

NOVATO UNIFIED SCHOOL DISTRICT
REGULAR Meeting of the Board of Trustees
November 3, 2015

7:00 PM, Open Session

Novato Education Center - 1015 Seventh Street, Novato, CA 94945

Attendance Taken at 7:00 PM:

Present:

Ms. Maria Aguila
Mrs. Debbie Butler
Ms. Cindi Clinton
Mr. Thomas Cooper
Mr. Derek Knell
Mr. Ross Millerick

Absent:

Mrs. Shelly Scott

1. CALL TO ORDER AND ROLL CALL - 7:00 p.m.

President Butler called the Board meeting to order at 7:00 p.m.

1.a. Pledge of Allegiance

2. APPROVAL OF AGENDA -7:04 p.m.

President Butler announced that Superintendent Hogeboom was on his way from San Francisco and he would be late. Assistant Superintendent Karen Maloney was acting Superintendent.

President Butler requested a motion to excuse Trustee Scott because of illness.

Motion Passed: A motion to excuse Trustee Scott because of illness passed by a vote of 6-0, 1 (Trustee Scott Absent). Passed with a motion by Ms. Cindi Clinton and a second by Mr. Thomas Cooper.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Ms. Cindi Clinton
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Ross Millerick
Absent	Mrs. Shelly Scott

President Butler reminded the audience to fill out "Blue Cards" to comment on agenda or non-agenda items.

Motion Passed: A motion to approve the Agenda passed by a vote of 6-0, 1. (Trustee Scott Absent). Passed with a motion by Ms. Cindi Clinton and a second by Mr. Thomas Cooper.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Ms. Cindi Clinton
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Ross Millerick
Absent	Mrs. Shelly Scott

3. PUBLIC COMMENT ON CONSENT AGENDA - 7:06 p.m.

None

3.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

4. APPROVAL OF CONSENT AGENDA - 7:10 p.m.

4.a. All Consent items approved by a single action

Trustee Millerick requested that item "10.f" - *Approve Project Management Agreement with Greystone West Company*, and item "10.m" - *Approve Gifts or Donations to the District per Board Policy 3290*, be pulled for discussion.

Motion Passed: A motion to approve the Consent Agenda except for item "10.f" - *Approve Project Management Agreement with Greystone West Company*, and item "10.m" - *Approve Gifts or Donations to the District per Board Policy 3290*, passed by a vote of 6-0, 1. (Trustee Scott Absent) Passed with a motion by Mr. Derek Knell and a second by Ms. Cindi Clinton.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Ms. Cindi Clinton
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Ross Millerick
Absent	Mrs. Shelly Scott

5. STUDENT PRESENTATION - 7:15 p.m.

5.a. Loma Verde Elementary School - 7:15 p.m.

Tehniat Cheema, Principal, Loma Verde Elementary School, introduced three teachers, Ms. Emily Cavallero, Ms. Lisa Hanley, and Ms. Ali McMorrow, who shared a PowerPoint presentation, and introduced about 10 students who shared their activities for Red Ribbon Week, UNICEF, Buddy Bench, and school community building events.

6. PRESENTATION - 7:30 p.m.

6.a. NUSD Community Education Center - Maker Space Programs

John MacLeod, New Media Learning Center, shared a video about the NUSD Community Education Center which would include the South Novato Library, a media learning center and a maker space. A maker space and media learning center are places for students to develop confidence, creativity and interest in science, technology, engineering, math, art, and learning as a whole through making. Some of the potential programs for the Community Education Center may include Regional Occupational Programs, Robotics, Digital Fabrication, Independent Study, Special Education, Adult Education, Professional Development, and community and family events such as Marinovators. The New Media Learning Center in San Rafael needs to move within six months, so the NUSD Community Education Center would be a good location for them and an opportunity to partner with NUSD and the Marin Free County Library.

7. ANNOUNCEMENTS: BOARD, SUPERINTENDENT, AND STUDENT BOARD MEMBERS - 7:45 p.m.

7.a. Questions, Comments and Announcements: Board, Superintendent, and Student Board Members

STUDENT BOARD MEMBERS:

Reilly Agmon, Novato High School, and Marley Bynum, Marin Oaks High School, reported on activities at their schools.

TRUSTEE ANNOUNCEMENTS:

- Trustee Aguila participated on the National Equity Project Design Team on October 23 to create the NUSD approach to equity.
- Trustee Aguila announced the free screening of "A Brave Heart", a film about bullying, and it is being hosted by the Novato Blue Ribbon Coalition for Youth's Bullying Prevention Committee, Novato Theater and Soroptimist International of Novato on November 10, 6:30-9:30 pm at the Marin Humane Society Auditorium.
- Trustees Aguila and Knell participated on the District Advisory Committee on October 27 and worked on the skills needed for NUSD students to graduate and be employable.
- Stars and Stripes JROTC dinner at Marin Catholic High School on October 22
- On November 7, Elementary County Championship Spelling Bee at 9:00 am, Marin County Office of Education. A Pleasant Valley Elementary student will be competing at the championship.
- November 11 - Veterans Day - Schools and District Office will be closed

8. NON-AGENDA PUBLIC COMMENT - 7:55 p.m.

8.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

A parent commented on the success of the San Marin High School Speech and Debate Club. Since the teacher overseeing it is retiring, she requested that the school and district do everything possible to keep the club available for students.

9. DISCUSSION/ACTION - 8:00 p.m.

9.a. Approve Sage Renewables as the Solar Procurement Consultant for Novato Unified School District - 8:00 p.m.

