

NOVATO UNIFIED SCHOOL DISTRICT
REGULAR Meeting of the Board of Trustees

September 20, 2016 - 6:30 PM

Novato Education Center - 1015 Seventh Street, Novato, CA 94945

Attendance Taken at 6:30 PM:

Present:

Ms. Maria Aguila
Mrs. Debbie Butler
Mr. Thomas Cooper
Mr. Derek Knell
Mr. Gregory Mack
Mrs. Shelly Scott

Absent:

Mr. Ross Millerick
Mrs. Debbie Butler

1. CALL TO ORDER AND ROLL CALL - 6:30 p.m.

2. CLOSED SESSION AGENDA

3. CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 6:32 p.m.

3.a. ANNOUNCEMENT: Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed. Individuals may address the Board on these items of the agenda.

3.b. With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: Conference with Labor Negotiators (Kris Cosca, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association (CSEA)

3.c. With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54957: Public Employees Discipline/Dismissal/Release

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA - 6:30 p.m.

None

5. CALL TO ORDER AND ROLL CALL - 7:00 p.m.

President Knell called the Board meeting to order at 7:05 p.m.

Trustee Millerick present.

5.a. Pledge of Allegiance

6. ANNOUNCEMENT OF REPORTABLE ACTION/CLOSED SESSION - 7:04 p.m.

6.a. Board Action in closed session must be reported in open session

Vice-President/Clerk Cooper reported on action taken in closed session:

- With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: Conference with Labor Negotiators (Kris Cosca, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association (CSEA) - direction given to staff
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54957: Public Employees Discipline/Dismissal/Release - no discussion

President Knell announced Trustee Butler would be absent from the meeting.

7. APPROVAL OF AGENDA - 7:06 p.m.

7.a. Approval of Agenda

Motion Passed: A motion to approve the Agenda passed by a vote of 6-0, 1. (*Trustee Butler Absent*) Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

- Yes Ms. Maria Aguila
- Absent Mrs. Debbie Butler
- Yes Mr. Thomas Cooper
- Yes Mr. Derek Knell
- Yes Mr. Gregory Mack
- Yes Mr. Ross Millerick
- Yes Mrs. Shelly Scott

8. PUBLIC COMMENT ON CONSENT AGENDA - 7:08 p.m.

8.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

None

9. APPROVAL OF CONSENT AGENDA - 7:12 p.m.

9.a. All Consent items approved by a single action

Trustee Aguila requested Consent Agenda Item "15.m." - *Approve Gifts or Donations to the District per Board Policy 3290* be pulled for discussion.

Motion Passed: A motion to approve the Consent Agenda, except Item "15.m." - *Approve Gifts or Donations to the District per Board Policy 3290*, passed by a vote of 6-0, 1. (*Trustee Butler Absent*) Passed with a motion by Mr. Thomas Cooper and a second by Mrs. Shelly Scott.

- Yes Ms. Maria Aguila
- Absent Mrs. Debbie Butler

Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

10. STUDENT PRESENTATION - 7:15 p.m.

10.a. Lynwood Elementary School - Expected Behaviors via GLAD T-charts

Andy Cline, Lynwood Elementary School Principal, introduced Lori Hewett, third grade teacher, and Sierra Cubley-DeBruin, bilingual yard duty supervisor, who described the GLAD (Guided Language Acquisition Design) Behavioral Expectations T-charts. Seven (7) students shared their charts which included behavior expectations in the hallways, office, before and after school, during assemblies, lunch and snack time, on the playground and in the bathroom. The charts were created by student collaboration and are displayed throughout the campus.

11. ANNOUNCEMENTS: BOARD, SUPERINTENDENT AND STUDENT BOARD MEMBERS - 7:30 p.m.

11.a. Questions, Comments and Announcements: Board, Superintendent and Student Board Members

STUDENT BOARD MEMBERS:

Paige Speer, Novato High School Junior, and Stephanye De Oliveira, Marin Oaks High School Freshman, reported on their school activities.

TRUSTEE ANNOUNCEMENTS:

- Acknowledgement of the work College of Marin is doing at Marin Oaks and Novato High Schools. An Entrepreneurial class is offered at Novato High School from 3:00-6:00 pm, and it is also open to San Marin High School students.
- NEXUS and Novato High School Back to School nights
- Leading for Equity Institute on September 15-17 in the Key Room at Hamilton
- In celebration of the 50th anniversary of the Air Force Junior Reserve Officers' Training Corps, the "Stars and Stripes, Vets and Cadets Dinner" will be on October 15 at the Marin Catholic High School from 5:30-9:30 pm. The guest speaker is Dr. Yvonne Cagle, a former astronaut and Novato High School graduate.

