

# NOVATO UNIFIED SCHOOL DISTRICT

## REGULAR Meeting of the Board of Trustees

March 7, 2017 - 6:00 PM

Novato Education Center - 1015 Seventh Street, Novato, CA 94945

### Attendance Taken at 6:00 PM:

#### Present:

Mrs. Debbie Butler  
Mr. Thomas Cooper  
Mr. Derek Knell  
Mr. Gregory Mack  
Mr. Ross Millerick  
Mrs. Shelly Scott

#### Absent:

Ms. Maria Aguila

### 1. CALL TO ORDER AND ROLL CALL - 6:00 p.m.

President Cooper called the Board meeting to order at 6:00 p.m.

### 2. CLOSED SESSION AGENDA

### 3. CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 6:02 p.m.

**3.a. ANNOUNCEMENT:** Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed. Individuals may address the Board on these items of the agenda.

**3.b. With respect to every item of business to be discussed in closed session pursuant to Ed Code Section 48918 (c): Consider Administrative Panel's Recommendation for Expulsion - Student # 50059**

**3.c. With respect to every item of business to be discussed in closed session pursuant to Ed Code Section 48918 (c): Consider Administrative Panel's Recommendation for Expulsion - Student # 50096**

**3.d. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.9(d)(1): Conference with Legal Counsel - Existing Litigation: Cal200, et al., v. Apple Valley USD, Novato USD, et al., San Francisco Superior Court Case No. CPF-15-514477**

**3.e. With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: Conference with Labor Negotiators (Kris Cosca, Assistant Superintendent, Human Resources) Employees Organization: Novato Federation of Teachers (NFT)**

**3.f. With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54957: Public Employees Discipline/Dismissal/Release**

**4. PUBLIC COMMENT ON CLOSED SESSION AGENDA - 6:05 p.m.**

None

**5. CALL TO ORDER AND ROLL CALL - 7:00 p.m.**

President Cooper called the Board meeting to order at 7:00 p.m.

Trustee Aguila present.

**5.a. Pledge of Allegiance**

**6. ANNOUNCEMENT OF REPORTABLE ACTION/CLOSED SESSION - 7:04 p.m.**

**6.a. Board Action in closed session must be reported in open session**

- With respect to every item of business to be discussed in closed session pursuant to Ed Code Section 48918 (c): Consider Administrative Panel's Recommendation for Expulsion - Student # 50059 - Roll call vote was taken.

A motion made by Mr. Derek Knell and seconded by Mr. Gregory Mack to expel Student # 50059 for the remainder of the 2017 Spring semester passed by a vote of 6 ayes, 0 nays, 1 absent. (Trustee Aguila)

Absent	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

- With respect to every item of business to be discussed in closed session pursuant to Ed Code Section 48918 (c): Consider Administrative Panel's Recommendation for Expulsion - Student # 50096 - Roll call vote was taken.

A motion made by Mr. Ross Millerick and seconded by Mrs. Shelly Scott to expel Student # 50096 for the remainder of the 2017 Spring semester passed by a vote of 6 ayes, 0 nays, 1 absent. (Trustee Aguila)

Absent	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Gregory Mack

Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

- With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.9(d)(1): Conference with Legal Counsel - Existing Litigation: Cal200, et al., v. Apple Valley USD, Novato USD, et al., San Francisco Superior Court Case No. CPF-15-514477 - update and direction given
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: Conference with Labor Negotiators (Kris Cosca, Assistant Superintendent, Human Resources) Employees Organization: Novato Federation of Teachers (NFT) - information only
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54957: Public Employees Discipline/Dismissal/Release - information only

#### **7. APPROVAL OF AGENDA - 7:06 p.m.**

**Motion Passed:** A motion to approve the Agenda passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mr. Gregory Mack.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Yes Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

#### **8. PUBLIC COMMENT ON CONSENT AGENDA - 7:08 p.m.**

None

**8.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.**

#### **9. APPROVAL OF CONSENT AGENDA - 7:13 p.m.**

President Cooper pulled item "16.g" - *Approval of Architect Contract for the San Ramon Re-Roof* for discussion.