Karen Maloney, Assistant Superintendent, Business & Operations, reported on Sage Renewables as the Solar Procurement Consultant for Novato Unified School District. District administration and Greystone West reviewed seven proposals for responsiveness, checked references, and evaluated past school experience and price. The total not to exceed \$72,500 fee includes four tasks: site analysis (14 sites), RFP/RFQ (PPA), vendor selection, and contract negotiations. The completion of site analysis will determine the total number of solar projects (sites). The total number of solar projects (sites) will determine Sage Renewables total fee (cost). Should less than 14 sites (solar projects) be sent out for bid, the total contract fee for Sage Renewables will be less than \$72,500.

Public Comment:

A parent commented on recommending approval of Sage Renewables as an experienced consultant. It was recommended that the District look into the ownership model and not to be locked into a PPA.

Motion Passed: A motion to approve the Sage Renewables as the Solar Procurement Consultant for Novato Unified School District passed by a vote of 6-0, 1. (Trustee Scott Absent) Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Ms. Cindi Clinton
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Ross Millerick
Absent	Mrs. Shelly Scott

9.b. 2016-2017 School Calendar - 8:10 p.m.

Kris Cosca, Assistant Superintendent, Human Resources, reported on the 2016-2017 School Calendar. The 2016-17 calendar year presented challenges the committee addressed. One challenge resulted in a calendar that has teachers returning on a Monday following the end of the school year. While this is not ideal, the committee felt it better than having teachers return a day earlier in August. The Committee distributed the proposed drafts to sites, departments, and parent groups for review and input. The Committee considered the comments and requests of all groups. It was clear that the majority of stakeholders preferred this school calendar to other ideas proposed, and it has been aligned with many of the Marin County school calendars.

Motion Passed: A motion to approve the 2016-2017 School Calendar passed by

a vote of 6-0, 1. (Trustee Scott Absent) Passed with a motion by Ms. Maria Aguila and a second by Mr. Derek Knell.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Ms. Cindi Clinton
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Ross Millerick
Absent	Mrs. Shelly Scott

10. CONSENT: All items approved by a single action - 8:15 p.m.

10.a. Minutes of the Meeting of October 20, 2015

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Cindi Clinton.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Ms. Cindi Clinton
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Ross Millerick
Absent	Mrs. Shelly Scott

10.b. Personnel Actions of November 3, 2015

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Cindi Clinton.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Ms. Cindi Clinton
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Ross Millerick
Absent	Mrs. Shelly Scott

10.c. Approve Memorandums of Understanding between the Novato Youth Center, Partners, Bay Area Community Resources and the Novato Unified School District

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Cindi Clinton.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Ms. Cindi Clinton
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Ross Millerick
Absent	Mrs. Shelly Scott

10.d. Approve the Maintenance Agreement with Lakeport Farms G.S.C. for the San Marin High School Campus

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Cindi Clinton.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Ms. Cindi Clinton
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Ross Millerick
Absent	Mrs. Shelly Scott

10.e. Approve the Memorandum of Understanding with Whistlestop for Training Drivers at PBC Parcel 1A

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Cindi Clinton.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Ms. Cindi Clinton
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Ross Millerick
Absent	Mrs. Shelly Scott

10.f. Approve Project Management Agreement with Greystone West Company

Trustee Millerick requested that item "10.f" - *Approve Project Management Agreement with Greystone West Company*, be pulled because he wanted clarification on the scope of the content and the fee schedule. Clarification was given by Karen Maloney, Assistant Superintendent, Business & Operations.

Motion Passed: A motion to approve Consent Agenda item "10.f" - *Approve Project Management Agreement with Greystone West Company* passed by a vote of 6-0, 1. (Trustee Scott Absent) Passed with a motion by Mr. Ross Millerick and a second by Mr. Derek Knell.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Ms. Cindi Clinton
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Yes	Mr. Ross Millerick
Absent	Mrs. Shelly Scott

10.g. Revised Board Meeting Dates 2015-2016

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Cindi Clinton.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler

Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Absent Mrs. Shelly Scott

10.h. Field Trip San Marin High School - Junior Statesmen of America Club - Santa Clara Marriott - November 14-15, 2015

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Cindi Clinton.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Absent Mrs. Shelly Scott

10.i. Field Trip - Rancho Elementary School - 4th Grade - Old Oak Ranch Gold Camp -Sonora, CA - May 11-13, 2016

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Cindi Clinton.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Absent Mrs. Shelly Scott

10.j. Ratify Warrant Register for Warrants Issued October 14, 2015 through October 26, 2015

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Cindi Clinton.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Absent Mrs. Shelly Scott

10.k. Declaration of Disposal of Surplus/Obsolete and Unusable Property

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Cindi Clinton.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler

Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Absent Mrs. Shelly Scott

10.i. Declaration of Disposal of Unusable Textbooks and/or Instructional Materials

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Cindi Clinton.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Absent Mrs. Shelly Scott

10.m. Approve Gifts or Donations to the District per Board Policy 3290

Trustee Millerick requested that item "10.m" - *Approve Gifts or Donations to the District per Board Policy 3290* be pulled for discussion, because it was a gift for \$20,000, and he wanted to know how the donation was dispersed. Karen Maloney, Assistant Superintendent, Business & Operations, clarified that it was a grant award from the William Donner Foundation, and it should have been brought before the Board as a grant donation. The allocation included \$10,000 for STEM, \$4,000 for soccer and \$6,000 for water polo at San Marin High School.

Motion Passed: A motion to approve Consent Agenda item "10.f" - *Approve Project Management Agreement with Greystone West Company* passed by a vote of 6-0, 1. (Trustee Scott Absent) Passed with a motion by Mr. Ross Millerick and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Absent Mrs. Shelly Scott

11. ADJOURNMENT - 8:20 p.m.

The meeting was adjourned at 7:55 p.m.

Witnessed: _____



Vice President/Clerk of the Board of Trustees

Attested to on this 17th day of November 2015