SUPERINTENDENT ANNOUNCEMENTS:

- The Student Board Members were welcomed
- The District Leadership Team comprised of teachers and principals met on September 13 to focus on the Graduate Profile "3cs," Collaboration, Communication and Critical Thinking to develop rubrics to assess those skills.

- The District Advisory Team will meet on October 3 to discuss the other "3cs" of the Graduate Profile which are Character, Cultural Competence and Conscientious Learner.
- A San Jose Middle School student was recognized for honesty, trustworthiness, and for "doing the right thing," and a Sinaloa Middle School student was recognized for receiving 1st Place in Pop Music History (MS) and participating in the International Olympiad Competition in Hawaii.

12. NON-AGENDA PUBLIC COMMENT - 7:40 p.m.

12.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

None

13. STAFF REPORTS - 7:45 p.m.

13.a. Student Achievement Results - 7:45 p.m.

Ivan Chaidez, Assistant Superintendent, Education Services, shared a PowerPoint Presentation on Student Achievement Results. This is the second year in a row that NUSD students have performed well above the state average in every grade level in English Language Arts/Literacy and Mathematics. The Smarter Balanced Assessment (SBAC) tested 3-8 and 11th grade students on California Common Core Standards using computer based testing. The test required students to think critically, write analytically and explain how to solve problems. A total of 660 English language students in grades 3-8 and 11 were tested along with 146 newcomers who have been in the United States three years or less.

NUSD will continue to identify and implement best practices and effective strategies to serve student groups that are a priority within the LCAP as well as in both the district plan for student achievement (DPSA) and school site plans for student achievement (SPSA). Further analysis by school sites will be reviewed through the presentation of their site plans for student achievement (SPSA) in October along with their site strategies and action steps.

13.b. 2016-17 Professional Development Plan Presentation - 8:15 p.m.

Ivan Chaidez, Assistant Superintendent, Education Services, shared a PowerPoint Presentation on the Professional Development Plan. The focal point of the plan is project based learning, which emphasizes a student-centered approach to teaching while providing teachers a structure to ensure that they are able to develop projects which:

- Embed the content standards
- Provide students with engaging real-life connections
- Increase the opportunities for differentiation for both high-achieving students as well as students who may struggle because of language barriers or other learning obstacles

- Engage the community to provide feedback to students as well as serve as mentors through the process of projects
- Develop students skills, including those covered in NUSD's Graduate Profile

Additionally, the professional development plan reflects the district's work with the National Equity Project and its dedication towards ensuring that the district identify and remove the obstacles that impact all students from achieving their potential.

The draft Professional Development Plan was reviewed, and the goal is to have all teachers implement at least one PBL-related project in their classroom with the support of administrators and instructional coaches, and use the draft collaboration rubrics to assess collaboration as part of the project assessment for each student to be completed by June 9, 2017. A valuable resource for teachers is Twitter: @NUSDteach. It is a growing resource which is open for anyone to follow.

13.c. Update on California Environmental Quality Act (CEQA)/Initial Study for the San Marin Stadium Lights Project - 8:30 p.m.

Jim Hogeboom, Superintendent, reported that on May 17, 2016, the NUSD Board of Trustees approved an agreement with Rincon Inc. to conduct a California Environmental Quality Act (CEQA) report, including and Initial Study and Notice of Preparation (NOP). The Initial Study was released to the public on August 25, 2016, along with the NOP. This began a 30-day public review period, which ends on Friday, September 23, 2016. The findings from the Initial Study did determine that there were potentially significant impacts of various environmental factors, including aesthetics, air quality, cultural resources, greenhouse gas emissions, noise, transportation/traffic, and mandatory findings of significance. Because of these findings, a full EIR will be conducted. As part of the public review, the district held a Scoping Meeting with San Marin neighbors on Wednesday, September 7, 2016 to present the findings and to ask for input concerning any other environmental factors that need to be analyzed in the EIR. Comments received from the public will be submitted to Rincon for their review. After the Scoping Meeting, a follow up meeting with a representative group of seven San Marin neighbors was held on September 12, 2016 to discuss the Proposed Usage Schedule of the field. As a result of this meeting, the Proposed Usage Schedule was modified and this new schedule will be used by Rincon for the upcoming EIR. Another result of the meeting is that district staff will meet with a subgroup of San Marin neighbors and the Novato Police Department to develop a plan to provide adequate supervision and safety of students and adults.

