

NOVATO UNIFIED SCHOOL DISTRICT
REGULAR Meeting of the Board of Trustees

September 06, 2016 - 6:30 PM

Novato Education Center - 1015 Seventh Street, Novato, CA 94945

LOCATION for Trustee Mack who will be connected via conference phone. Courtyard by Marriott Waikiki Beach, Room 324, 400 Royal Hawaiian Avenue, Honolulu, HI 96815

Attendance Taken at 6:30 PM:

Present:

Ms. Maria Aguila
Mrs. Debbie Butler
Mr. Thomas Cooper
Mr. Derek Knell
Mr. Gregory Mack
Mr. Ross Millerick
Mrs. Shelly Scott

1. CALL TO ORDER AND ROLL CALL - 6:30 p.m.

President Knell called the Board meeting to order at 6:30 p.m.

2. CLOSED SESSION AGENDA

3. CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 6:32 p.m.

3.a. ANNOUNCEMENT: Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed. Individuals may address the Board on these items of the agenda.

3.b. With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54956.9: Insurance Claim #489475 Against the District

3.c. With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: Conference with Labor Negotiators (Kris Cosca, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association (CSEA)

3.d. With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54957: Public Employees Discipline/Dismissal/Release

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA - 6:35 p.m.

None

5. CALL TO ORDER AND ROLL CALL - 7:00 p.m.

President Knell called the Board meeting to order at 7:07 p.m.

5.a. Pledge of Allegiance

6. ANNOUNCEMENT OF REPORTABLE ACTION/CLOSED SESSION - 7:04 p.m.

6.a. Board Action in closed session must be reported in open session

Vice-President/Clerk Cooper reported on action taken in closed session:

- With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54956.9: Insurance Claim #489475 Against the District - direction given to staff
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: Conference with Labor Negotiators (Kris Cosca, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association (CSEA) - no discussion
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54957: Public Employees Discipline/Dismissal/Release - no discussion

7. APPROVAL OF AGENDA - 7:06 p.m.

President Knell announced Trustee Mack was participating in the meeting via phone from Honolulu, Hawaii. Paige Sheer was welcomed as the Novato High School Student Board Member.

7.a. Approval of Agenda

Motion Passed: A motion to approve the Agenda passed by a vote of 6-0, 1. (Trustee Mack Absent) Passed with a motion by Mrs. Debbie Butler and a second by Mrs. Shelly Scott.

- Yes Ms. Maria Aguila
- Yes Mrs. Debbie Butler
- Yes Mr. Thomas Cooper
- Yes Mr. Derek Knell
- Absent Mr. Gregory Mack
- Yes Mr. Ross Millerick
- Yes Mrs. Shelly Scott

8. PUBLIC COMMENT ON CONSENT AGENDA - 7:08 p.m.

None

8.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

9. APPROVAL OF CONSENT AGENDA - 7:12 p.m.

Trustee Millerick made a motion to approve the Consent Agenda and Trustee Aguila seconded the motion. Trustee Scott requested Consent Agenda Item "15.b." - *Personnel Actions of September 6, 2016* be pulled for discussion. Trustee Millerick amended the motion to exclude Consent Agenda Item "15.b." - *Personnel Actions of September 6, 2016* from the Consent Agenda. Trustee Aguila seconded the amended motion.

9.a. All Consent items approved by a single action

Motion Passed: An amended motion to approve the Consent Agenda, except Item "15.b." - *Personnel Actions of September 6, 2016*, passed by a vote of 6-0, 1. (Trustee Mack Absent) Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

10. ANNOUNCEMENTS: BOARD, SUPERINTENDENT AND STUDENT BOARD MEMBERS - 7:15 p.m.

10.a. Questions, Comments and Announcements: Board, Superintendent and Student Board Members

STUDENT BOARD MEMBERS:

Paige Speer, Novato High School Junior, reported on activities at her school.

TRUSTEE ANNOUNCEMENTS:

- Back to School Nights at Hamilton, Lu Sutton, Lynwood, Olive, Pleasant Valley, Rancho, San Ramon and Sinaloa
- On August 30, the Youth Adult Alliance-Substance Abuse Forum at Marin County Office of Education and the Novato Blue Ribbon Coalition was represented
- On August 29, the 2016-2017 Marin County School Boards Association Kick-off Dinner for Superintendents and Trustees was held in at the Rancho Nicasio Restaurant
- Hamilton Transitional Kindergarten class visit
- President Knell and Vice President Cooper served on the interview committee for selecting the construction management and architect firms to provide services should Measure G be approved by the voters on November 8, 2016

SUPERINTENDENT ANNOUNCEMENTS:

None

11. NON-AGENDA PUBLIC COMMENT - 7:20 p.m.

11.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

None

Trustee Mack was connected via phone.

