

NOVATO UNIFIED SCHOOL DISTRICT
REGULAR Meeting of the Board of Trustees

February 14, 2017 - 6:30 PM

Novato Education Center - 1015 Seventh Street, Novato, CA 94945

Attendance Taken at 6:30 PM:

Present:

Ms. Maria Aguila
Mrs. Debbie Butler
Mr. Thomas Cooper
Mr. Gregory Mack
Mr. Ross Millerick
Mrs. Shelly Scott

Absent:

Mr. Derek Knell

1. CALL TO ORDER AND ROLL CALL - 6:30 p.m.

President Cooper called the Board meeting to order at 6:30 p.m.

2. CLOSED SESSION AGENDA

3. CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 6:32 p.m.

3.a. ANNOUNCEMENT: Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed. Individuals may address the Board on these items of the agenda.

3.b. With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.9(d)(1): Conference with Legal Counsel - Existing Litigation: Cal200, et al., v. Apple Valley USD, Novato USD, et al., San Francisco Superior Court Case No. CPF-15-514477

3.c. With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54956.9 Subdivision (d)(1): Conference with Legal Counsel - Existing Litigation: Rick Tucker v. Shalee Cunningham, Donald Scioli, NPAT, Inc., Novato USD, City of Novato; Civil Case No 1401954 - Update

3.d. With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54956.9 Subdivision (d)(1): Conference with Legal Counsel - Litigation: Rick Tucker v. Novato Unified School District, Shalee Cunningham; Civil Case No 1604508 - Update

3.e. With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: Conference with Labor Negotiators (Kris Cosca, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association (CSEA)

3.f. With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54957: Public Employees Discipline/Dismissal/Release

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA - 6:35 p.m.

None

5. CALL TO ORDER AND ROLL CALL - 7:00 p.m.

President Cooper called the Board meeting to order at 7:00 p.m.

5.a. Pledge of Allegiance

President Cooper acknowledged the Student Board Members for being present on Valentine's Day.

6. ANNOUNCEMENT OF REPORTABLE ACTION/CLOSED SESSION - 7:04 p.m.

6.a. Board Action in closed session must be reported in open session

Vice-President/Clerk Butler reported on action taken in closed session:

- With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.9(d)(1): Conference with Legal Counsel - Existing Litigation: Cal200, et al., v. Apple Valley USD, Novato USD, et al., San Francisco Superior Court Case No. CPF-15-514477 - discussion only, no action taken
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54956.9 Subdivision (d)(1): Conference with Legal Counsel - Existing Litigation: Rick Tucker v. Shalee Cunningham, Donald Scioli, NPAT, Inc., Novato USD, City of Novato; Civil Case No 1401954 - Update - no discussion
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54956.9 Subdivision (d)(1): Conference with Legal Counsel - Litigation: Rick Tucker v. Novato Unified School District, Shalee Cunningham; Civil Case No 1604508 - Update - no discussion
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: Conference with Labor Negotiators (Kris Cosca, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association (CSEA) - discussion only, no action
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54957: Public Employees Discipline/Dismissal/Release - discussion only, no action

President Cooper requested a motion that Trustee Knell be excused for health reasons.

Motion Passed: A motion to excuse Trustee Knell from the meeting for health

reasons passed by a vote of 6-0, 1. (Trustee Knell absent) Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Absent	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

7. APPROVAL OF AGENDA - 7:06 p.m.

President Cooper requested the re-ordering of Discussion/Action Items to move Item "13.d." - *Recommend Approval of Board Policy 3470 Debt Issuance and Management (Second Reading)* before Item "13.b." - *Approval of Resolution No. 24 2016/2017 Authorizing the Issuance and Sale of General Obligation Bonds, 2016 Election, 2017 Series A and General Obligation Bonds, 2016 Election, 2017 Series A-1.*

7.a. Approval of Agenda

Motion Passed: A motion to approve the reordering of the Agenda Discussion/Action Items to move Item "13.d." - *Recommend Approval of Board Policy 3470 Debt Issuance and Management (Second Reading)* before Item "13.b." - *Approval of Resolution No. 24 2016/2017 Authorizing the Issuance and Sale of General Obligation Bonds, 2016 Election, 2017 Series A and General Obligation Bonds, 2016 Election, 2017 Series A-1*, passed by a vote of 6-0, 1. (Trustee Knell absent) Passed with a motion by Mr. Ross Millerick and a second by Mr. Gregory Mack.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Absent	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