#### **9.a. All Consent items approved by a single action**

**Motion Passed:** A motion to approve the Consent Agenda, except for item "16.g" - *Approval of Architect Contract for the San Ramon Re-Roof*, passed by a vote of 7-0. Passed with a motion by Mrs. Shelly Scott and a second by Mr. Ross Millerick.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler

Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Yes Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

## **10. STUDENT PRESENTATION - 7:15 p.m.**

### **10.a. San Jose Middle School - Jazz Combo**

Benedetta Dalbesio, San Jose Music Teacher, introduced seven (7) members of the Jazz Combo who performed "Catch Me If You Can."

## **11. PRESENTATION - 7:30 p.m.**

### **11.a. North Marin Water District Presentation**

Yancy Hawkins, Assistant Superintendent, Business and Operations, introduced Drew McIntyre, Chief Engineer, North Marin Water District who shared a PowerPoint presentation entitled "Recycled Water Expansion in Novato," and the bringing of recycled water to NUSD schools.

## **12. ANNOUNCEMENTS: BOARD, SUPERINTENDENT AND STUDENT BOARD MEMBERS - 8:00 p.m.**

### **12.a. Questions, Comments and Announcements: Board, Superintendent and Student Board Members**

#### **STUDENT BOARD MEMBERS:**

Paige Speer, Novato High School, and Jeffrey Ramirez, San Marin High School, reported on their school activities. Stephanye De Oliveira, Marin Oaks High School, was not present.

#### **TRUSTEE ANNOUNCEMENTS:**

- College of Marin/Indian Valley Campus WASC Committee visit for re-certification and IVC is no longer on probation.
- Reminder: School Fuel Tour of Novato will be on May 6. It is soliciting sponsors who may register online at <http://nfpe.org/>
- Appreciation was expressed for the field trip to Hillsdale High School to visit the stadium to see high tech lighting, and also the new STEM building and Performing Arts Center on February 27.
- On February 27, the District Advisory Committee reviewed the LCAP and the National Equity program.
- DELAC on February 28
- Anthony Trucks, former NFL player, and inspirational speaker who had a difficult childhood, presented to the Bully Prevention Committee
- Novato Blue Ribbon Executive Committee
- Visits to Novato High School, Sinaloa and San Jose Middle Schools for the "No One Eats Alone" program
- On March 6, the Special Education Potluck at the District Office

- On February 13, Dual Immersion Task Force Meeting
- On March 1, the Marin Coalition, with Mary Jane Burke, representing Marin County School Districts, and Diane Conti, representing the College of Marin, shared the importance of attending College of Marin at Indian Valley Campus.
- On March 20, the Financial Literacy event hosted by the Redwood Credit Union will be at San Marin High School. Trustee Scott requested the Trustees to sign up to volunteer from 7:30 - 11:00 am.
- Reminder: Marin School Boards Association Trustee of the Year nomination is due March 10. The Trustee of the Year will be acknowledged at the Golden Bell event.
- On March 3, Congressman Jared Huffman spoke to the Social Justice and Environmental Academy at San Marin High School.

**SUPERINTENDENT ANNOUNCEMENTS:**

- On March 9, the Technology Advisory Committee will have a vision session with Travis Allen from iSchool Initiative for Tech 1-1 roll out or "one to the world." Trustees were invited to drop by anytime from 8:30 am - 3:30 pm at the Hill Education Center Library.
- Met with Adam McGill, Chief of Police, about making campuses safe for immigrants
- On April 17, a community meeting will be held at the Hill Education Center with a focus on immigrants feeling safe at NUSD schools. Chief McGill and the Marin County Sheriff will be there.
- On March 13-14, EdLeader21 Equity session in Scottsdale, AZ

**13. NON-AGENDA PUBLIC COMMENT - 8:10 p.m.**

**13.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.**

Two community members commented on the San Marin Stadium Lights Environmental Impact Report.

**14. STAFF REPORT - 8:15 p.m.**

**14.a. Bond Implementation Update**

Yancy Hawkins, Assistant Superintendent of Business and Operations, reported on Bond implementation which is actively underway in several areas, including:

**Approval of Tier I Maintenance Projects** - At the February 1, 2017 Bond Implementation Committee meeting, three projects were brought forward by staff as Tier 1 - urgent maintenance projects to be recommended for immediate approval. Those projects include the San Ramon roof replacement, and Novato High School and Olive School sewer repair projects. The three projects were approved at the February 14 Board Meeting with construction and other professional services contracts (architect, construction management, inspector of record, etc.) to be brought to the Board for approval in the coming months.

