

**NOVATO UNIFIED SCHOOL DISTRICT
REGULAR Meeting of the Board of Trustees**

January 31, 2017 - 6:00 PM

Novato Education Center - 1015 Seventh Street, Novato, CA 94945

Attendance Taken at 6:00 PM:

Present:

Ms. Maria Aguila
Mrs. Debbie Butler
Mr. Thomas Cooper
Mr. Derek Knell
Mr. Ross Millerick
Mrs. Shelly Scott

Absent:

Mr. Gregory Mack

1. CALL TO ORDER AND ROLL CALL - 6:00 p.m.

President Cooper called the Board meeting to order at 6:00 p.m.

2. CLOSED SESSION AGENDA

3. CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 6:02 p.m.

3.a. ANNOUNCEMENT: Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed. Individuals may address the Board on these items of the agenda.

3.b. With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54956.9 Subdivision (d)(1): Conference with Legal Counsel Existing Litigation: Rick Tucker v. Shalee Cunningham, Donald Scioli, NPAT, Inc., Novato USD, City of Novato; Civil Case No 1401954 - Update

3.c. With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54956.9 Subdivision (d)(1): Conference with Legal Counsel Litigation: Rick Tucker v. Novato Unified School District, Shalee Cunningham; Civil Case No 1604508 - Update

3.d. With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: Conference with Labor Negotiators (Kris Cosca, Assistant Superintendent, Human Resources) Employees Organization: Novato Federation of Teachers (NFT)

3.e. With respect to every item of business to be discussed in closed session pursuant to Gov Code 54957: Public Employees Discipline/Dismissal/Release

3.f. With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: PUBLIC EMPLOYMENT APPOINTMENT: Title: Executive Director, Facilities, Maintenance and Operations

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA

None

5. CALL TO ORDER AND ROLL CALL - 7:00 p.m.

President Cooper called the Board meeting to order at 7:05 p.m.

5.a. Pledge of Allegiance

6. ANNOUNCEMENT OF REPORTABLE ACTION/CLOSED SESSION - 7:04 p.m.

6.a. Board Action in closed session must be reported in open session

Vice-President/Clerk Butler reported on action taken in closed session:

- With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54956.9 Subdivision (d)(1): Conference with Legal Counsel - Existing Litigation: Rick Tucker v. Shalee Cunningham, Donald Scioli, NPAT, Inc., Novato USD, City of Novato; Civil Case No 1401954 - Update and discussion only
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54956.9 Subdivision (d)(1): Conference with Legal Counsel - Litigation: Rick Tucker v. Novato Unified School District, Shalee Cunningham; Civil Case No 1604508 - Update and discussion only
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: Conference with Labor Negotiators (Kris Cosca, Assistant Superintendent, Human Resources) Employees Organization: Novato Federation of Teachers (NFT) - gave direction to staff
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54957: Public Employees Discipline/Dismissal/Release - no discussion
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: PUBLIC EMPLOYMENT APPOINTMENT: Title: Executive Director, Facilities, Maintenance and Operations - discussion

President Cooper announced Trustee Mack would not be attending the meeting.

7. APPROVAL OF AGENDA - 7:06 p.m.

7.a. Approval of Agenda

Motion Passed: A motion to approve the Agenda passed by a vote of 6-0, 1.

(Trustee Mack absent) Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

8. PUBLIC COMMENT ON CONSENT AGENDA - 7:08 p.m.

None

8.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

9. APPROVAL OF CONSENT AGENDA - 7:13 p.m.

9.a. All Consent items approved by a single action

Motion Passed: A motion to approve the Consent Agenda passed by a vote of 6-0, 1. (Trustee Mack absent) Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

10. STUDENT PRESENTATION - 7:15 p.m.

10.a. Pleasant Valley Elementary School: Lucy Calkins Reading - 7:15 p.m.

Dana Sadan, Pleasant Valley Elementary School Principal, briefly described the Lucy Calkins Reading program and introduced Lori Marston, Lisa Heslip and Kristen Davis who shared a PowerPoint presentation, "Reader's Workshop," and invited nine (9) students to demonstrate why they chose certain books to read. The Trustees were invited to visit Pleasant Valley Elementary School and see the Reader's Workshop.

