

NOVATO UNIFIED SCHOOL DISTRICT

REGULAR Meeting of the Board of Trustees

April 4, 2017 - 6:00 PM

Novato Education Center - 1015 Seventh Street, Novato, CA 94945

Attendance Taken at 6:00 PM:

Present:

Ms. Maria Aguila
Mrs. Debbie Butler
Mr. Thomas Cooper
Mr. Derek Knell
Mrs. Shelly Scott

Absent:

Mr. Gregory Mack
Mr. Ross Millerick

1. CALL TO ORDER AND ROLL CALL - 6:00 p.m.

President Cooper called the Board meeting to order at 6:00 p.m.

2. CLOSED SESSION AGENDA

3. CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 6:02 p.m.

3.a. ANNOUNCEMENT: Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed. Individuals may address the Board on these items of the agenda.

3.b. With respect to every item of business to be discussed in closed session pursuant to California Education Code Section 35146 - Review Students' Education Placements/ Costs Pursuant to IEPs or Agreements

3.c. With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54956.9: Insurance Claim 536857

3.d. With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54956.9 Subdivision (d)(1): Conference with Legal Counsel - Existing Litigation: Rick Tucker v. Shalee Cunningham, Donald Scioli, NPAT, Inc., Novato USD, City of Novato; Civil Case No 1401954 - Update

3.e. With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54956.9 Subdivision (d)(1): Conference with Legal Counsel - Litigation: Rick Tucker v. Novato Unified School District, Shalee Cunningham; Civil Case No 1604508 - Update

3.f. With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: Conference with Labor

**Negotiators (Kris Cosca, Assistant Superintendent, Human Resources) Employees
Organization: Novato Federation of Teachers (NFT)**

**3.g. With respect to every item of business to be discussed in closed session
pursuant to Gov Code Sections 54957 and 54957.6: Conference with Labor
Negotiators (Kris Cosca, Assistant Superintendent, Human Resources) Employees
Organization: California School Employees Association (CSEA)**

**3.h. With respect to every item of business to be discussed in closed session
pursuant to Gov Code Section 54957: Public Employees
Discipline/Dismissal/Release**

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA - 6:05 p.m.

None

5. CALL TO ORDER AND ROLL CALL - 7:00 p.m.

President Cooper called the Board meeting to order at 7:00 p.m.

5.a. Pledge of Allegiance

6. ANNOUNCEMENT OF REPORTABLE ACTION/CLOSED SESSION - 7:04 p.m.

6.a. Board Action in closed session must be reported in open session

President Cooper announced Trustees Mack and Millerick would be late to the meeting.

Vice-President/Clerk Butler reported on action taken in closed session:

- With respect to every item of business to be discussed in closed session pursuant to California Education Code Section 35146 - Review Students' Education Placements/ Costs Pursuant to IEPs or Agreements - update to the Board, information only
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54956.9: Insurance Claim 536857 - the claim was denied.

Motion Passed: A motion to deny the Insurance Claim 536857 passed by a vote of 4-0, 1 recuse (*Trustee Aguila*), 2 absent (*Trustees Mack and Millerick*). Passed with a motion by Mr. Derek Knell and a second by Mrs. Debbie Butler.

Recuse	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Absent	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

- With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54956.9 Subdivision (d)(1): Conference with Legal Counsel - Existing Litigation: Rick Tucker v. Shalee Cunningham, Donald Scioli, NPAT, Inc., Novato USD, City of Novato; Civil Case No 1401954 - Update to the Board, information only
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54956.9 Subdivision (d)(1): Conference with Legal Counsel - Litigation: Rick Tucker v. Novato Unified School District, Shalee Cunningham; Civil Case No 1604508 - Update to the Board, information only
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: Conference with Labor Negotiators (Kris Cosca, Assistant Superintendent, Human Resources) Employees Organization: Novato Federation of Teachers (NFT) - update to the Board, information only
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: Conference with Labor Negotiators (Kris Cosca, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association (CSEA) - update to the Board, information only
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54957: Public Employees Discipline/Dismissal/Release - no discussion

7. APPROVAL OF AGENDA - 7:06 p.m.

7.a. Approval of Agenda

Motion Passed: A motion to approve the Agenda passed by a vote of 5- 0, 2 absent (*Trustees Mack and Millerick*). Passed with a motion by Mrs. Shelly Scott and a second by Mr. Derek Knell.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Absent	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

8. PUBLIC COMMENT ON CONSENT AGENDA - 7:08 p.m.

8.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

9. APPROVAL OF CONSENT AGENDA - 7:13 p.m.

9.a. All Consent items approved by a single action

Motion Passed: A motion to approve the Consent Agenda passed by a vote 5- 0, 2 absent (*Trustees Mack and Millerick*). Passed with a motion by Mrs. Debbie

Butler and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Absent	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

10. STUDENT PRESENTATION - 7:15 p.m.

10.a. Hamilton K-8 School - Restorative Justice

Stephanie Parnell, Assistant Principal, Hamilton K-8 School, introduced Brian McCoy, Restorative Justice teacher and three (3) students from the Restorative Justice class. The students presented their restorative process for handling students who make bad choices.