**Bond Implementation Committee** - A strong district facility committee is one of the most important factors in a successful bond program. The Bond Implementation Committee, a Superintendent's Advisory Committee, has been constituted and had four meetings, January 12, February 1 and 15, and March 1. The next meeting is scheduled for April 3, 2017.

**Issuance of Series A Bonds** - The updated financing plan presented to the Board on January 21, 2017 recommended an issuance of \$51 million scheduled for closing in March 2017. The Board approved the \$51 million issuance and Preliminary Official Statement on February 14. District administrative staff met with ratings agencies on February 22 and expected to receive ratings on March 3. The bonds are scheduled to be offered for public sale on March 16 with closing on March 30.

**Independent Citizen's Oversight Committee** - One of the most important aspects of the Bond's accountability is its requirement of an independent citizen's oversight committee (ICOC). The District approved the committee at the December 20th meeting. The deadline for applications was February 15, 2017, interviews were held the week of February 27, and the Board is scheduled to approve the members of the ICOC tonight.

## **15. DISCUSSION/ACTION - 8:30 p.m.**

President Cooper requested to move the discussion of item "15.c." *Appointment of Members to the Bond Implementation Independent Citizens' Oversight Committee* as the first item of discussion since two of the Bond Implementation Independent Oversight Committee members, Jeffrey Vaillant and Brigit Nevin, were present.

### **15.a. Approve the 2016-2017 Second Interim Budget Report - 8:30 p.m.**

Yancy Hawkins, Assistant Superintendent, Business and Operations, shared a PowerPoint on the 2016-2017 Second Interim Budget report. The Combined General Fund budget as of the Second Interim reporting period showed an excess of expenditures over revenues in the amount of (\$3,929,649). However, as the 2015-2016 fiscal year ended with \$1.2 million in unrestricted school site/department carryover, it is expected that deficit spending would occur in the 2016-2017 year. The Combined Ending Fund Balance was projected to be \$11,844,828 or 8.8% of total expenditures and other uses out as of June 30, 2017.

The District has made significant investments over the last two years in one of its most important goals: to recruit, hire and retain the best staff members possible. The District has increased its ongoing certificated and classified salary schedules by over 11% over the last two years (6%/5%), along with significant one-time payments. This investment of over \$6 million annually, along with the projected slowing of LCFF revenue and increase in PERS/STRS rates will require the District to be careful in making any additional commitments in the short term. As NUSD moves into the 2017-2018 budget development process, staff will continue to monitor the revenue projections from the Department of Finance and look for efficiencies to strengthen the long term fiscal health of the District.

State law requires that school districts review their budgets twice during the fiscal year. The first report was prepared using January 31st data, and is due March 15th of each year. In summary, the reports document that the District certifies its ability to meet its financial obligations for the current, and two subsequent, fiscal years.

**Motion Passed:** A motion to Approve the 2016-2017 Second Interim Budget Report passed by a vote of 7-0. Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Yes Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**15.b. Approval of Budgets for San Ramon Roof and Olive/Novato High School Sewer Repairs - 9:10 p.m.**

Yancy Hawkins, Assistant Superintendent, Business and Operations, reported on the approval of budgets for San Ramon Roof and Olive/Novato High School sewer repairs. At the February 1, 2017 Bond Implementation Committee meeting, three projects were brought forward by staff as Tier 1 - urgent maintenance projects to be recommended for immediate approval. Those projects include the San Ramon roof replacement and Novato High School (NHS) and Olive School sewer repair projects. The committee agreed with staff of the decision to move these three projects forward. The projects are critically needed and can be completed in the summer of 2017.

The San Ramon Roof project (\$1.8 million), Novato High School/Olive School sewer repairs (\$407,240) budget to after preliminary testing is complete.

With the substantial work needed for the San Ramon roof project, it was recommended that a report be given to the Board of Trustees with recommendations on how to monitor and prevent future costly facility deterioration.

**Motion Passed:** A motion for the Approval of Budgets for San Ramon Roof and Olive/Novato High School Sewer Repairs passed by a vote of 7-0. Passed with a motion by Ms. Maria Aguila and a second by Mr. Derek Knell.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Yes Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**15.c. Appointment of Members to the Bond Implementation Independent Citizens' Oversight Committee - 9:00 p.m.**

Yancy Hawkins, Assistant Superintendent, Business and Operations, reported on the appointment of members to the Bond Implementation Independent Citizens' Oversight Committee. One of the most important aspects of Measure G's bond accountability is its requirement of an independent citizen's oversight committee (ICOC). On December 20, 2017, the Board of Trustees approved the ICOC guidelines. They also reviewed a timeline for the selection of members, which is required within 60 days of the certification of the election being entered into the Board minutes (January 17, 2017).