11. ANNOUNCEMENTS: BOARD, SUPERINTENDENT AND STUDENT BOARD MEMBERS - 7:30 p.m.

11.a. Questions, Comments and Announcements: Board, Superintendent and Student Board Members

STUDENT BOARD MEMBERS:

Jeffrey Ramirez, San Marin High School Junior, and Ashley Kenney, filling in for Paige Speer, Novato High School, and Cindy Rodas, filling in for Stephanye De Oliveira, Marin Oaks High School, reported on their school activities.

TRUSTEE ANNOUNCEMENTS:

- Trustee Aguila invited parents to visit the Novato Blue Ribbon Bullying Prevention Committee. Volunteers are needed. More information is on website: novatoblueribbon.org
- On January 26, Trustees Scott and Mack along with Yancy Hawkins, Assistant Superintendent, Business and Operations, toured the facilities at San Marin High School.
- Novato High School Open House on January 26
- Redwood Credit Union's "Financial Bit of Reality" was held at Novato High School on January 26, and Trustee Scott thanked all the volunteers who participated. San Marin High School will be having the "Financial Bit of Reality" on March 20.
- Vice President Butler meets monthly with a trustee from the Novato Charter School to discuss initiatives to bring to the Novato Charter School Board.
- Paint the Town Red on January 20
- The Ignacio and Novato Rotaries will be delivering dictionaries for all third graders.
- On January 19, the Judicial Legislative Action Committee had a Legislation Action Day in Sacramento. Student Board Member Paige Speer attended.
- Trustee Knell toured San Ramon Elementary School with Principal Amanda Langford.

SUPERINTENDENT ANNOUNCEMENTS:

- Mike Woolard was introduced as the new Executive Director of Facilities, Maintenance and Operations to facilitate NUSD's bond projects.
- Superintendent Hogeboom recognized four NUSD students who were honored at the 24th Annual Heart of Marin Awards ceremony at the Marin Civic Center on January 12. One Novato High School student was recognized for being one of five who received the Youth Volunteer Award. Two students from San Marin High School were recognized for being nominated for the Youth Volunteer Awards, and one Novato High School student was recognized for being one of the judges.

12. NON-AGENDA PUBLIC COMMENT - 7:40 p.m.

12.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

None

13. STAFF REPORTS - 7:45 p.m.

13.a. Marin Community Foundation (MCF) Pre-K - 3rd grade Promoting Early School Success Grant Update - 7:45 p.m.

Ivan Chaidez, Assistant Superintendent, Education Services, reported that NUSD began work six (6) years ago to focus on early learners to close the achievement gap that exists between student subgroups in English language arts and mathematics. The work began with four (4) elementary schools partnering with local preschools, staffs, parents and community partners. The elementary schools are Hamilton, Lu Sutton, Loma Verde, and Lynwood.

Ivan Chiadez introduced Steve Hospodar, Hamilton K-8 School Principal, Tehniat Cheema, Loma Verde Elementary School Principal, Andy Cline, Lynwood Elementary School Principal, and Bonnie Barron, Lu Sutton Elementary Principal, who shared a PowerPoint presentation on the P3 MCF Initiative. Steve Hospodar shared about the Indicators of Success which included:

- Culture of Caring: nurture positive relationships, strengthen self-efficiency and racial/cultural identity, and develop the whole child
- Culture of Competence: prioritize communication, promote peer interaction, develop self-regulation and encourage independence
- Culture of Excellence: balance teaching approaches, integrate and balance curriculum and build higher order thinking

Tehniat Cheema shared about the top predictors for positive third grade outcomes which included small groups, peer collaboration, oral language development, vocabulary development, scaffolded instruction, and metacognition. Andy Cline shared about the EduSnap data which showed all four school had 100% growth in all the top predictors for positive growth outcomes. Bonnie Barron shared that the goal for Year 8 is to create culturally responsive classrooms that develop and honor student voice and cultural identity.