12. PRESENTATION - 7:25 p.m.

12.a. COMPASS Program Update - 7:25 p.m.

Jim Hogeboom, Superintendent, introduced Jonathan Eldridge, Senior Vice President of Student Learning & Student Services, College of Marin, who reported on the COMPASS program and College of Marin's approach to college preparedness and completion. The COMPASS program works with high school students to get them closer to college-ready and on-track for A-G completion and with less need for remediation per placement exams by the time they graduate. It is a partnership between students, families, high schools, and the College of Marin beginning in the ninth grade. The 2015-16 academic year saw the initial launch of the COMPASS project in both Terra Linda and San Marin high schools. Next fall (2017), there will be a COMPASS program at Novato High School.

San Marin staff worked with COM representatives to ensure that a cohort of 25 students was identified for the program, and that these students agree to fulfill certain responsibilities and meet the expectations for being admitted to the program. Upon completion of the program, students will have more than 10 units of transferable college credit and are eligible for tuition the first year should they enroll at College of Marin.

The Summer Bridge program was highlighted as providing an opportunity for students to jumpstart remediation for those with the most need. This program targets incoming low income and first generation, first-time college students for decreased time to college level readiness and an improved transition experience.

Some of the other programs that are offered to high school students include a Mandarin class at Novato High School, a newly formed Entrepreneurial class, and an Office Systems class at Marin Oaks High School.

13. STAFF REPORTS - 7:40 p.m.

13.a. 2016-2017 Staffing and Enrollment Update - 7:40 p.m.

Kris Cosca, Assistant Superintendent, Human Resources, reported on 2016-2017 staffing. To date there are a Novato High School Physics and Counselor vacancies, Psychologist, Speech Language Pathologist and Psychologist Intern vacancies. A long term substitute was hired for an additional Kindergarten class at Hamilton.

Trustees requested Kris Cosca report on retention and exit surveys in October.

The sixth day analysis of overall enrollment included:

Overall	Enrollment	Projection	Difference
Elementary	3232	3231	1
Middle	1731	1780	-49
High	2545	2501	44
Total	7508	7512	-4

Trustees requested a survey for the reasons why students leave NUSD schools, and the enrollment of Novato Charter School. A student exit survey will be developed and enrollment for Novato Charter School will be sent to the Board of Trustees this Friday.

13.b. 2016 Summer Academic Programs - 7:55 p.m.

Ivan Chaidez, Assistant Superintendent, Education Services, shared a PowerPoint Presentation on the five summer programs for NUSD students which included:

- English Learner Academy at Hill Center
- Special Education Extended School Year (ESY) on San Ramon Elementary School campus
- Summer Algebra Academy for incoming ninth graders organized by North Bay Leadership Council
- Senior Independent Study at District Office
- CAMP University on Hamilton campus

The English Learner Academy served fifty-seven (57) newcomer students from sixth through twelfth grades. The program was four weeks of intensive academic language instruction.

Amanda Langford, Principal of the Special Education Extended School Year (ESY), reported that the program served sixty-six (66) students from the ages of four through seventeen. ESY served students within and outside of Novato and provided real world lessons on cooking and health choices. With the Olympics ahead, classes learned about athletes, importance of practice and perseverance. They participated in new research-based rewards, routines and communication tools which were implemented and successful.

The Summer Algebra Academy in partnership with the North Bay Leadership Council and several host organizations provided incoming ninth graders with a fun way to learn about math. Almost one hundred (100) students have participated in the program over the past five years and it has provided students insight on how math is critical to a variety of careers.

Senior Independent Study served ten students who needed ten or less credits to graduate and receive their diplomas.

Jennifer Dudley, Principal, Camp University, reported that two hundred thirty-five (235) students from first through fifth grade English learners with CELDT levels 1-3 participated in the program. Some of the highlights from the program included

STEMscopes curriculum, project based learning or engineering projects, a weekly family newsletter, pre and post student assessments, a Facebook page, online teacher and family surveys and a family day event. Some of the refinements for next year will include an improved and streamlined process for enrollment, better District-wide communication, and involvement of all Community Liaisons to better support families.