It is estimated that the EIR will take approximately two months to complete, and so the district should expect the report by the end of November.

Jim Hogeboom, Superintendent, introduced Matthew Long, Rincon, Inc., Project Manager, who shared a PowerPoint presentation on the San Marin Stadium Project, Environmental Impact Report (EIR) which included the needs for the project:

- SMHS stadium currently has no lighting to allow for evening sports games (football, soccer, lacrosse) and has an inadequate PA system

- The absence of lighting limits the availability of practice time and can require early dismissal from class for student athletes to compete in games
- The proposed project would address these issues with the installation of new stadium lighting and upgrades to the existing PA system

Public Comment

Six (6) community members and staff commented on the Environmental Impact Report.

All comments from the Board of Trustees and the public will be included in the draft EIR.

14. DISCUSSION/ACTION - 9:00 p.m.

14.a. The No Bells Initiative at Novato High School - 9:00 p.m.

Jim Hogeboom, Superintendent, introduced Matt Baldwin, Principal Novato High School, reported that last spring, he and teacher Glenn Corey, along with consultant Rob Lippincott, began discussions around the possibility of establishing a pilot school within a school program for the fall of 2017 with a cohort of approximately 100 students. This creative and PBL-based program would focus on Design Thinking, and build on the past successes in the product design program at Novato High School. They then met with Superintendent Jim Hogeboom in late May to get his initial support to move forward with the planning process. The approval of the general concept was given, and the planning began in June.

Matt Baldwin introduced Glenn Corey and Rob Lippincott who shared a presentation about the pilot program with students demonstrating their creative product designs.

The timeline for the pilot program will include a business plan to be presented to the Board of Trustees at the January 28, 2017 Regular Board Meeting. The pilot will be presented to parents with program enrollment in February 2017, program preparation will continue from February through August 2017 with the school launch date of August 2017.

Motion Passed: A motion to approve the Planning Agreement between Rob Lippincott, NBI Consulting Design Lead, and the Novato Unified School District to continue the planning process and to bring a full proposal for the No Bells Initiative back for final approval in January passed by a vote of 6-0, 1. (Trustee Butler Absent) Passed with a motion by Ms. Maria Aguila and a second by Mr. Gregory Mack.

Yes	Ms. Maria Aguila
Absent	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

14.b. Approve the 2015-2016 Unaudited Actual Financial Report - 9:30 p.m.

Karen Maloney, Assistant Superintendent, Business & Operations, shared a PowerPoint presentation on the 2015-2016 Unaudited Actuals. Some of the highlights included:

- Negotiations completed for 2014-15 and 2015-16 with the Novato Teachers Federation and Unrepresented Groups
- Staffing allocations maintained
- Upgrade of the CORE network which will provide redundancy and visibility into the network ensuring uptime and throughput for critical service
- Implementation of 1 to 1 Pilot program resulting in the purchase of 374 devices and computers
- Refreshing of teacher computers - 166 replacement computers
- Implementation of LCAP goals included:
 - Contract with the National Equity Project to continue the development of the conversation and strategies for Equity
 - Contract with Kevin Clark Consulting to continue the development of curriculum for English Learners
 - Community Liaisons at all the schools
 - Increased number of sections for English Learners at the secondary level
 - Mental Health Counselors
 - Seven (7) Instruction Coaches
- Professional development - 580 teachers trained in-house and 616 teaches trained outside of NUSD
- Solar panels installed at 10 school sites for a savings of \$8 to \$12 million over the next 20 years
- The completion of the Facility Master Plan that identified Capital Projects in the amount of \$222 million
- Resolution by the Board of Trustees to call for an election for the approval of a \$222 million General Obligation Bond
- Measure G in the amount of \$222 million - November 8, 2016 Election
- Development and launch of a modern District-wide website
- Transfer of \$1,000,000 to Fund 17 for anticipated rate increases in STRS and PERS

No later than September 15th of each year, Novato Unified School District (NUSD) is required to submit the Unaudited Actual Financial Report to the Marin County Office of Education (MCOE). The 2015-2016 Unaudited Actual Financial Report was submitted to MCOE on the due date and was presented for the Trustees approval at this Board meeting.

