

Novato Unified School District Minutes

Created: November 24, 2014 at 02:04 PM

Agenda Regular Meeting of the Board of Trustees

November 18, 2014

Tuesday, 05:30 PM

Novato Education Center

1015 Seventh Street

Attendees

Maria Aguila
Debbie Butler
Cindi Clinton
Tom Cooper
Derek Knell
Ross Millerick

1. CALL TO ORDER AND ROLL CALL - 5:30 p.m.

Minutes

Acting President Butler called the Board meeting to order at 5:30 p.m.

2. APPROVAL OF CLOSED SESSION AGENDA

3. PUBLIC COMMENT ON CLOSED SESSION AGENDA

Minutes

None

4. CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 5:35 p.m.

a. Announcement

Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed. Individuals may address the Board on these items in accordance with the Public Comment Announcement statement at the end of the agenda.

b. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54956.9: Insurance Claim Against the District

c. With respect to every item of business to be discussed in closed session pursuant to Ed Code §48918 (c): Consider Administrative Panel's Recommendation for Expulsion - Student # 36788

5. CALL TO ORDER AND ROLL CALL - 6:30 p.m.

Minutes

Acting President Butler called the Board meeting to order at 6:30 p.m.

a. PLEDGE OF ALLEGIANCE

Minutes

Acting President Butler announced President Scott would be absent from the Board meeting, and Trustee Cooper would be Acting Vice-President/Clerk since Vice-President/Clerk Butler would be the Acting President. Acting President Butler requested a motion to excuse President Scott's absence.

MOVED	SECOND	APPROVED
Trustee Clinton	Trustee Aguila	A motion to excuse President Scott's absence passed by a vote of 6-0. <i>(President Scott absent)</i>

6. ANNOUNCEMENT OF REPORTABLE ACTION / CLOSED SESSION - 6:32 p.m.

a. Board Action in closed session must be reported in open session

Minutes

Acting Vice-President/Clerk Cooper reported on action taken in closed session.

- With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54956.9: Insurance Claim Against the District - denied

MOVED	SECOND	APPROVED
Trustee Millerick	Trustee Knell	A motion to deny the insurance claim against the District passed by a vote of 6 ayes to 0 nays. <i>(President Scott absent)</i>

- With respect to every item of business to be discussed in closed session pursuant to Ed Code Section 48918 (c): Consider Administrative Panel's Recommendation for Expulsion - Student # 36788

MOVED	SECOND	APPROVED
Trustee Clinton	Trustee Knell	A motion to suspend the expulsion order for Student #36788 and amend the Administrative Panel's recommendation passed by a vote of 6 ayes to 0 nays. <i>(President Scott absent)</i>

7. APPROVAL OF AGENDA - 6:34 p.m.

a. Approval of Agenda (1)

Motion made by: Derek Knell

Seconded by: Maria Aguila

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes

8. APPROVAL OF CONSENT AGENDA - 6:36 p.m.

a. All Consent items approved by a single action (1)

Minutes

Acting President Butler asked if there were any public comments on the Consent Agenda items.

Public Comment: None

Motion made by: Derek Knell

Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes

9. STUDENT PRESENTATIONS - 6:40 p.m.

a. Rancho Elementary School

Minutes

Nancy Kawata, Rancho Elementary School Principal, introduced Mrs. Deborah Pannell, teacher, who introduced seven students who presented a skit they had written that used a tool called the "STOP Message". The "STOP Message" process helps students understand the steps necessary to solve conflicts independently, but to also discern when adult help is needed.

b. High School Student Presentations - Students from Marin Oaks, Novato and San Marin High Schools

Minutes

Chole Cheng, San Marin High School senior, and Kaitlyn Justiniano, Marin Oaks High senior, reported on school activities and upcoming events.