Ivan Chaidez, introduced Jan Derby, P3 Coordinator, Marin County Office of Education, who commended the Novato staff for their incredible work in supporting the P3 grant. She recognized Lu Sutton Elementary School for its systems change, Hamilton K-8 for its partnerships, Loma Verde Elementary School for its transformation and metacognition, and Lynwood Elementary School for its distributed leadership. Jan Derby passed out the application for a funding opportunity for Early School Success for 2017-2018 Year 8 with an invitation for Superintendent Hogeboom, President Cooper and Ivan Chaidez to meet with her to discuss MCF grants.

13.b. San Marin High School 2017 WASC Mid-Cycle Progress Report - 8:15 p.m.

Adam Littlefield, Principal, San Marin High School, and Rob Watson, San Marin Social Studies teacher, shared a PowerPoint presentation on the San Marin High School 2017 WASC Mid-Cycle Progress Report. The Accrediting Commission for School Western Association of Schools and Colleges (ACS WASC) accreditation is a process schools use to monitor student learning and set school improvement

goals. ACS WASC accreditation is an ongoing cycle of quality. Schools assess their program and the impact on student learning with respect to the ACS WASC criteria and other accreditation factors. Every six years, accredited schools conduct a self-study and host a self-study visit. The self-study process culminates in the refinement of a schoolwide action plan. Throughout the accreditation cycle, schools are expected to address the schoolwide action plan and demonstrate evidence of acceptable student achievement and school improvement. Appropriate reports and reviews throughout the six-year cycle of accreditation support this process.

The San Marin High School community conducted its last self-study during the 2013-14 school year. A visiting committee consisting of four WASC volunteer educators visited San Marin High School in March 2014. At the conclusion of the visit, the WASC Visiting Committee identified nine Schoolwide Areas of Strength and eight Critical Areas for Follow-up. The result accreditation term was for two years, placing San Marin High School on probationary status. Some of these critical areas included a lack of reliable technology, the need for a comprehensive assessment system, lack of evidence of standards-based course content and lack of variety of instructional and assessment strategies were addressed by the district through a technology infrastructure upgrade, implementation of common assessments through the Educator's Assessment Data Management System (EADMS), professional development to support the implementation of Sheltered Instruction Observation Protocol (SIOP) strategies, and the implementation of Project Based Learning strategies. San Marin also addressed how to better utilize collaboration and planning time, further developed the school vision, provided planning time for new programs, and increased efforts to close the achievement gap.

As a result of the Probationary status, the San Marin High School community continued to reflect on school improvement as staff prepared the 2016 WASC Probationary Report. Three members of the 2014 Visiting Committee revisited San Marin High School for three days in March 2016 to review the progress the school had made since the March 2014 visit. At the conclusion of the Probationary Report visit, the WASC Visiting Committee recommended four areas for follow-up:

1. Continue to work with communication strategies in spreading news to parents and students. Proactively reaching out to parents will develop a strong community relationship.
2. Continue working with staff members concerning implementation of Common Core/NGSS in the classroom.
3. Continue departmental work in building common assessments and content strategies, and using collected data to refine the curriculum.
4. Continue implementation of SIOP strategies in content specific courses. Continue to develop a rigorous English Language Development (ELD) program that addresses the Common Core English Language Acquisition (ELA) standards and scaffolds for ELD I, ELD II, ELD III.

The result accreditation term was to remove San Marin High School from probationary status and grant full accreditation through 2020 (the end of the six-year cycle). An element of the WASC Accreditation process is for schools to

complete a Mid-Cycle Progress Report. Since 2016-17 is the Mid-Cycle year (Year 3 of the 6-year process), the San Marin community completed the Mid-Cycle Progress Report and presented it to the Novato Unified School District Board of Trustees on January 31, 2017.

The San Marin High School Mid-Cycle Progress Report has been submitted to the ACS WASC office as well as the WASC Visiting Committee who will be visiting San Marin High School February 13-14, 2017.

Public Comment:

A substitute teacher commented on the importance of getting students interested in math.

13.c. 2017-18 Governor's Proposed Budget - 8:35 p.m.

