

December 17, 2013

Novato Unified School District

Board of Trustee Meeting

2012/13 Parcel Tax Report

1. Introduction

2. Outline terms of new Parcel Tax

- a. Passed in June 2009—was an increase of \$96 over previous tax.
- b. \$251 for six years, paid for by Novato homeowners
- c. Ballot outlined specific uses for the generated funds
- d. As in the past, the ballot calls for an independent oversight committee to make sure funds are being spent according to voter wishes. It is important to note that the committee does not decide how to spend the funds.

3. Introduce Committee

- a. Duties of Oversight Committee: Review and Report on expenditures of parcel tax monies. Review Actuals vs. Budget for current year and projections through 2015.
- b. Members
  - i. Jeff Whitman-Parent
  - ii. Dale Kline-Community Member
  - iii. Diane Gasson-Parent
  - iv. Denise Macintyre-Parent
  - v. Jeffrey Vaillant-Community Member
  - vi. Robin Rodi-Parent
  - vii. Cindi Clinton—Board of Trustees
  - viii. Shelly Scott—Board of Trustees
- c. Met quarterly with CFO Karen Maloney.

4. Authorized Purposes of Parcel Tax Expenditures
  - a. Minimizing layoffs for qualified and experienced teachers and school employees.
  - b. Avoiding significant increases in class sizes in all grades.
    - i. Allowed to staff up to 22:1 in K-3. Current average 20:1.
    - ii. Allowed to staff up to 30:1 in 4/5. Current average 28:1.
    - iii. Secondary: 155 teacher contacts/day or less.
  - c. Maintaining outstanding instructional programs that help students succeed, such as competitive science and math programs.
  - d. Maintain computers and classroom technology.
  - e. Keep school libraries open and staffed.
  - f. Protect programs and services that help students qualify for college and prepare students for good jobs.
  - g. Protect music, arts, and athletic programs that provide a well-rounded education for district kids.
  - h. Keep school counselors.

5. Highlights and Notes of Interest

- a. Parcel tax generated \$4,253,501 in 2012-13.
- b. Revenue was lower than last year's income by \$36,728 but was this was expected. Decrease in revenue was primarily due to a decrease in number of parcels collected over last year.
- c. Revenues approx. \$217,164 under expenditures but planned for in budget.
- d. There are currently 20,653 taxable parcels in Novato with 3,597 valid applications for exemption. Approximately 82.6% are paying the parcel tax.
- e. There were 17,856 parcels collected on in 2008/09, 17,053 parcels in 2009/10, and 17,165 in 2010/11, 17,027 in 2011/12, and 16,907 for 2012/13.
- f. The decrease in revenue is primarily due to our aging population and tough financial times resulting in an increased number of senior exemptions. Budget has allowed for this trend.
- g. Interest earnings were \$9844.
- h. Funded 58.2 FTE, not counting the 88 coaches for the district. Equivalent of 3 elementary schools worth of teachers.

- i. Of the total FTE, 26.5 FTE were to support elementary staffing.
- j. Funded all of the library techs. Similar to last year, the certificated librarian was paid for by School Fuel (currently trying to fill this position).
- k. \$578,500 contributed towards music and performing arts. Increase over last year due to step and column (1-1.5%). This increased slightly over last year due to the increase in enrollment numbers (.2 FTE).
- l. Funded 2/3 of the H.S Counselors-Increase due to step and column.
- m. Paid for 88 coaches, league fees and a percentage of officials. Increase due to longevity step. Includes ADs, expenses for field maintenance, fees, and officials. Prior to passage of 2009 parcel tax, this was part of unrestricted general fund.
- n. Since 2005 has contributed 235,000 annually towards attracting and retaining staff by enhancing the teachers' salary schedule.

## 6. CONCLUSION:

- a. The 2012-2013 Parcel Tax Oversight Committee is happy to report that parcel tax funds are being used according to those purposes specified in the ballot language.
- b. The committee extends sincere thanks to the community for passing this measure in 2009. The income generated by this tax provides significant financial support to our schools in this time of severe financial hardship.
- c. Our parcel tax is due to expire in 18 months. Currently, a search is underway to find a leadership team to spearhead this campaign. Again it is important to note that the parcel tax contributes approximately 5% of the district budget (over four million dollars). Without this critical funding that supports primarily teachers and staff, the district will once again be faced with making difficult personnel cuts.