Trustees requested that questions about Algebra Academy be included in a Friday update. Those questions included:

- How are students identified to enroll in Algebra Academy?
- How is student progress monitored?
- Is Algebra Academy helping students in Algebra?
- For Algebra students who are getting Ds and Fs, how is NUSD measuring them and are they making progress?
- In 2011, the Algebra Academy had 30 students, why is enrollment decreasing each year?
- How do students apply Algebra in business?

Trustees made a recommendation that all summer programs have parent/family surveys.

13.c. School Safety Update - 8:10 p.m.

Jim Hogeboom, Superintendent, reported that in light of the shooting that took place last May involving Novato High School students, many parents want to know what steps NUSD has taken to ensure that their students are safe at school. As a result, meetings have been scheduled with every school PTA/PTSA to discuss the various aspects that impact school safety, including physical safety, but also social/emotional safety for NUSD students. Sufficient time has been scheduled for questions and comments from parents, staff and students as the concerns at each site are different. The interchange also provides district staff with good ideas and suggestions to improve communication and safety procedures and processes. The Director of Communication Leslie Benjamin and North Bay Security Consultant Bill Welch have been accompanying Superintendent Jim Hogeboom at these presentations. When his availability allows, Novato Police gang expert Nelson Orantes also attends. Gang awareness training is also being provided to all staff at secondary schools.

A School Safety Meeting Agenda was given to the Trustees which included the California Healthy Kids Survey (CHKS) results, physical safety and security, social/emotional support, school culture and climate, and questions and comments.

Trustees requested that ELACs be included in the school safety meetings and they requested a summary of comments from the meetings. Since safety is a Board priority, concerns will help NUSD to improve safety at individual sites. A request was also made to have a report to the Board of Trustees on the California Healthy Kids Survey (CHKS) results combined with the School Climate Bullying survey at a future Board meeting.

13.d. SMART Rail Safety Training Update - 8:25 p.m.

Leslie Benjamin, Director Communications and Community Engagement, reported on providing rail safety trainings to NUSD schools. Jennifer Welch, Chief of Police for SMART, began those trainings in the fall of 2015. All schools have received rail safety presentations and the two remaining schools who are scheduled for September 27, Pleasant Valley, and September 28, Olive. SMART rail safety information can be found at <http://betracksmart.org/>. This link is also on the Parent and Staff pages of all schools and the district website.

A recommendation was made to have continued communication about rail safety. Leslie Benjamin will work on information to be presented to incoming kindergartners, sixth graders and ninth graders, and to include it in the registration packets. Communications will be included in school newsletters, at Back to School nights, PTA meetings, Site Council meetings, and staff meetings. Refresher safety trainings every couple of years was recommended.

13.e. Solar Update - 8:35 p.m.

Karen Maloney, Assistant Superintendent, Business and Operations, introduced David Williard, Principal, Sage Renewable Energy Consulting, and Adam Coll, Senior Project Manager, Greystone West Company, who shared a PowerPoint presentation. The update highlights included that out of a projected budget of \$600,000 the cost to the district was \$325,000. The solar projects are on schedule with all systems expected to be interconnected and producing energy in November.

Ivan Chaidez, Assistant Superintendent, Education Services, reported on the educational component in which SolarCity partners with the National Energy Education Development (NEED) Project. The curriculum and materials are based on STEM with a strong project based learning (PBL) component. The materials or training costs \$10,000 which would cost \$1,000 for each site going solar.

A recommendation was made to have all solar information on the website and newsletters in Spanish.

14. DISCUSSION/ACTION - 8:50 p.m.

14.a. Approve Verification of Requirements for a Provisional Internship Permit - 8:50 p.m.

Kris Cosca, Assistant Superintendent, Human Resources, reported on the Verification of Requirements for a Provisional Internship Permit for Kathleen Ludin who is a new K-5 Resource Specialist at Pleasant Valley Elementary School. She is new to the profession and meets the requirements for a credential under a Provisional Internship Permit. In a public meeting, staff must present a notice to the District's Board of Trustees that a thorough search has been conducted for a suitably credentialed Resource Specialist or suitably qualified intern Resource Specialist for this position.

Kathleen will be required to complete the appropriate coursework with guidance and assistance by District staff. She will receive support from the District's Beginning Teacher and Assessment (BTSA) staff that includes qualified District teachers, and additionally, she will receive support from her site team as well as the NUSD Special Education team.