Yancy Hawkins, Assistant Superintendent, Business and Operations, reported on the 2017/2018 Governor's Proposed Budget. On January 10, 2017 Governor Brown unveiled his proposed State Budget for 2017-18. The theme of the budget was uncertainty. The Governor notes that it is just a matter of time before the State enters another recession. He noted that the current economic recovery is now the third longest on record, and the Department of Finance (DOF) had forecast deficits of \$18 billion for three years if the state were to experience even a modest recession. State revenues are projected to be down \$5.8 billion over the three-year period of 2015-16, 2016-17, and 2017-18.

The Governor's Budget proposes a combination of reductions and fund shifts totaling \$3.2 billion to bring the Budget into balance. These proposals include:

- \$1.7 billion downward adjustment to Proposition 98
- \$900 million in recaptured allocations for affordable housing and state office building modernizations
- \$600 million in expenditure reductions by suspending rate increases for childcare, not providing middle class scholarships to new students, and rejecting Budget proposals from various state departments and agencies.

Finally, the Governor's Budget highlights the Administration's efforts to address poverty in the state. The Budget continues to fund the rise in the minimum wage for state workers, expanded health care coverage under the federal ACA, and a COLA for the Supplemental Security Income/State Supplementary Payment program.

13.d. Measure G Bond Update - 8:50 p.m.

Yancy Hawkins, Assistant Superintendent, Business and Operations reported on the Measure G Bond implementation. Bond implementation is actively underway in several areas, including:

- **Bond Implementation Committee** - A high performing district facility committee includes teachers and other certificated staff, classified staff, administration, Board members, parents, representatives from other local agencies, as well as other community members. The Bond Implementation Committee, a Superintendent's Advisory Committee, had its first meeting

on January 12, 2017. Future meetings are scheduled for February 1 and 15 and March 1 and 15.

- **Recruit and hire bond administrative staffing** - In December, the Board approved the reconstitution of the position of Executive Director of Facilities and approved recruitment for the position. After extensive recruitment Michael Woolard was recommended for appointment to begin in early March.
- **Issuance of Series A Bonds** - The updated financing plan presented to the Board on January 21, 2017, recommended an issuance of approximately \$51 million scheduled for closing in March 2017. The financing plan has not materially changed since the plans were presented to the Board in June and November.
- **Approve Debt Management Policy** - Due to new legislation effective January 1, 2017, districts are required to have a Debt Management Policy prior to issuance of new debt. The Board will review a first draft of the Debt Management Policy at this meeting, which is based upon the recommended policy from CSBA, and it will be considered for approval at the February 14, 2017 Regular Board Meeting.
- **Independent Citizen's Oversight Committee** - One of the most important aspects of Measure G's accountability is its requirement of an independent citizen's oversight committee (ICOC). The District approved the committee at the December 20th meeting and is actively recruiting members. It is expected that the Board will approve the members of the ICOC at the March 7, 2017 Board Meeting.

14. DISCUSSION/ACTION - 9:05 p.m.

14.a. Ready, Set, Grow! Early Learning Center Move - 9:05 p.m.

Ivan Chaidez, Assistant Superintendent, Education Services, announced Liz Smith was at a conference. He introduced Yvette Garcia, Program Specialist, Read, Set, Grow! Learning Center, and Angela Kriesler, Rancho Principal, who shared a PowerPoint presentation on the Ready, Set, Grow! Learning Center move to Rancho Elementary School from the Hill Education Center. Some of the benefits of having the Ready, Set, Grow! Learning on the Rancho Elementary campus are:

- Students can be included on a site with non-disabled peers
- Teachers can collaborate with General and other Special Education teachers for vertical alignment
- General education teachers can participate in IEPs
- Teachers and students will become part of a comprehensive school culture, rather than an isolated program
- Parents will have access to a full school community and comraderie with other parents

The move is scheduled for August 2017.

Motion Passed: A motion for the approval of the Ready, Set, Grow! Learning Center Move passed by a vote of 6-0, 1. (Trustee Mack absent) Passed with a motion by Ms. Maria Aguila and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

14.b. Recommended Approval of Board Policy 3470 Debt Issuance and Management (First Reading) - 9:20 p.m.

