

Novato Unified School District Minutes

Created: October 24, 2014 at 08:53 AM

Agenda Regular Meeting of the Board of Trustees

October 21, 2014

Tuesday, 06:30 PM

Novato Education Center
1015 Seventh Street

Attendees

Maria Aguila
Debbie Butler
Cindi Clinton
Tom Cooper
Derek Knell
Ross Millerick
Shelly Scott

1. CALL TO ORDER AND ROLL CALL - 6:30 p.m.

Minutes

President Scott called the Board meeting to order at 6:30 p.m.

a. PLEDGE OF ALLEGIANCE

2. APPROVAL OF AGENDA - 6:34 p.m.

a. Approval of Agenda (1)

Motion made by: Cindi Clinton

Seconded by: Derek Knell

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

3. APPROVAL OF CONSENT AGENDA - 6:36 p.m.

a. All Consent items approved by a single action (1)

Minutes

Item "c" - *Acceptance of School Fuel Board Resolution No. 14-01 to Grant Funds to the Novato Unified School District for the 2014/2015 School Year* was pulled for discussion by Trustee Cooper. Item "d"- *Board Policies and a Board Bylaw Exhibit for Review and Approval (5) - Technical Revisions (First and Final Readings)* was pulled for discussion by Trustee Millerick.

MOVED	SECOND	APPROVED
Trustee Knell	Trustee Millerick	A motion to approve the Consent Agenda, except for Item "c" - <i>Acceptance of School Fuel Board Resolution No. 14-01 to Grant Funds to the Novato Unified School District for the 2014/2015 School Year</i> and Item "d" - <i>Board Policies and a Board Bylaw Exhibit for Review and Approval (5) - Technical Revisions (First and Final Readings)</i> , passed by a vote of 7-0.

Motion made by: Derek Knell

Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

4. STUDENT PRESENTATIONS - 6:40 p.m.

a. Olive Elementary School

Minutes

Elizabeth Olinyk, Principal, Olive Elementary School, introduced teachers, Mrs. Lunde, Ms. Butler and Mrs. Rozoff, who shared a PowerPoint presentation "Olive School's Cardboard Challenge." Some third, fourth and fifth grade students shared their experiences collaborating as teams to create science projects based on Next Generation Science Standards.

b. High School Student Presentations - Students from Marin Oaks, Novato and San Marin High Schools

Minutes

Olivia Murillo, San Marin High School senior, Caroline Cirby, Novato High School senior, and Keila Callejas, Marin Oaks High School junior, reported on school activities and upcoming events.

5. PRESENTATION - 7:10 p.m.

a. Community Partnership - Novato Police Department - Chief Jim Berg

Minutes

Chief Jim Berg, Novato Police Department, shared highlights from some of the programs between NUSD and the Novato Police Department. Some of the programs included the Canine Program, the Emergency Services program and the upcoming Gang Resistance Education and Training (G.R.E.A.T.) pilot program which will begin in February at San Jose Middle School for 30 eighth grade students. This program will focus on fostering positive relations with law enforcement and reduce the involvement in gangs and delinquent behavior.

6. NON-AGENDA NEW BUSINESS - 7:25 p.m.

a. Questions, Comments and Announcements: Board

Minutes

TRUSTEE ANNOUNCEMENTS:

- Trustee Aguila expressed appreciation for the Novato Blue Ribbon Coalition for Youth's Bullying Prevention Campaign with posters and cards.
- On October 22, from 6:00-7:30 pm a free screening of the film "Bully" will be shown at San Jose Middle School.
- On October 29, from 6:00-8:30 pm a free screening of a longer version of the film "Bully" will be shown at San Marin High School.

SUPERINTENDENT ANNOUNCEMENTS:

- Congressman Jared Huffman will be visiting the Novato High School Government students on October 22 at 10:00 am. The Board of Trustees were invited to attend.