8. PUBLIC COMMENT ON CONSENT AGENDA - 7:08 p.m.

None

8.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

9. APPROVAL OF CONSENT AGENDA - 7:13 p.m.

9.a. All Consent items approved by a single action

Motion Passed: A motion to approve the Consent Agenda passed by a vote of 6-0, 1. (Trustee Knell absent) Passed with a motion by Mr. Ross Millerick and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Absent	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

10. ANNOUNCEMENTS: BOARD, SUPERINTENDENT AND STUDENT BOARD MEMBERS - 7:15 p.m.

10.a. Questions, Comments and Announcements: Board, Superintendent and Student Board Members

STUDENT BOARD MEMBERS:

Jeffrey Ramirez, San Marin High School, Spencer Barron filling in for Paige Speer, Novato High School, and Stephanye De Oliveira, Marin Oaks High School, reported on their school activities.

TRUSTEE ANNOUNCEMENTS:

- Dual Immersion Committee meeting on February 13
- Trustee Mack visited San Ramon Elementary School
- President Cooper, Vice-President Butler, and Trustee Scott toured the homes that border San Marin High School and expressed appreciation for the tour.
- District Advisory Committee on February 6
- North Marin PTA Council Meeting on February 3, with a new arrangement in which Superintendent Hogeboom spends forty-five minutes reporting to the group on what is happening in NUSD schools. The PTA Presidents have an opportunity to give feedback.
- Vice-President Butler toured Hamilton School on February 14 and will be touring San Ramon Elementary School on February 15.
- Bond Implementation Committee
- Golden Bell Committee
- President Cooper announced there was a Board Retreat on February 4 and commended the District on its leadership.

SUPERINTENDENT ANNOUNCEMENTS:

- On Monday, February 27, there is a Special Board Meeting, a field trip to Hillsdale High School to view its stadium lights, new performing arts center and STEM building. The bus will be leaving the District Office at 4:15 p.m. and there is room on the bus for those who wish to visit the school.
- WASC Visiting Committee at San Marin High School on February 13 and 14
- Superintendent Hogeboom will be at Novato High School on February 15 for the Student Shadow Challenge which is from February 2-17. Many District Administrators have or will be participating in shadowing a student for a day.

11. NON-AGENDA PUBLIC COMMENT - 7:25 p.m.

11.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

None

12. STAFF REPORTS - 7:30 p.m.

12.a. Report on Progress towards District Priorities and Goals - 7:30 p.m.

Jim Hogeboom, Superintendent, shared a PowerPoint presentation on the "District Plan for Student Achievement Mid-Year Progress Report-Executive Summary." The Board of Trustees has established four key priorities for the 2016-17 School Year: Equity, Student Success, Staff Support and Community Involvement and Engagement. Under each of these priorities were set three SMART (Specific, Measurable, Achievable, Realistic and Time-bound) goals.

Equity

Goal 1: A-G Increase

- Progress: General gains of 5%
- Key Strategies: Counselors, Naviance, 10,000 Degrees Newcomer Counselor, Schoolzilla, Summer School, PIQE, AVID

Goal 2: SBAC - English

- Progress: SBAC not administered yet
- Key Strategies: GLAD Training, Kevin Clark training, Instructional Coaches, Lucy Calkins training, Step Up to Writing, Writing Assessment review, CAASPP practice tests

Goal 2: SBAC - Math

- Progress: SBAC not administered yet
- Key Strategies: Math Discourse, Math Practice Icons, Daily 5, CALLI, and MCOE Training Teams

Goal 3: English Learner (EL) MAP Scores

- Progress: MAP not administered yet
- Key Strategies: EL Coach; Kevin Clark to Middle Schools; Integrated and Designated ELD Clarification; Curriculum Material review; Parent Information Nights; Saturday Tutoring (100 students)

Student Success

Goal 4: Graduate Profile

- Progress: General use of Collaboration Rubric; Draft Communication Rubric; Cultural Competence analysis
- Key Strategies: District Leadership Team Lead Teachers Modelling and Sharing Best Practices; May 26 Learning Fair Protocols; Board Approved Equity Imperative Declaration; District Advisory Committee to develop the Local Control and Accountability Plan