11. ANNOUNCEMENTS: BOARD, SUPERINTENDENT AND STUDENT BOARD MEMBERS - 7:30 p.m.

11.a. Questions, Comments and Announcements: Board, Superintendent and Student Board Members

STUDENT BOARD MEMBERS:

Paige Speer, San Marin High School, and Jeffrey Ramirez, Novato High School, reported on their school activities. Stephanye De Oliveira, Marin Oaks High School, was absent.

TRUSTEE ANNOUNCEMENTS:

- School Fuel Art Smart Showcase on March 23
- Local Control and Accountability Plan (LCAP) Community Meeting on March 27
- San Marin Stadium Lights Project Community Meeting on March 28
- Early Intervention Open House on March 29
- State Budget Overview with Joel Montero, CEO, Fiscal Crisis and Management Assistance Team (FCMAT) on March 29 at Marin County Office of Education. Sandie Vaughn, President, California School Employees' Association (CSEA), and Mark Miller, CSEA First Vice President, attended.
- "Rising to the Complicated Challenges of Family Relationships in the Digital Age" on March 29 at Marin County Office of Education. The workshop addressed the increasing time teenagers are messaging, texting and posting images on social networking sites.
- Anti-Bias Training with the Anti-Defamation League on March 30 at Marin County Office of Education
- Western Association of Schools and Colleges (WASC) process for NOVA Independent Study and Marin Oaks High School on April 2-5 at the Hill Education Center

- District Advisory Committee on April 3 and the supplemental funds for the Local Control and Accountability Plan (LCAP) were discussed.
- Bond Implementation Committee on April 3
- 2017 Golden Bell Awards Ceremony on May 25 at 4:30 pm at the Dominican University. A reminder for Trustees to fill out the invitation form.

President Cooper requested that the Student Board Members remain for the One to World Technology Device Roll-out and the Later Start Time Committee presentations.

12. NON-AGENDA PUBLIC COMMENT - 7:40 p.m.

12.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

A community member commented on the procedure of future boards meetings.

A community member expressed appreciation for Superintendent Hogeboom for presenting an education update to the Sons in Retirement organization.

A NUSD teacher commented on having elective classes available for Special Education students.

Trustee Mack present.

13. STAFF REPORTS - 7:45 p.m.

13.a. Dual Immersion at Lynwood Elementary - 7:45 p.m.

Ivan Chaidez, Assistant Superintendent, Education Services, acknowledged the hard work of the Dual Immersion Task Force, and introduced Andy Cline, Principal, Lynwood Elementary School, who shared a PowerPoint presentation about Dual Immersion at Lynwood Elementary School. Some of the highlights included:

- Establish a 90/10 Model in which daily percentage of Spanish instruction in Transitional Kindergarten (TK)-1st grade is 90% Spanish and 10% English, and English is increased by 10% each grade level with 50% Spanish and English instruction in 5th grade.
- Students who participate in Dual Immersion programs perform significantly higher than non-Dual Immersion students.
- Students in the Lynwood School attendance boundaries will be served first, with an opt-out provision, to ensure a balanced mix of English and Spanish speakers.
- The proposed Vision Statement includes being culturally competent, bilingual and biliterate.
- Budgeted costs include \$19,950 for Education Consulting Contract, \$60,000 for instructional material, and \$10,000 for dual immersion on-going support and trainings for teachers.
- The Dual Immersion program is proposed to start in the 2018-19 school year with all TK-1st grade classes at Lynwood

- One grade per year through 5th grade will be added

At the April 25 Regular Board meeting, Superintendent and staff will recommend approval of the Lynwood Elementary School as a Spanish/English Dual Immersion school beginning the Fall of 2018 and approval of the education consulting contract.

Public Comment:

Three (3) teachers, two (2) community members, one (1) parent and one (1) student commented on Dual Immersion at Lynwood Elementary School.

Trustee Millerick present.

13.b. One to World Technology Update: Device Rollout - 8:15 p.m.