10. NON-AGENDA NEW BUSINESS - 7:10 p.m.

a. Questions, Comments and Announcements: Board

Minutes

TRUSTEE ANNOUNCEMENTS:

- Trustees expressed appreciation to staff for taking the necessary precautions on November 7 to ensure student safety.
- Berkley Safe Schools Conference on November 7
- Golden Bell Committee at MCOE and the Blue Ribbon Coalition meeting on November 12
- Lynwood Elementary School Parent presentation for Spanish speaking parents on Bullying by Healthy Novato and the Blue Ribbon Coalition
- At the November 13 Special Board Meeting the Governance Handbook was reviewed and revised and will be on the December 9 Consent Agenda. The process for selecting a new superintendent was discussed and a committee of three Trustees was formed to solicit search firms. The interview for the search firms will be in Open Session. The community will be informed on the NUSD website. The notes of the Special Meeting will be on the Superintendent's Search webpage.
- Marin School of the Arts "Young Frankenstein" musical
- Novato High School Black & Gold Auction raised \$25,000 for the Novato High library

SUPERINTENDENT ANNOUNCEMENTS:

- College of Marin/Indian Valley College Quarterly meeting on how to improve concurrent enrollment, offering classes at either San Marin or Novato High School, and Adam Littlefield, Principal, San Marin High, presented information about the Global Academy and the Biotech program.
- Dr. Cunningham invited Adam Littlefield to share with the Trustees information about the Biotech program and the Global Academy.

Adam Littlefield, Principal, San Marin High shared information about the Biotech program and the Global Academy, and he will share more information at a future Board meeting.

11. NON-AGENDA PUBLIC COMMENT - 7:20 p.m.

a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

Minutes

None

12. STAFF REPORTS - 7:25 p.m.

a. Citizen’s Parcel Tax Oversight Committee Annual Report for 2013-2014 (D)
Minutes

Karen Maloney, Assistant Superintendent, Business & Operations, introduced Robin Rodi, Chairman, Parcel Tax Oversight Committee who presented the Parcel Tax activity report for the Fiscal Year 2013-2014. The 2013/2014 Parcel Tax generated \$4,247,677 and funded a total 53.5 FTE, not counting 88 coaches. The funds are being used according to the purposes specified in the ballot language.

13. DISCUSSION / ACTION - 7:40 p.m.

a. Nexus Academy - Change Grade Level Span (D) (V)

Recommendation: The Superintendent and staff recommend approving the grade levels of students served at Nexus Academy from 7-10 to 6-8.

Minutes

Lynn Erikson, Coordinator of Student Services, reported on revising the Nexus Academy grade span 7-10 to include 6th grade. Since re-opening, Nexus has only served students in grades 7 and 8. Based on the past enrollment history, and the current need for an alternate placement for 6th grade students, an adjustment in grade level span would benefit those students.

A motion to move Nexus Academy - Change Grade Level Span to 6-10 pending approval of the waiver request passed by a vote of 6-0. (President Scott absent)

Motion made by: Cindi Clinton

Seconded by: Maria Aguila

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes

b. Novato Federation of Teachers (NFT) Initial Proposal for Negotiations with the Novato Unified School District for 2015-16 (D) (V)

Recommendation: Superintendent and staff recommend acceptance of the initial

proposal from the Novato Federation of Teachers (NFT) for negotiations with the Novato Unified School District for 2015-16.

Minutes

Pam Conklin, Assistant Superintendent, Human Resources, reported on the initial proposal from the Novato Federation of Teachers (NFT) for negotiations with the Novato Unified School District for 2015-16. California law (Government Code section 3547) requires the public school employer and the exclusive representative to present the respective initial proposals at a public meeting prior to commencing negotiations.

After the public has had an opportunity to provide input and the Board has presented its initial proposal at a public meeting, the District and NFT will commence negotiations on their respective proposals.

Motion made by: Ross Millerick

Seconded by: Tom Cooper

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes

c. Resolution No. 12 – 2014/2015 to Authorize Departmentalized Instruction – Single Subject (D) (V)

Recommendation: Superintendent and staff recommend approval of Resolution No. 12 - 2014/15 to Authorize Departmentalized Instruction – Single Subject.

Minutes

Pam Conklin, Assistant Superintendent, Human Resources, reported on Resolution No. 12 - 2014/15 to Authorize Departmentalized Instruction - Single Subject. California Education Code Section 44258.2 allows the holder of a Single Subject teaching credential to serve, by resolution of the governing board and with the consent of the teacher, in a departmentalized class if the teacher has completed 12 semester units of coursework, or 6 semester units of upper division or graduate coursework in the subject to be taught.

The teacher has provided documentation of the necessary units of coursework and is more than adequately qualified to teach the subject matter of his assignment.