Goal 5: Reading and Language

- Progress: MAP Test not administered yet

- Key Strategies: Instructional Coaches; writing units; writing rubrics; Benchmark updates; GLAD; Daily 5; Use of Depth and Complexity Icons K-8

Goal 6: High School Math

- Progress: Grades not yet analyzed
- Key Strategies: Math Instructional Leads; Cross-district collaboration (CALLI); vertical and horizontal articulation; modeling at staff meetings; Sound Grading Practices Conference; CPM training; Discourse Rubric Developed; Curriculum Maps

Staff Success

Goal 7: Project-based Learning

- Progress: Teachers striving to implement at least one project this year
- Key Strategies: PBL (Project-based Learning) trainings at MCOE; PBL World/BIE (Buck Institute for Education) training for Administrators; Instructional coaches trained; coaches facilitate project planning at grade level and department meetings; Coherence meetings

Goal 8: Professional Development

- Progress: 75% Positive Ratings (TBD)
- Key Strategies: All teachers PBL trained by the end of 2017; Modeling best practices; November 10 successful (90% approval); 2-Day Summer Institute; Curriculum Writing; May 26 Learning Faire; Science Leadership Team

Goal 9: Human Resources (HR) Attract and Retain Teachers

- Progress: To Be Determined
- Key Strategies: TELL Survey; Early Separation Incentive; Exit Surveys; Collaborating closely with Sonoma State and Dominican; Modeling the Way; Early Recruitment

Community Involvement

Goal 10: Student Voice

- Progress: To Be Determined
- Key Strategies: Student Advisory Groups at each Secondary School; Youth Leadership Institute Partnership; District Committee membership (LCAP, Later Start; District Advisory Committee; Professional Development)

Goal 11: Community Liaisons

- Progress: To Be Determined
- Key Strategies: Monthly collaborative meetings; PIQE expansion; Newcomer Counselor outreach; ELAC facilitation

Goal 12: Bond Project

- Progress: Passed Bond; Working on Bond Implementation Committee
- Key Strategies: Staff/Implement Bond Implementation Committee; Establish Bond Oversight Committee; Sell Bonds; Hire Executive Director of Facilities

Trustee Scott recommended expanding summer school for all students who need the extra support, and to have a cost summary with designated spending categories at the end of the District Plan for Student Success.

12.b. Transitional Kindergarten (TK) program update - 7:45 p.m.

Ivan Chaidez, Assistant Superintendent, Education Services, Julia Kempkey, Director of Instruction and Innovations, and Yancy Hawkins, Assistant Superintendent, Business and Operations, shared a PowerPoint presentation on current Transitional Kindergarten (TK) programs at all NUSD elementary schools. The presentation included enrollment criteria, what's working, continued support for teachers and sites, and the fiscal impact if the Board were to expand the TK program which would impact NUSD's new state funded preschools and local preschool programs in the Novato community. There are over thirty-two (32) preschool programs in Novato.

Current Makeup of NUSD TK Program

- TK program currently serves 126 students across 8 elementary sites
- 5 Straight TK Classes
- 5 TK/K Combo Classes

Enrollment Criteria:

- Students enrolling in Kindergarten for the 2017-18 school year are required to have their fifth birthday on or before September 1, 2017.
- Students who are enrolling in TK for the 2017-18 school year are required to have their fifth birthday between September 2, 2017 and December 2, 2017 (NUSD Board approved).

What's Working:

- Dedicated TK and Kindergarten teachers
- Development of social emotional skills for students
- Strong articulation between Preschool, Transitional Kindergarten and Kindergarten

Teacher Support:

- TK/K combo classes can be challenging.
- Continue Early Childhood Education professional development opportunities
- Curriculum differences between TK and Kindergarten are still ambiguous.
- Support teachers sharing best practices across the district

Fiscal Impact:

- District does not receive funding for students beyond the current enrollment date until the student turns five.
- This would be an immediate reduction of funding 50% per student to 100% based on birthdate.

Public Comment

Three (3) Novato parents and one (1) teacher commented on the Transitional Kindergarten (TK) program.

The Trustees requested staff report on NUSD preschools and the TK program before the end of the school year. They requested a more in-depth report on equity, curriculum, funding and sustainability for the programs.

