

NOVATO UNIFIED SCHOOL DISTRICT
REGULAR Meeting of the Board of Trustees

October 4, 2016 - 6:30 PM

Novato Education Center - 1015 Seventh Street, Novato, CA 94945

Attendance Taken at 6:30 PM:

Present:

Ms. Maria Aguila
Mrs. Debbie Butler
Mr. Thomas Cooper
Mr. Derek Knell
Mr. Gregory Mack
Mrs. Shelly Scott

Absent:

Mr. Ross Millerick

Updated Attendance:

Mr. Ross Millerick was updated to present at: 7:15 PM

1. CALL TO ORDER AND ROLL CALL - 6:30 p.m.

President Knell called the Board meeting to order at 6:30 p.m.

2. CLOSED SESSION AGENDA

3. CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 6:32 p.m.

3.a. ANNOUNCEMENT: Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed. Individuals may address the Board on these items of the agenda.

3.b. With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: Conference with Labor Negotiators (Kris Cosca, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association (CSEA)

3.c. With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54957: Public Employees Discipline/Dismissal/Release

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA - 6:35 p.m.

None

5. CALL TO ORDER AND ROLL CALL - 7:00 p.m.

President Knell called the Board meeting to order at 7:00 p.m.

5.a. Pledge of Allegiance

6. ANNOUNCEMENT OF REPORTABLE ACTION/CLOSED SESSION - 7:04 p.m.

6.a. Board Action in closed session must be reported in open session

Vice-President/Clerk Cooper reported on action taken in closed session:

- With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: Conference with Labor Negotiators (Kris Cosca, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association (CSEA) - discussion only
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54957: Public Employees Discipline/Dismissal/Release - no discussion

7. APPROVAL OF AGENDA - 7:06 p.m.

President Knell requested the re-ordering of the Discussion/Action items of the Agenda to move item "14.c" - Resolution No. 9 - 2016/2017 - Latino/Hispanic Heritage Month and "14.d." - Resolution No. 10 - 2016/2017 - National Bully Prevention Month, to be discussed before item "14.b." - Approval of the 2016-2017 Single Plans for Student Achievement for Lu Sutton, Lynwood, Loma Verde, Olive, Pleasant Valley, Rancho and San Ramon Elementary Schools.

President Knell announced Trustee Millerick was delayed and will be arriving shortly.

7.a. Approval of Agenda

Motion Passed: A motion to approve the re-ordering of the Agenda passed by a vote of 6-0, 1. (*Trustee Millerick absent*) Passed with a motion by Ms. Maria Aguila and a second by Mr. Gregory Mack.

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| Yes | Ms. Maria Aguila |
| Yes | Mrs. Debbie Butler |
| Yes | Mr. Thomas Cooper |
| Yes | Mr. Derek Knell |
| Yes | Mr. Gregory Mack |
| Absent | Mr. Ross Millerick |
| Yes | Mrs. Shelly Scott |

8. PUBLIC COMMENT ON CONSENT AGENDA - 7:08 p.m.

None

8.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

9. APPROVAL OF CONSENT AGENDA - 7:12 p.m.

Trustee Scott requested Consent Agenda Item "15.m." - Ratify Warrant Register for Warrants Issued September 15, 2016 through September 28, 2016 be pulled for discussion.

Motion Passed: A motion to approve the Consent Agenda, except Item "15.m." - Ratify Warrant Register for Warrants Issued September 15, 2016 through September 28, 2016, passed by a vote of 6-0, 1. (*Trustee Millerick absent*) Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

| | |
|--------|--------------------|
| Yes | Ms. Maria Aguila |
| Yes | Mrs. Debbie Butler |
| Yes | Mr. Thomas Cooper |
| Yes | Mr. Derek Knell |
| Yes | Mr. Gregory Mack |
| Absent | Mr. Ross Millerick |
| Yes | Mrs. Shelly Scott |

9.a. All Consent items approved by a single action

10. STUDENT PRESENTATION - 7:15 p.m.

10.a. Loma Verde Elementary School - I Am Program - 7:15 p.m.