Motion Passed: A motion to approve the 2015-2016 Unaudited Actual Financial Report passed by a vote of 6-0, 1. (Trustee Butler Absent) Passed with a motion by Mr. Ross Millerick and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Absent	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Gregory Mack

Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

14.c. Adopt Resolution No. 6-2016/2017 - Appropriations Limit Calculations (GANN Limit) - 9:45 p.m.

Karen Maloney, Assistant Superintendent, Business & Operations, reported on Resolution No. 6-2016/2017 - Appropriations Limit Calculations (GANN Limit) which included the actual GANN Limit for fiscal year 2015-2016, and the projected GANN Limit for fiscal year 2016-2017 in accordance with the provisions of Article X111-B and applicable statutory law.

Motion Passed: A motion to Adopt Resolution No. 6-2016/2017 -Appropriations Limit Calculations (GANN Limit) passed by a vote of 6-0, 1. (Trustee Butler Absent) Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Absent Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15. CONSENT: All items approved by a single action - 9:55 p.m.

15.a. Minutes of the Meeting of September 6, 2016

Motion Passed: Passed with a motion by Mr. Thomas Cooper and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Absent Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.b. Personnel Actions of September 20, 2016

Motion Passed: Passed with a motion by Mr. Thomas Cooper and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Absent Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.c. Approval of the 2016-17 Memorandum of Understanding (MOU) for NUSD Teacher Interns to receive support from the North Coast Teacher Induction Program (NCTIP)

Motion Passed: Passed with a motion by Mr. Thomas Cooper and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Absent	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.d. Approval of the Memorandum of Understanding (MOU) with New Media Learning to provide Makerspace and Media Studio training and services to NUSD Staff, Teachers, and Students

Motion Passed: Passed with a motion by Mr. Thomas Cooper and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Absent	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.e. Approve Memorandum of Understanding between Partners, and Novato Unified School District

Motion Passed: Passed with a motion by Mr. Thomas Cooper and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Absent	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.f. Approve Additional literature titles for 11th grade English classes

Motion Passed: Passed with a motion by Mr. Thomas Cooper and a second by Mrs. Shelly Scott.

Yes	Ms. Maria Aguila
Absent	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Gregory Mack

Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.g. Approve Naming Two New Members to the Novato Community Television Board of Directors

Motion Passed: Passed with a motion by Mr. Thomas Cooper and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Absent Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.h. Field Trip - Lynwood- 5th Grade - Walker Creek Ranch- February 28 - March 3, 2017

Motion Passed: Passed with a motion by Mr. Thomas Cooper and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Absent Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.i. Field Trip - Novato High School - Regional High School Dance Festival - Northfolk, Virginia - March 16-19, 2017

Motion Passed: Passed with a motion by Mr. Thomas Cooper and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Absent Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.j. Approve Change Orders to Ft. Bragg Electric Agreement

Motion Passed: Passed with a motion by Mr. Thomas Cooper and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Absent Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell

Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.k. Approve Change Orders to Murray Building, Inc. Agreement

Motion Passed: Passed with a motion by Mr. Thomas Cooper and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Absent Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.l. Ratify Warrant Register for Warrants Issued September 1, 2016 through September 14, 2016

Motion Passed: Passed with a motion by Mr. Thomas Cooper and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Absent Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.m. Approve Gifts or Donations to the District per Board Policy 3290

Trustee Aquila requested Consent Agenda Item "15.m." - *Approve Gifts or Donations to the District per Board Policy 3290* be pulled because she wanted to know who were the donors. Karen Maloney, Assistant Superintendent, Business & Operations responded that there were various donors who supported a professional expert for the Debate Club.

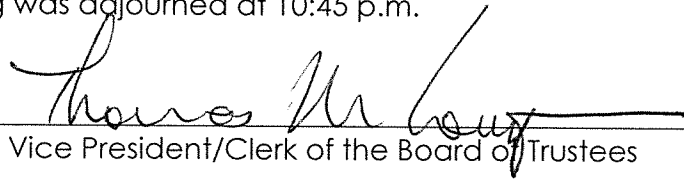
Motion Passed: A motion to approve Consent Agenda Item "15.m" - *Approve Gifts or Donations to the District per Board Policy 3290*, passed by a vote of 6-0, 1. (Trustee Butler Absent) Passed with a motion by Ms. Maria Aguila and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Absent Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

16. ADJOURNMENT - 10:00 p.m.

The meeting was adjourned at 10:45 p.m.

WITNESSED:


Vice President/Clerk of the Board of Trustees

Attested to on this 4th day of October 2016.