Ivan Chaidez, Assistant Superintendent, Education Services, Julia Kempkey, Director of Instruction & Innovation, and Sean Rozell, Director of Technology, shared a PowerPoint presentation "One to the World." Highlights from the presentation included:

- A San Ramon Elementary School fourth grader shared her "green screen" video and her experiences using technology
- Edie Ainsworth, San Ramon Elementary School 4th grade teacher, shared her classroom experience as one of fourteen (14) pilot teachers
- Fran Rozell, Olive Elementary School 5th grade teacher, presented a video about students using technology
- Sean Rozell, IT Director, shared the roll-out timeline:
 - April 25 - Board approval for purchase of devices and software licenses
 - April 26 Purchase Orders to vendors and service providers
 - May-August Delivery, inventory control, and configuration of hardware and software
 - Student Device Roll-out for Fall 2017 in grades 5, 6 and 9
 - August 21 5th grade student hardware delivery
 - August 26 6th grade student hardware delivery
 - September 5 9th grade student hardware delivery
- Professional Development Two Day Summer Institute, Wednesday collaboration support time, Instructional Coaches, Student support teams, Teacher Leads, and online learning for teachers
- Leadership Capacity site and district administrators will be trained on programs such as Google Classroom, Google Application for Education, EADMS, MAP curricular tools available through current adopted textbooks, and a variety of other online resources.
 - The Technology Advisory Committee will develop a more comprehensive Technology vision and plan.
- Communication Plan: A comprehensive communication plan has been developed to inform students, teachers and school staff, and families about One to World implementation through a video, press release, newsletter, letters to families, information for students on device use, digital

citizenship, and digital/web literacy, staff meetings and ongoing informational meetings.

- Evaluation of Implementation: The SAMR (Substitution, Augmentation, Modification, Redefinition) Model
 - Classroom observations
 - Focus groups
 - Student data
 - Learning walks
 - Surveys
- Total Cost of \$741,500 which includes:
 - Technology cost - Chromebooks, back-up devices, and storage carts
 - Stipends for Teacher Leaders from each site
 - Instructional Technology Coach
 - Trainings: Summer Institute and Generation Yes Student Training

Trustees recommended more professional development for teachers.

Sean Rozell invited the Trustees to the Hill Education Center to view the Technology Training Center.

At the April 25 Regular Board meeting, Superintendent and staff will recommend approval of the One to World Roll-out.

13.c. Later Start Time Committee Update - 8:50 p.m.

Ivan Chaidez, Assistant Superintendent, Education Services, reported on the Later Start Time Committee which has recommended start times meet the following interests and goals:

- Supports Project Based Learning
- Consistent start time every day
- Supports medical and science research that students need more sleep and a later start
- Introduces "unstructured" office hours for student support twice a week (Could be a longer break for some teachers, if needed)
- Instructional Minutes remain mostly the same for teachers (will depend on actual schedule adopted, but the goal is to keep the same minutes)
- Reasonable end of school time for all after school activities
- Most high school seniors take five periods and would be done about 12:50 pm, before lunch
- All recommended start times give a 20-minute gap for Special Education transportation busing: 8:00 am, 8:20 am, 8:40 am, 9:00 am
- All recommended start times are between 8 am - 9 am
- Staggered high school arrival time benefits traffic flow (8 am and 9 am)
- Reasonable end times for all schools between 2:40 pm - 3:05 pm (one day a week at 3:15 pm)

A review of the survey results sent out on March 30 to elementary and middle school parents, students, and staff on their preference between an 8:20 am and 8:40 am start time indicated a strong preference for later start times. The survey

results were those who have responded before the April 19 deadline. The survey was also sent out in Spanish.

Ivan Chaidez also emphasized that the goal is for both high schools to collaborate on designing a common bell schedule to support shared teachers and staff. If the final draft schedule results in a significant change to work conditions, it would need to be negotiated with the Novato Federation of Teachers and voted on. As a reminder and clarification, the purpose of the Later Start Committee was to focus on a later start time which is a very different and separate discussion from a bell schedule.

At the April 25, 2017, Regular Board Meeting, the Superintendent and staff will recommend a later start time for all schools.

Public Comment:

Aaron Fix, President, Novato Federation of Teachers, clarified that Bell Schedules are negotiated items and start times are not. At the April 25 Regular Board meeting the Trustees will vote on later start times.

Trustee Millerick left the meeting.

14. DISCUSSION/ACTION - 9:05 p.m.

14.a. High School Social Cognition class - 9:05 p.m.

Liz Smith, Director of Special Education, and Karin Jinbo, Coordinator, Behavioral Health, reported on the high school social cognition class to be located at San Marin High School. They reviewed the benefits which included:

- Ability to offer ACE Marin and other appropriate student placements in the District
- Maintain future high school students in the District by offering specialized programming
- Have placements for current Social Cognition students as they age up
- On space available basis, serve out of the District students

Public Comment:

A parent commented on the high school social cognition class.

Motion Passed: A motion to approve the High School Social Cognition Class passed by a vote of 6-0, 1 absent (*Trustee Millerick*). Passed with a motion by Ms. Maria Aguila and a second by Mr. Derek Knell.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Gregory Mack
Absent	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

14.b. Revised Timeline for San Marin Stadium Lights actions - 9:20 p.m.