Motion made by: Tom Cooper

Seconded by: Derek Knell

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes

14. CONSENT: All items approved by a single action - 8:05 p.m.

a. Minutes of the Meeting of November 4, 2014 (V) (C)

Recommendation: Approval of Minutes of the Meeting of November 4, 2014.

Motion made by: Derek Knell
Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes

b. Personnel Actions of November 18, 2014 (V) (C)

Recommendation: Approval of the Personnel Actions of November 18, 2014.

Motion made by: Derek Knell
Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes

c. Substitute Salary Schedule for Certificated and Classified Personnel (V) (C)

Recommendation: Superintendent and staff recommend approval of the Substitute Salary Schedule for Certificated and Classified personnel.

Motion made by: Derek Knell

Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes

d. Approval of 2014-2015 Adult Education Course Offerings (M) (C)

Recommendation: The Superintendent and staff recommend approval of the Adult Education Course Offerings for 2014-2015.

Motion made by: Derek Knell

Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes

e. Board Policy 1312.3 Uniform Complaint Procedures Technical Revisions (Final Reading) (M) (C)

Recommendation: The Superintendent and Staff recommend approval of the technical revisions to Board Policy 1312.3 Uniform Complaint Procedures as a final reading.

Motion made by: Derek Knell

Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes

f. Approve Citizens' Parcel Tax Oversight Committee Applicants: Michelle Roberts, Jackie & Wendy Sissel (V) (C)

Recommendation: The Superintendent and staff recommend approval of Citizens' Parcel Tax Oversight Committee applicants, Michelle Roberts, Jackie Sissel and Wendy Sissel.

Motion made by: Derek Knell

Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes

g. Authorize Copier Replacement at District Office (V) (C)

Recommendation: The Superintendent and staff recommend authorization to replace copiers in the District Office Print Shop and Superintendent's Office.

Motion made by: Derek Knell

Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes

h. Declaration of Disposal of Surplus/Obsolete and Unusable Property (V) (C)

Recommendation: The Superintendent and staff recommend approval to dispose of surplus, obsolete or unusable property as declared.

Motion made by: Derek Knell

Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes

Tom Cooper Yes
 Derek Knell Yes
 Ross Millerick Yes

i. Ratification of Warrant Register for Warrants issued October 29, 2014 through November 9, 2014. (V) (C)

***Recommendation:* The Superintendent and staff recommend ratification of the warrants issued October 29, 2014 through November 9, 2014 as presented.**

Motion made by: Derek Knell
Seconded by: Ross Millerick

Votes

Maria Aguila Yes
 Debbie Butler Yes
 Cindi Clinton Yes
 Tom Cooper Yes
 Derek Knell Yes
 Ross Millerick Yes

15. ADJOURNMENT - 8:15 p.m.

Minutes

Acting President Butler announced NUSD schools and the District Office will be closed for the Thanksgiving Break and the next regular Board meeting will be December 9.

The meeting was adjourned at 7:25 p.m.

a. The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. No new item of business, except the consent agenda will be considered after 10:00 p.m., unless it is determined by a majority of the Board to extend to a specific time. The meeting shall be extended no more than once, or may be adjourned to a later date.

16. FUTURE BOARD MEETINGS

a. Future Board Meetings

December 9, 2014	Regular Meeting	5:30 p.m.	District Education Center
January 13, 2015	Regular Meeting	5:30 p.m.	District Education Center
January 22, 2015	Special Meeting	5:00 p.m.	District Education Center

b. All district meetings are open to the public. The public is encouraged to attend. The Board of Trustees meets regularly on the first and third Tuesdays of each month at 5:30 p.m. for Closed Session and 6:30 p.m. for Open Session unless noted otherwise.

17. AFFIDAVIT OF POSTING

a. Affidavit of Posting

AFFIDAVIT OF POSTING

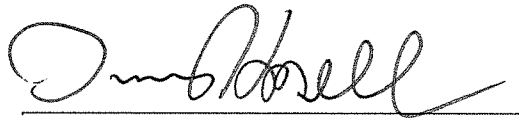
I, Gladys Batz, certify that on Friday, November 14, 2014, I caused to be posted a notice of the meeting of the Novato Unified School District Board of Education.

18. MEETING PROCEDURES

a. Meeting Procedures

12-9-14

Date



Board Vice President/Clerk