Tehnia Cheema, Loma Verde Elementary School Principal, introduced Michelle Smith, one of the program founders, who described the I Am Program as a social and emotional program to promote a positive self-image. Seven (7) fifth grade students shared their confidence building experiences. A former student of Loma Verde Elementary School who is now a Novato High School Senior shared that she has integrated parts of the program with some of the Novato High School sports teams to build positive self-images, and it has been very successful. An assignment was given to the Board of Trustees to list 60 positive characteristics and values describing who "I AM at my BEST". They were then given a list of 60 identity characteristics to compare with the ones they had listed.

11. ANNOUNCEMENTS: BOARD, SUPERINTENDENT AND STUDENT BOARD MEMBERS - 7:30 p.m.

11.a. Questions, Comments and Announcements: Board, Superintendent and Student Board Members

STUDENT BOARD MEMBERS:

Paige Speer, Novato High School Junior, Jeffrey Ramirez, San Marin High School Junior, and Stephanye De Oliveira, Marin Oaks High School Freshman, reported on their school activities.

TRUSTEE ANNOUNCEMENTS:

- October is National Bullying Prevention Month
- On October 15, from 10:00 am - 12:00 pm, the Novato Blue Ribbon Coalition will be sponsoring a children's "You Matter" craft day in Hamilton.
- On October 4, the Board of Supervisors awarded a Proclamation for the Novato Blue Ribbon Coalition Bullying Prevention Committee and the Book Passage acknowledged them as well.
- District Technology Advisory Committee met on September 26
- On October, the first meeting of the Later Start Committee was held to discuss possible later starts for secondary schools.
- A reminder for Trustees to attend the October 27th SchoolsRule Distribution event at 4:00 pm at the Marin County Office of Education.

SUPERINTENDENT ANNOUNCEMENTS:

- On October 3, the District Advisory Committee met and the National Equity Project facilitated the meeting. The focus was on equity, the Local Control and Accountability Plan (LCAP), and the 3 c's of the Graduate Profile: Conscientious Learner, Cultural Competence, and Character.
- A Lynwood Elementary School student was recognized for receiving 1st Place in the Native Sons of the Golden West Essay Contest.

12. NON-AGENDA PUBLIC COMMENT - 7:40 p.m.

12.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

None

13. PUBLIC HEARING - 7:45 p.m.**13.a. Sufficiency of Instructional Materials**

Ivan Chaidez, Assistant Superintendent, Education Services, introduced Julia Kempkey, Director, Instruction and Innovation, who reported that all Novato students have been provided with sufficient instructional materials.

President Knell opened and closed the public hearing with no public comment.

14. DISCUSSION/ACTION - 7:55 p.m.**14.a. Resolution #7 - 2016/2017 - Williams Act - Sufficiency of Instructional Materials - 7:55 p.m.**

Julia Kempkey, Director, Instruction and Innovation, reported that all Novato students have been provided with sufficient instructional materials.

Trustee Butler noted that Loma Verde Elementary School's Resolution #7 was missing from the attachment to the report. Tehniat Cheema, Loma Verde Elementary School Principal, who was present, confirmed all Loma Verde

students have been provided with sufficient instructional materials. Loma Verde Elementary School's Resolution #7 - 2016/2017 - Williams Act - Sufficiency of Instructional Materials will be posted on the NUSD website.

Motion Passed: A motion to adopt as amended Resolution #7 - 2016/2017 - Williams Act - Sufficiency of Instructional Materials to include Loma Verde's Resolution #7 - 2016/2017 - Williams Act - Sufficiency of Instructional Materials passed by a vote of 7-0. Passed with a motion by Mrs. Debbie Butler and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

14.b. Approval of the 2016-2017 Single Plans for Student Achievement for Lu Sutton, Lynwood, Loma Verde, Olive, Pleasant Valley, Rancho, and San Ramon Elementary Schools - 8:00 p.m.