7. NON-AGENDA PUBLIC COMMENT - 7:35 p.m.

a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

Minutes

None

8. STAFF REPORTS - 7:40 p.m.

a. Transportation Update

Minutes

Mark Silva, Director of Maintenance, Operations and Transportation, reported on the current state of the NUSD Transportation Department for Matt Brown, Transportation Supervisor, who was ill. Since many of the buses are 15 years old or older, staff is developing a plan to begin replacing older special education buses at the rate of three (3) per year.

b. Local Control and Accountability Plan (LCAP) Update

Minutes

Dr. Shalee Cunningham, Superintendent, shared a PowerPoint presentation highlighting programs that NUSD offered last summer which included: Algebra Academy, Camp University, Newcomers Program, and Extended Year Summer School for Special Education students. Some of the program startups are the Boys and Girls Club at San Jose Middle School, County Library on Parcel 1B, Dual Language Immersion Program at Lynwood Elementary and the concurrent enrollment at Indian Valley College which includes the Workforce Development Program. One hundred twenty-four (124) teachers participated in 2,387 hours of summer professional development. LCAP updates will be presented to the Board of Trustees at future Board meetings.

9. DISCUSSION / ACTION - 8:10 p.m.

a. Approval of Board Policy 6164.6 Identification and Education under Section 504 (Second Reading) (D) (V)

***Recommendation:* The Superintendent and staff recommend the approval of the revisions to BP 6164.6 Identification and Education under Section 504 as a second reading.**

Minutes

Lynn Erikson, Coordinator of Student Services, reported on Board Policy 6164.6 - Identification and Education under Section 504 (Second Reading) with updates recommended by legal counsel which included minor additions and changes in language as well as addition to legal references and resources. The recommendation of a minor change for better clarification of a "group of individuals" to read: "group of individuals (504 team)" was also included.

Motion made by: Derek Knell

Seconded by: Cindi Clinton

Votes

Maria Aguila	Abstain
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes

b. Approval of New Course Outlines: Photojournalism and Advisory (D) (V)

Recommendation: The Superintendent and staff recommend approval of the new course outlines: Photojournalism and Advisory.

Minutes

Julia Kempkey, Director, Secondary Curriculum & Instruction, reported on new course outlines: Photojournalism and Advisory which provide students with new opportunities to be engaged and challenged in their high school experience. Two San Marin High School seniors, Patty Dougherty and Catherine Falzon, shared their Advisory class experiences.

MOVED	SECOND	APPROVED
Trustee Cooper	Trustee Aguila	A motion for approval of New Course Outline: Advisory passed by a vote of 7-0.

Julia Kempkey reported that the new course Photojournalism was the former Yearbook course. It is an UC A-G elective and it has been UC approved. A recommendation was made to add a box in the course outline form indicating whether or not a course has been UC approved.

MOVED	SECOND	APPROVED
Trustee Millerick	Trustee Knell	A motion for approval of New Course Outline: Photojournalism passed by a vote of 7-0.

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

c. Board Policy 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education (First Reading) (D) (V)

Recommendation: The Superintendent and staff recommend the approval of the Board Policy 6159.2 as a first reading.

Minutes

Liz Smith, Director of Special Education, reported on Board Policy 6159.2 Nonpublic, Nonsectarian School and Agency Services for Special Education (First Reading). In 2012 SB 121 was signed into law prohibiting the referral of a student with a disability to, or placement

in, a nonpublic, nonsectarian school without the student's individualized education program team's agreement. The Policy was updated to add material on out-of-state placements, applications for state waivers of legal requirements, and district verification of the school/agency's certification to provide special education and related services. The Policy was also reorganized and updated to clarify requirements for the master contract with a nonpublic, nonsectarian school or agency, including the process of making changes to the master contract.

Motion made by: Cindi Clinton

Seconded by: Maria Aguila

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

d. Approval of Memorandum of Understanding with CSEA (California School Employees Association) (D) (1)

Recommendation: Staff recommends approval of the Memorandum of Understanding with CSEA.

Minutes

Pam Conklin, Assistant Superintendent, Human Resources, reported on the Memorandum of Understanding (MOU) between NUSD and CSEA to increase the work hours of a night custodian. The MOU was ratified by CSEA on October 15, 2014.