Jim Hogeboom, Superintendent, reported on the revised timeline for the San Marin Stadium Lights Project. At the March 21, 2017, Regular Board Meeting, the Board of Trustees approved a revised timeline to allow extra time to address the numerous public comments received on the Environmental Impact Report (EIR) for the San Marin Stadium Lights Project.

After Community Outreach Meeting #1 on March 28, 2017, it was clear that more time was needed for the Board and the community to review the Final EIR. As a result, it was recommended that the Board cancel the Special Board Meeting scheduled for April 18, 2017, as the Final EIR will be released to the public on April 18, 2017, and have the Adoption/Certification of the Final EIR discussed at the May 2, 2017, Regular Board Meeting. The final decision on stadium lights for San Marin High School was recommended for discussion at an earlier additional Special Board Meeting on May 30, 2017, instead of June 13, 2017.

Superintendent Hogeboom referenced the amended revised Special Board Meeting schedule which keeps the June 13, 2017 as a Special Board Meeting for review of the budget and the Local Control and Accountability Plan (LCAP). The final approval of the budget and LCAP will be at the June 20, 2017 Regular Board Meeting.

Public Comment:

Two (2) community members commented on the funding source and the stadium lights.

Motion Passed: A motion to approve the revised timeline for the San Marin School Stadium Lights Project and the amended Special Board Meeting dates passed by a vote of 6-0, 1 absent (*Trustee Millerick*). Passed with a motion by Ms. Maria Aguila and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Gregory Mack
Absent	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

14.c. Indigo Assessments for all Ninth Graders - 9:35 p.m.

Jim Hogeboom, Superintendent, reported on Indigo Assessments that will enable all NUSD ninth graders to take the four (4) assessments that will provide them with information about their skills, motivators, personality type and social emotional health. The purpose is for students to gain a better understanding of their personality style, motivators and strengths so that they can use this information to help them with college and career choices.

Superintendent Hogeboom introduced Francine Cunnie, College and Career Center Coordinator, Hill Education Center, who shared a PowerPoint presentation on Indigo Assessments at Marin Oaks High School and her positive personal experience taking the assessment.

President Cooper requested an update after the ninth graders have participated taking the Indigo Assessments for one year.

Motion Passed: A motion to approve Indigo Assessments for all Ninth Graders and the Indigo Contract passed by a vote of 6-0, 1 absent (*Trustee Millerick*). Passed with a motion by Mrs. Shelly Scott and a second by Mr. Gregory Mack.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Gregory Mack
Absent	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15. CONSENT: All items approved by a single action - 9:50 p.m.

15.a. Minutes of the Meeting of March 21, 2017

Motion Passed: Passed with a motion by Mrs. Debbie Butler and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Absent	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.b. Personnel Actions of April 4, 2017

Motion Passed: Passed with a motion by Mrs. Debbie Butler and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Absent	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.c. Approve Reduced Workload Program for Denise Smith

Motion Passed: Passed with a motion by Mrs. Debbie Butler and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Absent	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.d. Approve Quarterly Report for Williams Uniform Complaint Quarter Ending March 31, 2017

Motion Passed: Passed with a motion by Mrs. Debbie Butler and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Absent	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

Motion Passed: Passed with a motion by Mrs. Debbie Butler and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Absent	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.e. Approval of Field Trip Requests of Overnight Field Trips and Trips Exceeding 100 Miles Per Board Policy 6153

Motion Passed: Passed with a motion by Mrs. Debbie Butler and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Absent	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.f. Schoolzilla Contract Renewal

Motion Passed: Passed with a motion by Mrs. Debbie Butler and a second by Ms. Maria Aguila.

Motion Passed: Passed with a motion by Mrs. Debbie Butler and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Absent	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.g. Authorization to Begin Public Bidding for the San Ramon Roof Replacement

Motion Passed: Passed with a motion by Mrs. Debbie Butler and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Absent	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.h. Obtain Approval for the Purchase of Two Vans for Hamilton School

Motion Passed: Passed with a motion by Mrs. Debbie Butler and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Absent	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.i. Ratify Warrant Register for Warrants Issued March 14, 2017 Through March 27, 2017

Motion Passed: Passed with a motion by Mrs. Debbie Butler and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Absent	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.j. Approve Disposal of Obsolete Textbooks/Instructional Materials

Motion Passed: Passed with a motion by Mrs. Debbie Butler and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Absent	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

16. ADJOURNMENT - 10:00 p.m.

President Cooper clarified that the April 18 Special Board meeting has been cancelled, and the Adoption/Certification of the Final Environmental Impact Report (EIR) was moved to the May 2 Regular Board Meeting.

The meeting was adjourned at 10:36 p.m.

WITNESSED: Debra Bur
Vice President/Clerk of the Board of Trustees

Attested to on this 25th day of April 2017.