Ivan Chaidez, Assistant Superintendent, Education Services, reported on the 2016-2017 Single Plans for Student Achievement (SPSA) for Lu Sutton, Lynwood, Loma Verde, Olive, Pleasant Valley, Rancho, and San Ramon Elementary Schools. Schools operating programs funded through the Consolidated Application must submit a formal Single Plan for Student Achievement (SPSA) annually to the Board of Trustees for approval. The previous plans were written for two years, 2014-2016, and have now been updated based on new data for the 2016-2017 school year.

All schools are continuing to focus on making academic gains for all students with specific focus on English Learners, socioeconomically disadvantaged and foster youths.

Each principal in collaboration with their Site Council, ELAC, Staff and PTA have developed strategies and action steps to support our district-wide goals and priorities. Tehniat Cheema, Loma Verde Principal, Bonnie Barron, Lu Sutton Principal, Andy Cline, Lynwood Principal, Elizabeth Olinyk, Olive Principal, Dana Sadan, Pleasant Valley Principal, Angela Kriesler, Rancho Principal, and Amanda Langford, San Ramon Principal, shared a slide presentation about their SPSAs. The SPSAs, along with the slide presentations, will be posted on the NUSD website after Board approval.

Motion Passed: A motion for Approval of the 2016-2017 Single Plans for Student Achievement for Lu Sutton, Lynwood, Loma Verde, Olive, Pleasant Valley, Rancho, and San Ramon Elementary Schools passed by a vote of 7-0. Passed with a motion by Mr. Ross Millerick and a second by Mrs. Debbie Butler.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper

Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

14.c. Resolution No. 9 - 2016/2017 - Latino/Hispanic Heritage Month - 9:30 p.m.

Ivan Chaidez, Assistant Superintendent, Education Services, introduced two Novato High School students who shared their roles as English learner representatives for the Leadership Class with a focus on including EL students and Spanish speaking in all school activities. They read Resolution No. 9 - 2016/2017 - Latino/Hispanic Heritage Month to the Board of Trustees.

Motion Passed: A motion to adopt Resolution No. 9 - 2016/2017 - Latino/Hispanic Heritage Month passed by a vote of 7-0. Passed with a motion by Ms. Maria Aguila and a second by Mr. Gregory Mack.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

14.d. Resolution No. 10 - 2016/17 - National Bullying Prevention Month - 9:40 p.m.

Ivan Chaidez, Assistant Superintendent, Education Services, reported on Resolution No. 10 - 2016/17 - National Bullying Prevention Month. October is National Bullying Prevention Month, the goal of which is to encourage communities to work together to stop bullying and cyberbullying by increasing awareness of the prevalence and impact of bullying on children of all ages.

Superintendent Jim Hogeboom reported that Healthy Novato will be taking the lead in taking an inventory of all the anti-bullying programs at NUSD schools. A report will be presented to the Board of Trustees in the spring.

Trustees expressed their appreciation for NUSD's anti-bullying programs and recognized the Novato Blue Ribbon Coalition for the work it has done with bullying prevention.

Motion Passed: A motion to adopt Resolution No. 10 - 2016/17 - National Bullying Prevention Month passed by a vote of 7-0. Passed with a motion by Ms. Maria Aguila and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

14.e. Resolution No. 12 - 2016/2017 - Resolution Supporting Strong Starts for All of Marin's Children - 9:50 p.m.

Jim Hogeboom, Superintendent, reported on Resolution No. 12 - 2016/2017 - Resolution Supporting Strong Starts for All of Marin's Children which is a very important initiative. The voter pamphlet mentioned the importance of supporting the health, education and safety of underserved children, and approximately \$12 million in annual local funding will expand quality preschool education, provide healthcare, expand afterschool and summer learning programs, promote reading, writing and math achievement, and provide affordable childcare for infants, toddlers and young children. The funding would come from a one-fourth percent sales tax for nine (9) years incumbent upon a two-thirds voter approval.