A mailer was sent out to all residents in the District soliciting candidates as well as messages in the PTA weekly newsletter. The deadline for applications was February 15, 2017. After a review of the applications, interviews were held the week of February 27.

The following community members were approved for appointment to the ICOC. The role of Taxpayer Organization Member is currently unfilled, but the District is currently working with local taxpayer organizations to identify an appropriate member.

**Members:**

- Business Organization Member: Sylvia Barry
- Senior Citizen Association Member: Jeffrey Vaillant
- Parent Member: Gregory Cote
- PTA Member: Erich Mesenburg
- Taxpayer Organization Member: Open
- At Large Member: Brigit Nevin
- At Large Member: V-Anne Chernock

**Alternates:**

- Business Organization Alternate: Regina Rus
- Business Organization Alternate: Cristina MacKenzie
- Senior Citizen Organization Alternate: Judith Adison-Hight

**Motion Passed:** A motion for the Approval of Appointment of Members to the Bond Implementation Independent Citizens' Oversight Committee passed by a vote of 7-0. Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Yes Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**15.d. Kiosk Mission, Vision and Branding Ideas - 9:25 p.m.**

Jim Hogeboom, Superintendent, reported that NUSD needs a graphic expression



of the Graduate Profile that effectively informs all audiences: teachers, students, parents, administrators, community about the Graduate Profile. Superintendent Hogeboom introduced Leslie Benjamin, Director, Communications and Community Engagement who stated that Kiosk, a local marketing firm, has proposed to help NUSD update its mission, vision and accompanying branding and visuals. Leslie Benjamin introduced Jim Stephens, Kiosk Vice-President of Creative Strategy, who shared a PowerPoint presentation on refreshing the NUSD brand. The goal is to infuse innovation and vitality into the NUSD brand to build greater awareness, pride and respect for the great work that is being done in NUSD schools. The key graphic for the Graduate Profile will help to get the 6C's and the Graduate Profile activated in classrooms. People are visually driven and the graphic will help teachers, parents and students to quickly grasp it.

The recommended proposal from Kiosk is to assist NUSD in developing a mission, vision, and accompanying branding and visuals to reflect the innovative and effective teaching and learning at NUSD.

**Motion Passed:** A motion to approve the Kiosk proposal to assist NUSD in developing a mission, vision, and accompanying branding and visuals passed by a vote of 6-1. (Trustee Scott opposed) Passed with a motion by Mr. Gregory Mack and a second by Mr. Derek Knell.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Yes Mr. Gregory Mack  
Yes Mr. Ross Millerick  
No Mrs. Shelly Scott

**15.e. Discuss and Approve Amended Resolution 22 to Move Board of Trustee Elections from Odd to Even-Numbered Years, to Occur During Statewide General Elections in 2017 - 9:35 p.m.**

Jim Hogeboom, Superintendent, reported on Amended Resolution 22 to Move Board of Trustee Elections from Odd to Even-Numbered Years, to Occur During Statewide General Elections. On February 14, 2017, the Board of Trustees approved Resolution 22 to move Trustee Elections from odd to even numbered years in accordance with guidance from Senate Bill 415. This Resolution was brought about because of recent legislation (SB 415), which prohibits schools from holding elections in odd-numbered years if there is a significant decrease in voter turnout compared to general elections. The Resolution is subject to the approval of the Marin County Board of Supervisors.

Resolution #22 as passed at the February 14, 2017 Regular Board Meeting, would extend the board members' terms expiring in 2019 to 2020 and board member terms expiring in 2021 would be extended to 2022. Due to the fact that most, if not all, school districts in Marin are making the move from odd numbered elections in 2017, and the increased financial cost to those few districts who do conduct an election in 2017, the Superintendent and staff recommended amending Resolution 22 to move Board of Trustee elections from odd to even-

numbered years to take effect this coming November in 2017 so that board members' terms expiring in 2017 move to 2018 and board member terms expiring in 2019 would be extended to 2020.

