twenty-Five Thousand dollars (\$25,000) for the use of the Assistant Superintendent, Business and Operations or the District Superintendent, to be expended by such officer for such services or materials be and is hereby authorized;

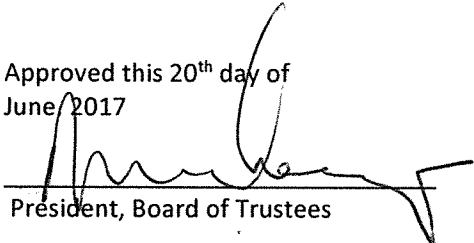
**BE IT FURTHER RESOLVED**, that the Board of Trustees, by written authorization to the County Superintendent of Schools, shall request the establishment of said Revolving Cash Fund;

**BE IT FURTHER RESOLVED**, that the Board of Trustees will file the original and two copies of this resolution with the County Superintendent of Schools with a letter of request and authorization.

**PASSED AND ADOPTED**, by the Governing Board of the Novato Unified School District of Marin County, California, by the following vote:

AYES:	<u>6</u>
NOES:	<u>0</u>
ABSENT:	<u>1</u>
ABSTAIN:	<u>      </u>

Signed:   
Clerk/Secretary, Board of Trustees

Approved this 20<sup>th</sup> day of  
June 2017  
  
President, Board of Trustees