Motion Passed: A motion to adopt Resolution No. 12 - 2016/17 - Resolution Supporting Strong Starts for All of Marin's Children passed by a vote of 7-0. Passed with a motion by Mrs. Shelly Scott and a second by Mr. Gregory Mack.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15. CONSENT: All items approved by a single action - 9:55 p.m.

15.a. Minutes of the Meeting of September 20, 2016

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.b. Personnel Actions of October 4, 2016

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.c. Approval of Memorandum of Understanding (MOU) with AARP Foundation Experience Corps Marin for Hamilton School for School-Based Tutoring Services

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

- Yes Ms. Maria Aguila
- Yes Mrs. Debbie Butler
- Yes Mr. Thomas Cooper
- Yes Mr. Derek Knell
- Yes Mr. Gregory Mack
- Yes Mr. Ross Millerick
- Yes Mrs. Shelly Scott

15.d. Approve Memorandum of Understanding between Partners and Novato Unified School District

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

- Yes Ms. Maria Aguila
- Yes Mrs. Debbie Butler
- Yes Mr. Thomas Cooper
- Yes Mr. Derek Knell
- Yes Mr. Gregory Mack
- Yes Mr. Ross Millerick
- Yes Mrs. Shelly Scott

15.e. Approval of Memorandum of Understanding (MOU) with Marin Head Start for Lynwood Elementary School for Pre K to 3rd Grade Initiative

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

- Yes Ms. Maria Aguila
- Yes Mrs. Debbie Butler
- Yes Mr. Thomas Cooper
- Yes Mr. Derek Knell
- Yes Mr. Gregory Mack
- Yes Mr. Ross Millerick
- Yes Mrs. Shelly Scott

15.f. Resolution No. 13 - 2016/17 - Authorization to Sign on Behalf of the Governing Board for 2016-2017 for Yancy Hawkins, Assistant Superintendent, Business & Operations

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

- Yes Ms. Maria Aguila
- Yes Mrs. Debbie Butler
- Yes Mr. Thomas Cooper
- Yes Mr. Derek Knell

Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.g. Field Trip - San Marin High School - Robotics Club -Sunnyvale, CA - October 7 & 8, 2016

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.h. Field Trip - San Marin High School - Speech and Debate - Stockton, CA - October 28-30, 2016

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.i. Field Trip - San Marin High School - Music - Cuesta College - November 4-5, 2016

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.j. Field Trip - Rancho Elementary School - Fourth Grade - Sacramento, CA - April 28, 2017

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler

Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.k. Authorize Funds to Sponsor a Feasibility Study by North Marin Water District

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.l. Ratify Transportation Services Agreement with North Bay Children's Center

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.m. Ratify Warrant Register for Warrants Issued September 15, 2016 through September 28, 2016

Trustee Scott requested Consent Agenda Item "15.m." - Ratify Warrant Register for Warrants Issued September 15, 2016 through September 28, 2016 be pulled for clarification on a few of the warrants. Yancy Hawkins, Assistant Superintendent, Business and Operations, gave clarification.

Motion Passed: A motion to approve Consent Agenda Item "15.m" - Ratify Warrant Register for Warrants Issued September 15, 2016 through September 28, 2016, passed by a vote of 7-0. Passed with a motion by Mrs. Shelly Scott and a second by Mr. Gregory Mack.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.n. Approve Disposal of Obsolete Equipment/Property

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.o. Approve Disposal of Obsolete Textbooks/Instructional Materials

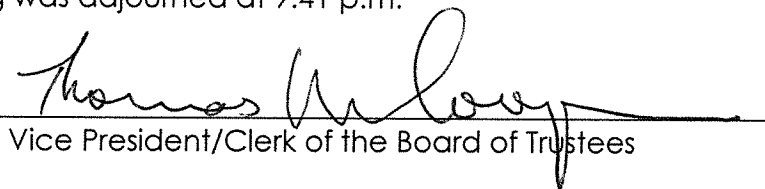
Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

16. ADJOURNMENT - 10:00 p.m.

The meeting was adjourned at 9:41 p.m.

WITNESSED:


Vice President/Clerk of the Board of Trustees

Attested to on this 18th day of October 2016.