12.c. Board Update on New Local Control and Accountability Plan (LCAP) Template - 8:15 p.m.

Ivan Chaidez, Assistant Superintendent, Education Services, and Julia Kempkey, Director of Instruction and Innovations, shared a PowerPoint presentation on the new LCAP updates. On November 2, 2016, the California State Board of Education adopted a new LCAP template for the 2017-2018 school year. In partnership with numerous educational stakeholders, changes in content and format were made to the template in order for Local Education Agencies (LEAs) to create and monitor plans that are very well defined and understandable.

Performance data for the LCAP is gathered from a variety of sources including a new accountability system called the California School Dashboard, which reports on both state and local indicators. The State Board of Education approved this accountability system to help educators, parents and the public identify and evaluate districts' and schools' strengths and areas that require targeted assistance. The eight (8) State priorities remain the same; they include Local Priorities, Broad Course of Study, School Climate, Achievement, Parent Involvement, Student Engagement, Common Core, Teacher Materials/Facilities.

There are ten indicators that will measure the performance of the District within this California School Dashboard. Six of these indicators are required by the state, these state indicators include:

- **College and Career:** Percent of students who are college and career ready
- **Academics:** Distance from the lowest score needed "Standard Met"
- **Chronic Absenteeism:** Guidelines forthcoming for this indicator
- **Graduation Rate:** Percent of students who earn a regular high school diploma
- **English Learner Progress:** Percent of English Learners making one year's progress
- **Suspension Rate:** Percent of students who were suspended

Four of these indicators are local indicators which include:

- **Basic Conditions:** Williams Act (Textbooks, Fit Report)
- **Parent Engagement:** Surveys, narrative of outreach opportunities
- **Implementation of Academic Standards:** Narrative of our progress towards full implementation
- **School Climate:** California Healthy Kids Survey and other similar measures

It was noted that in the new LCAP template the term "sub-groups" has been change to "student groups".

The "California School Dashboard" acts as a color-coded accountability tool that displays progress from very low to very high. The final template is not scheduled to be released until March.

12.d. School Enrollment and Capacity for the 2017-2018 School Year - 8:30 p.m.

Kris Cosca, Assistant Superintendent, Human Resources, reported on school enrollment and capacity for the 2017-2018 school year. Each year, the Board or its designee shall identify those schools that may have space available for additional students. Anticipated enrollment, program capacity, staffing issues, and facilities are all considerations that help determine available space. Staff considered the most current information available regarding capacity, programs, and enrollment to provide the projections by school site.

Potential Space Available for each site is calculated by Capacity minus Projected Enrollment 2017-2018. Actual available space is based on current enrollment information and will decrease as new neighborhood residents register to attend or transfer via intra-district transfer and/or Program Improvement parent choice transfers.

Trustee Mack questioned the 337 potential spaces available at Novato High School. Assistant Superintendent Cosca responded that he would check on the number of spaces available at Novato High School and update the Board of Trustees.

13. DISCUSSION/ACTION - 8:45 p.m.

13.a. Resolution No. 23 2016/2017 - Adult Education Block Grant - 8:45 p.m.

Ivan Chaidez, Assistant Superintendent, Education Services, Resolution No. 23 - 2016/2017 - Adult Education Block Grant. The State legislators recently passed Assembly Bill 104, which is the Education Finance Bill for 2015-16. Article 9 in the bill establishes the Adult Education Block Grant (AEBG) that will replace the AB86 Adult Education Planning Grant funding with a more permanent source of funding to provide academic and support services for non-credit adult education programs.

This legislation establishes initial guidelines for consortiums developed under AB86 to receive and distribute AEBG funding and further delineates governance structure and participation responsibilities for the participating educational agencies. All agencies that continue in the consortium as members shall commit to reporting all funds available for the purpose of educating and preparing adults for the workforce and how the funds are spent. In addition, members of the consortium shall be represented only by an official designated by the governing board of the member district.

Mary Pritchard or designee is being recommended to be appointed by the Board of Trustees to represent the Novato Unified School District on the Consortium Oversight Committee.

President Cooper called for a roll call vote to be taken.

