

RESOLUTION No. 36-2016/2017
of the Governing Board of the

Novato Unified School/College District
County of Marin, State of California

AUTHORIZATION TO SIGN ON BEHALF OF THE GOVERNING BOARD

Novato, California

June 6, 2017

City

Date

Pursuant to the provisions of Education Code Section 42630 to 42633 (School Districts) and 85230 to 85233 (Community College Districts) and other legal provisions, the members of the governing board of the above-named school/college district hereby authorize the officer or employee whose name and signature appear below to sign orders and other documents on behalf of the governing board of said school/college district during the period 2017-2018 (not to exceed one fiscal year), subject to further board action limiting or extending this authority and notification to the County Superintendent and the County Auditor of such action.

Michael Woolard

IS AUTHORIZED TO SIGN THE FOLLOWING ON BEHALF OF THE BOARD:

Name (Typed)

Executive Director of Facilities

Title

M. Z. Woolard
Signature

Please Indicate
"Yes" or "No"

Payroll & Retirement

Overpayment / Adjustment	_____	x
Retirement Election Forms	_____	x
Sick Leave Transfers	_____	x
Sick Leave Service Credit Calculations	_____	x

Cash Receipt / Disbursement Authorization

Endorsement Checks.....	_____	x
Journal Vouchers Requests	_____	x
Loan Request –Tax Anticipation Note (TAN)	_____	x
Payroll Order Certification	_____	x
Vendor Payment Certification	_____	x
Deposit Transmittal	_____	x

Attendance Reporting

Attendance Certifications	_____	x
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State and Federal Reporting

Audit Findings-Certification of Corrective Action	_____	x
Certification of Federal Funds	_____	x
Independent Auditor Selection Form	_____	x
Salary and Benefit Schedule (J90).....	_____	x

Other (Please Specify..... Construction Related Documents and Contracts	_____	x
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Signed by a majority of trustees (Original signatures required on all copies):

<u><i>Debra B...</i></u>	<u><i>Shelly Scott</i></u>	_____
<u><i>Mike Miller</i></u>	<u><i>Mark Boy</i></u>	_____
<u><i>Don...</i></u>	<u><i>Mark...</i></u>	_____