RESOLUTION 2016/17 - #27
of the Governing Board of the

Novato Unified School/College District
County of Marin, State of California

AUTHORIZATION TO SIGN ON BEHALF OF THE GOVERNING BOARD

Novato, California — April 25, 2017
City — Date

Pursuant to the provisions of Education Code Section 42630 to 42633 (School Districts) and 85230 to 85233 (Community College Districts) and other legal provisions, the members of the governing board of the above-named school/college district hereby authorize the officer or employee whose name and signature appear below to sign orders and other documents on behalf of the governing board of said school/college district during the period 2016-2017 (not to exceed one fiscal year), subject to further board action limiting or extending this authority and notification to the County Superintendent and the County Auditor of such action.

Michael Woolard
Name (Typed)

IS AUTHORIZED TO SIGN THE FOLLOWING ON BEHALF OF THE BOARD:

Executive Director of Facilities
Title

M. L. Woolard
Signature

	Please Indicate "Yes" or "No"
Payroll & Retirement	
Overpayment / Adjustment	x
Retirement Election Forms	x
Sick Leave Transfers	x
Sick Leave Service Credit Calculations	x
Cash Receipt / Disbursement Authorization	
Endorsement Checks	x
Journal Vouchers Requests	x
Loan Request –Tax Anticipation Note (TAN)	x
Payroll Order Certification	x
Vendor Payment Certification	x
Deposit Transmittal	x
Attendance Reporting	
Attendance Certifications	x
State and Federal Reporting	
Audit Findings-Certification of Corrective Action	x
Certification of Federal Funds	x
Independent Auditor Selection Form	x
Salary and Benefit Schedule (J90)	x
Other (Please Specify... Construction Related Documents and Contracts	x

Signed by a majority of trustees (Original signatures required on all copies):

Distribution: 1 copy - School District
1 copy - Marin County Superintendent of Schools

MCOE Business Form No. 35 (6/2015)