NUSD  
Parcel Tax - \$251/Parcel  
Resource 9050  
2012/2013 Parcel Tax Actuals

October 28, 2013

Description	Column 1 District wide Fees/ Secondary \$7/ADA + C/O	Column 2 Regular Ed Instruction District CSR Staff	Column 3 Regular Ed Library District Library Staff	Column 4 Regular Ed Library Various Software, etc.	Column 5 Regular Ed Counseling District Couns Staff	Column 6 Note 1 Athletics/ Coaches	Column 7 Computer Ed Technology District Tech Staff	Column 8 Elem Music/ Secondary Performing Arts	Column 9 Note 2 & 3 Contribution to the Unrestricted General Fund	Column 10 Total
Administrative Fee	\$34,387									\$34,387
Information Technology							\$255,593			\$255,593
District-Wide						\$9,000	\$24,631		\$1,722,299	\$1,755,930
Hamilton	\$2,301		\$43,251		\$83,052		\$43,891			\$172,495
Loma Verde			\$40,695							\$40,695
Lu Sutton			\$37,331							\$37,331
Lynwood			\$40,613							\$40,613
Olive			\$43,911							\$43,911
Pleasant Valley			\$42,935							\$42,935
Rancho			\$34,801							\$34,801
San Ramon			\$32,902							\$32,902
Elem Sch District-Wide				\$14,670				\$168,351		\$183,021
San Jose	\$8,626		\$32,262		\$83,657			\$102,866		\$227,411
Sinaloa	\$12,216		\$38,287		\$98,210			\$72,424		\$221,137
Marin Oaks	\$291				\$79,337					\$79,627
Novato	\$8,946	\$48,195	\$43,638		\$205,449	\$224,297		\$101,621		\$632,145
San Marin	\$10,067	\$72,467	\$35,978		\$218,578	\$207,544		\$89,347		\$633,980
Alternative Ed Center			\$1,421							\$1,421
High Sch-Other Fees										\$0
Nova	\$330									\$330
<b>Total Allocations</b>	<b>\$77,163</b>	<b>\$120,662</b>	<b>\$468,025</b>	<b>\$14,670</b>	<b>\$768,282</b>	<b>\$440,841</b>	<b>\$280,223</b>	<b>\$578,500</b>	<b>\$1,722,299</b>	<b>\$4,470,665</b>
<b>Total FTE</b>	<b>n/a</b>	<b>1.6000</b>	<b>9.8750</b>	<b>n/a</b>	<b>8.2125</b>	<b>88 Coaches .80 FTE AD</b>	<b>4.00</b>	<b>7.3000</b>	<b>26.50</b>	<b>58.2844</b>

Note 1: Prior to the 2009/2010 fiscal year, Athletics were in the unrestricted, General Fund budget. With the passage of the Parcel Tax in June 2009, these expenditures were moved to Parcel Tax

Note 2: Since passage of the Parcel Tax in June 2009 the unrestricted general fund has received a contribution from the Parcel Tax program. The contribution is \$1,744,285; it funds 1.60 FTE K-3 CSR teaching positions; \$235,000 is used to attract and retain staff, and \$1,405,285 is used to offset the shortfall in State Revenue Limit funding. Since 2008-09, NUSD has lost approximately \$51 million dollars in revenue limit funding.

Note 3: To quantify the number of teacher positions (FTE) funded through the shift of revenues (contribution), \$1,744,285 has been divided by \$65,000 (salary/benefit costs per 1.0 FTE) for a total of 26.84 FTE

It should also be noted:

A 1% salary increase for all employees was implemented in addition to the negotiated 2011-2012 salary increase of 2% paid in December 2012

For 2013/2014, CSEA received a 3% increase and NFT a reconfiguration of the schedule salary with a cost of 3%