Motion Passed: A motion to Approve Verification of Requirements for a Provisional Internship Permit for Kathleen Ludin passed by a vote of 7-0. Passed with a motion by Mrs. Debbie Butler and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

14.b. District Priorities and Goals for 2016-2017 - 8:55 p.m.

Jim Hogeboom, Superintendent, reviewed the revisions to the goals for the 2016-2017 District Priorities and Goals. Under Equity Goal #2, *the percentage of students meeting or exceeding the standards on the Smarter Balanced (SBAC) assessment in math will increase from 51 percent to 56 percent and the total percentage of students meeting or exceeding the standards in English Language Arts/Literacy on SBAC assessment will increase from 60 percent to 65 percent. Each of our student subgroups in math and ELA/Literacy who meet or exceed will increase by 5 percent.*

Under Staff Success Goal #9, *Human Resources Department will increase the retention rate for the district from 90% (387) to 95% (400); increase the number of certificated staff from diverse (non-white) backgrounds from 11.2% (50) to 15% (67), and ensure that all hard to fill positions (math, science, foreign language and special education) are fully staffed at each school by opening day. One of the ways to measure retention is by the TELL survey. Many states use it and it gives comparative data. Staff will work closely with NFT (Novato Federation of Teachers) to get survey responses.*

Motion Passed: A motion to approve the District Priorities and Goals for 2016-2017 passed by a vote of 7-0. Passed with a motion by Ms. Maria Aguila and a second by Mr. Ross Millerick.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

14.c. Approve Selected Construction Management and Architect Firms - 9:10 p.m.

Karen Maloney, Assistant Superintendent, Business and Operations, reported on the Construction Management (CM) and Architect Firms selected to provide services should Measure G be approved by the voters on November 8, 2016. Two (2) proposals for CM firms and nineteen (19) proposals for Architect Services were received. A Matrix of Required Qualifications was developed and the firms were scored on meeting the required components. Two (2) Construction Management firms and six (6) Architect firms were selected for the interview process. The Construction Management firm selected was Greystone West, and the four (4) Architect Firms were WLC, QKA, SVA, and HY Architects.

Motion Passed: A motion to Approve the Selected Construction Management and Architect Firms to provide services should Measure G be approved by the voters on November 8, 2016 passed by a vote of 7-0. Passed with a motion by Mr. Thomas Cooper and a second by Mr. Ross Millerick.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

14.d. NUSD Boundary Alignment Street Index and Boundary Map - 9:25 p.m.

Lynn Erikson, Coordinator of Student Services, reported that in 2010, Novato Unified School District adjusted the boundaries of K-12 schools within NUSD. When the boundaries were adjusted, an updated street index was also created and published for use by families and schools. In reviewing the NUSD Street Index, NUSD Boundary map, surrounding district boundary maps and the Marin County Office of Education Marin schools boundary maps, the NUSD street index did not currently match those boundary maps.

The changes will impact approximately twelve (12) students that are currently enrolled in NUSD schools based on the street index that is currently published. Staff will work with the families to complete inter-district transfers to allow those students to remain in NUSD schools.

Motion Passed: A motion to approve to align the NUSD Street index with the NUSD Boundary map and Marin County Office of Education Marin County School District maps passed by a vote of 7-0. Passed with a motion by Ms. Maria Aguila and a second by Mr. Ross Millerick.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack

Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

14.e. LCAP Technical Amendments - 9:35 p.m.

Ivan Chaidez, Assistant Superintendent, Education Services, reported on the LCAP technical amendments. On August 22, 2016, NUSD received written notification from the Marin County Office of Education which commended the NUSD 2016-2017 LCAP as well as indicated necessary technical amendments to ensure all required state measurements are addressed. The amendments include:

- The Budgeted Expenditures section has been updated to include budget location and funding source information previously covered in an attachment.
- Section 2 has been updated to include all the data for the Expected Annual Measurable Outcomes (EAMOs) and the Actual Annual Measurable Outcomes (AAMOs).
- The Annual Update was revised to account for changes to the Actual Annual Measurable Outcomes.
- Section 3b incorporates previous Table A attachment. Section 3b now demonstrates the Minimum Proportionate Percentage (MPP) within the LCAP document itself.

The technical changes to the LCAP have no effect on the budget or allocation of funds.