Motion Passed: A motion Resolution No. 23 - 2016/2017 - Adult Education Block Grant passed by a vote of 6 ayes - 0 nays, 1 absent. (Trustee Knell absent) Passed

with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Absent	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

13.b. Approval of Resolution No. 24 2016/2017 Authorizing the Issuance and Sale of General Obligation Bonds, 2016 Election, 2017 Series A and General Obligation Bonds, 2016 Election, 2017 Series A-1 - 8:55 p.m.

Yancy Hawkins, Assistant Superintendent, Business and Operations, reported on Resolution No. 24 2016/2017 Authorizing the Issuance and Sale of General Obligation Bonds, 2016 Election, 2017 Series A and General Obligation Bonds, 2016 Election, 2017 Series A-1. In accordance with NUSD's Facility Master Plan, the District is planning for the issuance and sale of the first \$51 million of bonds, which will be offered in two separate series. Series A will be traditional long term bonds in the amount of \$47 million, and Series A-1 will be short term (3-year) bonds to provide funding for technology in the amount of \$4 million. The Resolution approves the terms of the sales, and also approves to form several important documents, including the Notice of Sale, the Preliminary and Final Official Statements, a Paying Agent Agreement, and other related documents. These documents will be finalized as NUSD moves towards the sale date and then once one or more successful purchasers have been selected.

The bonds will be sold via competitive sale on March 16, 2017. The two series will be sold separately. The bonds will be awarded to the proposer(s) offering the lowest interest rate. NUSD currently anticipates the bond closing to occur on March 30, 2017. Proceeds from the sale from the Bonds will be deposited into various funds held by the County in the County Investment Pool and will be withdrawn as needed for construction expenses. Costs of issuance of these bonds is estimated to be \$190,000 and will be paid as part of the closing process.

Motion Passed: A motion to approve Resolution No. 24 2016/2017 Authorizing the Issuance and Sale of General Obligation Bonds, 2016 Election, 2017 Series A and General Obligation Bonds, 2016 Election, 2017 Series A-1, passed by a vote of 6-0, 1. (Trustee Knell absent) Passed with a motion by Mr. Ross Millerick and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Absent	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

13.c. Approval of Measure G, Tier I Basic Needs Projects and Measure G Update - 9:10 p.m.

Yancy Hawkins, Assistant Superintendent, Business and Operations reported on the Approval of Measure G, Tier I Basic Needs Projects and Measure G Update.

Bond implementation is actively underway in several areas, including:

Approval of Tier I Maintenance Projects - At the February 1, 2017 Bond Implementation Committee meeting, three projects were brought forward by staff as Tier 1 - urgent maintenance projects to be recommended for immediate approval. Those projects include the San Ramon roof replacement, and Novato High School and Olive School sewer repair projects. The committee agreed with the staff recommendation to move these three projects forward. The projects can be completed in the summer of 2017. The construction and other professional services (architect, construction management, inspector of record, etc.) contracts will be brought to the Board for approval in the coming months.

Bond Implementation Committee - The Bond Implementation Committee, a Superintendent's Advisory Committee, has been constituted and had its first two meetings on January 12 and February 1. Future meetings are scheduled for February 15 and March 1 & 15.

Issuance of Series A Bonds - The updated financing plan presented to the Board on January 21, 2017 recommended an issuance of approximately \$51 million scheduled for closing in March 2017. The financing plan has not materially changed since the plans presented to the Board in June and November. The issuance timeline envisions receiving rating on March 3, bonds offered for public sale on March 16, and closing on March 30.

Independent Citizen's Oversight Committee - The District approved the committee at the December 20th meeting and is actively recruiting members. The deadline for applications is February 15, 2017, with interviews scheduled shortly after. It is expected that the Board will approve the members of the ICOC at the March 7, 2017 Board Meeting.

Motion Passed: A motion to approve three Tier 1 Basic Needs projects, the San Ramon roof replacement, Novato High School sewer repairs, and the Olive School sewer repairs, passed by a vote of 6-0, 1. (Trustee Knell absent) Passed with a motion by Mrs. Debbie Butler and a second by Mr. Ross Millerick.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Absent	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

13.d. Recommend Approval of Board Policy 3470 Debt Issuance and Management (Second Reading) - 9:30 p.m.