Yancy Hawkins, Assistant Superintendent, Business and Operations, reported on Board Policy 3470 Debt Issuance and Management. Due to new legislation (SB 1029) effective January 1, 2017, districts are required to have a Debt Management Policy prior to the issuance of new debt. The Board of Trustees is committed to long-term capital and financial planning and recognizes that the issuance of debt is a key source for funding the improvement and maintenance of school facilities and managing cash flow. Any debt issued by the district shall be consistent with law and this policy.

Adoption of Board Policy 3470 Debt Issuance and Management will meet the new legal regulations in order for the district to receive bond funds.

Motion Passed: A motion to approve Board Policy 3470 Debt Issuance and Management as a First Reading, and moved to a Second Reading, passed by a vote of 6-0, 1. (Trustee Mack absent) Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

14.c. Revised Timeline for San Marin Stadium Lights actions - 9:35 p.m.

Jim Hogeboom, Superintendent, reported on the Revised Timeline for the draft San Marin Stadium Lights Environmental Impact Report (EIR). As a result of public comments and the addition of a Board of Trustees "field trip" to Hillsdale High School in San Mateo to see their new installation of the 8-pole Musco lights, there was a request to provide additional time for the public to comment on the Draft EIR after the visit to Hillsdale High School. Some community members were concerned that the process was moving too fast, and asked for more time to consider the proposal especially since a trip to Hillsdale High School was added. As a result, staff was requested to allow more time for public comment on the Draft EIR. The revised timeline is as follows:

2/27/17	Field trip to visit Hillsdale High School in San Mateo (Board and community)
3/5/17	Public comment period on Draft EIR ends

3/28/17	Special Board Meeting to certify the Final EIR
4/18/17	Special Board Meeting to make a final decision on stadium lights for San Marin High School

In addition, it was recommended that the Board cancel the Special Meeting scheduled for February 28, 2017 as this meeting was replaced by the March 28, 2017 meeting.

Motion Passed: A motion to approve the Revised Timeline for the Stadium Lights and the revised 2016-17 Board Meeting Dates passed by a vote of 6-0, 1. (Trustee Millerick absent) Passed with a motion by Ms. Maria Aguila and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15. CONSENT: All items approved by a single action - 9:50 p.m.

15.a. Minutes of the Meeting of January 17, 2017

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.b. Personnel Actions of January 31, 2017

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.c. Approval of the Memorandum of Understanding (MOU) with Marin County Office of Education for the Regional Occupational Program (ROP)

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.d. Approval of a Utility Easement to North Marin Water District at Hamilton

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.e. Approve Contract with Infinity Communications & Consulting, Inc. for E-Rate Filing

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.f. Approval of Field Trip Requests of Overnight Field Trips and Trips Exceeding 100 Miles Per Board Policy 6153

- 1) Novato High School/MSA Theater (9-12) – Folsom, CA – February 10-12, 2017
- 2) Novato High School/MSA Theater (9-12) – Ohlone College – March 17-18, 2017
- 3) Novato High School/MSA Vocal and instrumental music (9-12) – Santa Cruz Jazz Festival – March 17-18, 2017
- 4) Novato High School/MSA Vocal and instrumental music (9-12) – Monterey Next Generation Jazz Festival – March 31 - April 1, 2017
- 5) Novato High School/MSA Vocal music (9-12) – Oceanside/Mira Costa College – April 7-9, 2017

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.g. Ratify Warrant Register for Warrants Issued from January 10, 2017 Through January 23, 2017

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.h. Approve Disposal of Obsolete Equipment/Property

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

16. ADJOURNMENT - 10:00 p.m.

President Cooper announced there will be a Special Board Meeting on Saturday, February 4, 2017, and the next Regular Board Meeting will be February 14, 2017.

The meeting was adjourned at 9:32 p.m.

WITNESSED: 

Vice President/Clerk of the Board of Trustees

Attested to on this 14th day of February 2017.