Motion Passed: A motion to approve the LCAP Technical Amendments passed by a vote of 7-0. Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15. CONSENT: All items approved by a single action - 9:50 p.m.

15.a. Minutes of the Meeting of August 16, 2016

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack

Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.b. Personnel Actions of September 6, 2016

Trustee Scott requested Consent Agenda Item "15.b." - *Personnel Actions of September 6, 2016* be pulled for discussion. Trustee Scott made a motion to approve Item "15.b." - *Personnel Actions of September 6, 2016*, because her question about teacher retention was answered earlier in the meeting.

Motion Passed: A motion to approve Consent Agenda Item "15.b." - *Personnel Actions of September 6, 2016*, passed by a vote of 7-0. Passed with a motion by Mrs. Shelly Scott and a second by Mr. Ross Millerick.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.c. Approve Student Teaching Agreement with Dominican University of California

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.d. Approve Revised Declaration of Need for Fully Qualified Educators

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.e. Approve Memorandums of Understanding between the Novato Youth Center,

Bay Area Community Resources and the Novato Unified School District

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

**15.f. College of Marin Providing Access & Supporting Success (COMPASS)
Memorandum of Understanding**

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

**15.g. Approve Contract CSPP-6678 with California Department of Education for
California State Preschool Program Expansion**

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

**15.h. Acceptance of the Grant Award from the Peter Haas Jr. Family Fund to fund
Early School Success Initiative at Lu Sutfon Elementary School**

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.i. 2016-2017 Agreement for Special Services with Atkinson, Andelson, Loya, Ruud & Romo Law Firm

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.j. Approval of Novato High School's Voting Representatives to California Interscholastic Federation (CIF) Athletic League for the 2016-17 School Year

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.k. Field Trip - Lynwood - Fourth Grade - Petaluma Adobe - October 4-5, 2016

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.l. Field Trip - Lynwood Elementary School - Fourth Grade - Petaluma Adobe - October 18-19, 2016

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.m. Field Trip - Lynwood Elementary School - Fourth Grade - Petaluma Adobe - October 25-26, 2016

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

- Yes Ms. Maria Aguila
- Yes Mrs. Debbie Butler
- Yes Mr. Thomas Cooper
- Yes Mr. Derek Knell
- Yes Mr. Gregory Mack
- Yes Mr. Ross Millerick
- Yes Mrs. Shelly Scott

15.n. Field Trip - San Marin High - Athletics - Aquatic - Roseville, CA - September 16-17, 2016

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

- Yes Ms. Maria Aguila
- Yes Mrs. Debbie Butler
- Yes Mr. Thomas Cooper
- Yes Mr. Derek Knell
- Yes Mr. Gregory Mack
- Yes Mr. Ross Millerick
- Yes Mrs. Shelly Scott

15.o. Field Trip - San Marin High - Athletics - Aquatic - Roseville, CA - September 23-24, 2016

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

- Yes Ms. Maria Aguila
- Yes Mrs. Debbie Butler
- Yes Mr. Thomas Cooper
- Yes Mr. Derek Knell
- Yes Mr. Gregory Mack
- Yes Mr. Ross Millerick
- Yes Mrs. Shelly Scott

15.p. Field Trip - Lu Sutton Elementary School - 5th Grade - Walker Creek Outdoor Education - March 7-10, 2016

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

- Yes Ms. Maria Aguila
- Yes Mrs. Debbie Butler
- Yes Mr. Thomas Cooper
- Yes Mr. Derek Knell
- Yes Mr. Gregory Mack

Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.q. Ratify Warrant Register for Warrants Issued August 10, 2016 through August 31, 2016

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.r. Approve Gifts or Donations to the District per Board Policy 3290

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.s. Approve Disposal of Obsolete Property/Equipment

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.t. Approve Disposal of Obsolete Textbooks/Instructional Materials

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack

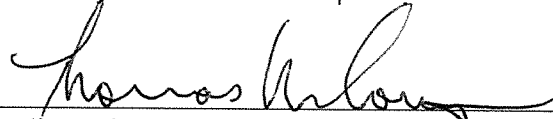
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

16. ADJOURNMENT - 10:00 p.m.

President Knell announced there will be a Special Board Meeting on September 13, 2016.

The meeting was adjourned at 10:04 p.m.

WITNESSED:



Acting Vice President/Clerk of the Board of Trustees

Attested to on this 20th day of September 2016.