Yancy Hawkins, Assistant Superintendent, Business and Operations, reported on Board Policy 3470 Debt Issuance and Management. Due to new legislation (SB 1029) effective January 1, 2017, districts are required to have a Debt Management Policy prior to the issuance of new debt. The Board of Trustees is committed to long-term capital and financial planning and recognizes that the issuance of debt is a key source for funding the improvement and maintenance of school facilities and managing cash flow. Any debt issued by the district shall be consistent with law and this policy.

Jocelyn Peach, Danis Woliver Kelly (DWK) Law Firm, discussed debt issuance.

Adoption of Board Policy 3470 Debt Issuance and Management will meet the new legal regulations in order for the district to receive bond funds.

Motion Passed: A motion to approve Board Policy 3470 Debt Issuance and Management as a Second and Final Reading, passed by a vote of 6-0, 1. (Trustee Knell absent) Passed with a motion by Mrs. Debbie Butler and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Absent	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

13.e. Discuss and Approve Resolution 22 to Move Board of Trustee Elections from Odd to Even-Numbered Years, to Occur During Statewide General Elections - 9:40 p.m.

Jim Hogeboom, Superintendent, reported on Resolution 22 to Move Board of Trustee Elections from Odd to Even-Numbered Years, to Occur During Statewide General Elections. The proposed Resolution 22 would move board elections to occur on even-numbered years, effectively extending the current board members terms by one year to facilitate this transition. Those board members' terms expiring in 2019 would be extended to 2020 and board member terms expiring in 2021 would be extended to 2022. The November 2017 election would not change. This Resolution was brought about because of recent legislation (SB 415), which prohibits schools from holding elections in odd-numbered years if there is a significant decrease in voter turnout compared to general elections. The decrease in voter turnout for NUSD was 29.37%.

The Resolution is subject to the approval of the Marin County Board of Supervisors, and if approved, The District must pay the expense of mailing a notice of approval of the changed Board member election dates, as required in Elections Code section 10404.5 (e). Consolidating elections may result in substantial savings to the District.

Motion Passed: A motion to approve Resolution 22 to Move Board of Trustee Elections from Odd to Even-Numbered Years, to Occur During Statewide General Elections passed by a vote of 6-0, 1. (Trustee Knell absent) Passed with a motion by Mr. Ross Millerick and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Absent	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

14. CONSENT: All items approved by a single action - 9:55 p.m.

14.a. Minutes of the Meeting of January 31, 2017

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Absent	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

14.b. Personnel Actions of February 14, 2017

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Absent	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

14.c. Approve Education Affiliation Agreement for Nursing Students with Western Governors University

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Absent	Mr. Derek Knell
Yes	Mr. Gregory Mack

Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

14.d. 2016-17 Career and Technical Education Advisory (CTE) Committee Representatives

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Absent Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

14.e. Approval of Field Trip Requests of Overnight Field Trips and Trips Exceeding 100 Miles Per Board Policy 6153

- 1) San Marin High School – Music Dept. – Cabrillo Community College, Aptos, CA – March 17-18, 2017
- 2) San Marin High School – Athletics Cheer – Anaheim, CA – March 24-26, 2017
- 3) Novato High School – Athletics Cheer and Dance, 9-12 grades – Anaheim, CA – March 23-26, 2017

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Absent Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

14.f. Approval of Resolution No. 25-2016/17 Authorizing the Opening of Fund 22: Building Fund (Measure G)

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Absent Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

14.g. Authorization to Conduct RFQ Process for Inspection, Special Inspection, Geotechnical Engineering and Civil Engineering Firms

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Absent	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

14.h. Approve Contract with Infinity Communication & Consulting, Inc. for E-Rate filing and RFP Management for Category 2 Project

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Absent	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

14.i. Quarterly Investment Report

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Absent	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

14.j. Ratify Warrant Register for Warrants Issued January 24, 2017 to February 6, 2017

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Absent	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

14.k. Approve Gifts or Donations to the District per Board Policy 3290

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Absent	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15. ADJOURNMENT - 10:00 p.m.

President Cooper announced there will be a Special Board Meeting on Monday, February 27, 2017, field trip to San Mateo, and the next Regular Board Meeting will be March 7, 2017.

The meeting was adjourned at 9:30 p.m.

WITNESSED: 

Vice President/Clerk of the Board of Trustees

Attested to on this 7th day of March 2017.