**Motion Passed:** A motion to approve Amended Resolution 22 to Move Board of Trustee Elections from Odd to Even-Numbered Years, to Occur During Statewide General Elections passed by a vote of 7-0. Passed with a motion by Mr. Ross Millerick and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Yes Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**15.f. Board Professional Development Conference: EdLeader21 - 9:45 p.m.**

Jim Hogeboom, Superintendent, reported that to provide the Board of Trustees with a powerful learning opportunity by attending the EdLeader21 Annual Conference in Atlanta, Georgia in October 2017 in place of the annual California School Boards Association conference in San Diego. In an attempt to enrich the learning of the Board, it is recommended that next year they consider attending the EdLeader21 Conference. EdLeader21 is a national network of school and district leaders focused on integrating the 4Cs (critical thinking, communication, collaboration and creativity) into education.

A suggestion was made to have a few Trustees attend as delegates instead of all Trustees.

**Motion Passed:** A motion to approve Board Professional Development Conference: EdLeader21 passed by a vote of 7-0. Passed with a motion by Ms. Maria Aguila and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Yes Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**16. CONSENT: All items approved by a single action - 9:55 p.m.**

**16.a. Minutes of the Meeting of February 14, 2017**

**Motion Passed:** Passed with a motion by Mrs. Shelly Scott and a second by Mr. Ross Millerick.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper

Yes Mr. Derek Knell  
Yes Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**16.b. Personnel Actions of March 7, 2017**

**Motion Passed:** Passed with a motion by Mrs. Shelly Scott and a second by Mr. Ross Millerick.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Yes Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**16.c. Updates based on new law for Board Policy 6162.5 Student Assessment**

**Motion Passed:** Passed with a motion by Mrs. Shelly Scott and a second by Mr. Ross Millerick.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Yes Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**16.d. Updates based on new law for Board Policy 6164.2 Guidance/Counseling Services and the Deletion of Administrative Regulations 6164.2 Guidance/Counseling Services**

**Motion Passed:** Passed with a motion by Mrs. Shelly Scott and a second by Mr. Ross Millerick.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Yes Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**16.e. Updates based on new law for Board Policy 6174: Education for English Language Learners and Administrative Regulations 6174: Education for English Language Learners**

**Motion Passed:** Passed with a motion by Mrs. Shelly Scott and a second by Mr. Ross Millerick.

Yes Ms. Maria Aguila

Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Yes Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**16.f. Approval of Field Trip Requests of Overnight Field Trips and Trips Exceeding 100 Miles Per Board Policy 6153**

- 1) San Jose Middle School – Music – Disneyland, Los Angeles, CA – April 22-24, 2017
- 2) Loma Verde Elementary School – 4<sup>th</sup> Grade – Sacramento, CA – June 5, 2017
- 3) San Marin High School – Robotics Club – UC Davis – March 23-24, 2017

**Motion Passed:** Passed with a motion by Mrs. Shelly Scott and a second by Mr. Ross Millerick.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Yes Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**16.g. Approval of Architect Contract for the San Ramon Re-Roof**

President Cooper pulled item "16.g" - *Approval of Architect Contract for the San Ramon Re-Roof* for discussion. Yancy Hawkins, Assistant Superintendent, Business and Operations, reported that Consent Item "16. g" should not have been a Consent item because the budget for the San Ramon roof was approved after the Consent Agenda items were approved. Clarification was given on the design and construction costs.

**Motion Passed:** A motion to approve Consent item "16.g" Approval of Architect Contract for the San Ramon Re-Roof passed by a vote of 7-0. Passed with a motion by Mr. Ross Millerick and a second by Mr. Derek Knell.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Yes Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**16.h. Ratify Warrant Register for Warrants Issued February 7, 2017 through February 27, 2017**

**Motion Passed:** Passed with a motion by Mrs. Shelly Scott and a second by Mr. Ross Millerick.

Yes Ms. Maria Aguila

Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Yes Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott


**16.i. Approve Gifts or Donations to the District per Board Policy**

**Motion Passed:** Passed with a motion by Mrs. Shelly Scott and a second by Mr. Ross Millerick.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Yes Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**17. ADJOURNMENT - 10:00 p.m.**

The meeting was adjourned at 10:20 p.m.

WITNESSED: ACTING   
Vice President/Clerk of the Board of Trustees

**DEREK KNELL**

Attested to on this 21<sup>st</sup> day of March 2017.