Motion made by: Derek Knell

Seconded by: Cindi Clinton

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

10. CONSENT: All items approved by a single action - 9:10 p.m.

a. Minutes of the Meeting of October 7, 2014 (V) (C)

Recommendation: Approval of Minutes of the Meeting of October 7, 2014

Motion made by: Derek Knell

Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

b. Personnel Actions of October 21, 2014 (V) (C)

Recommendation: Approval of the Personnel Actions of October 21, 2014.

Motion made by: Derek Knell

Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

c. Acceptance of School Fuel Board Resolution No. 14-01 to Grant Funds to the Novato Unified School District for the 2014/2015 School Year (V) (C)

Recommendation: The Superintendent and staff recommend the acceptance of School Fuel Board Resolution No. 14-01 to Grant Funds to the Novato Unified School District for the 2014/2015 School Year.

Minutes

Item "c" - *Acceptance of School Fuel Board Resolution No. 14-01 to Grant Funds to the Novato Unified School District for the 2014/2015 School Year* was pulled for discussion by Trustee Cooper. The Trustees expressed their appreciation for School Fuel and its volunteers for supporting NUSD students.

Motion made by: Tom Cooper

Seconded by: Cindi Clinton

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

d. Board Polices and a Board Bylaw Exhibit for Review and Approval (5) - Technical Revisions (First and Final Readings) (V) (C)

Recommendation: The Superintendent recommends approval of five (5) updated Board Polices and a Board Bylaw Exhibit for technical revisions as first and final readings.

- **BP 0200 Goals for the School District**
- **BP 2121 Superintendent's Contract**
- **BP 2140 Evaluation of the Superintendent**
- **BP 2210 Administrative Discretion Regarding Board Policy**
- **BB 9323.2 Exhibit Actions by the Board**

Minutes

Item "d" - *Board Policies and a Board Bylaw Exhibit for Review and Approval (5) - Technical Revisions (First and Final Readings)* was pulled for discussion by Trustee Millerick to have the policies reviewed after the November Special Governance Board meeting. Since the policies had only minor technical changes, it was recommended to go ahead and approve them.

Motion made by: Ross Millerick

Seconded by: Debbie Butler

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

e. Resolution # 11 - 2014/2015 Red Ribbon Week October 23-31, 2014 (V) (C)

Recommendation: To approve Resolution # 11 - 2014/2015, proclaiming October 23 - 31, 2014, as Red Ribbon Week for Novato Unified School District.

Motion made by: Derek Knell
Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

f. Field Trip - Novato High School - MSA Music 9-12 Grades - Folsom, CA - January 23-24, 2015 (V) (C)

Recommendation: Approval of Field Trip - Novato High School - MSA Music 9-12 Grades - Folsom, CA - January 23-24, 2015 is recommended

Motion made by: Derek Knell
Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

g. Field Trip - Novato High School - Jazz - Music - Santa Cruz, CA - March 14-15, 2015 (V) (C)

Recommendation: Approval of Field Trip - Novato High School - Jazz - Music - Santa Cruz, CA - March 14-15, 2015 is recommended.

Motion made by: Derek Knell
Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
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Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

h. Field Trip - Novato High School - MSA Music 9-12 Grades - Monterey, CA - March 27-28, 2015 (M) (C)

Recommendation: Approval of Field Trip - Novato High School - MSA Music 9-12 Grades - Monterey, CA - March 27-28, 2015 is recommended.

Motion made by: Derek Knell
Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

i. Field Trip - Novato High School - MSA Music 9-12 Grades - Reno, Nevada - April 10-12, 2015 (M) (C)

Recommendation: Approval of Field Trip - Novato High School - MSA Music 9-12 Grades - Reno, Nevada - April 10-12, 2015 is recommended.

Motion made by: Derek Knell
Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

j. Field Trip - San Marin High School - Music-Jazz Ensembles 9-12 Grades - New York City, New York - May 16-20, 2015 (M) (C)

Recommendation: Approval of Field Trip - San Marin High School - Music-Jazz Ensembles 9-12 Grades - New York City, New York - May 16-20, 2015 is recommended.

Motion made by: Derek Knell
Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

k. Field Trip - San Ramon Elementary - 5th Grade - Walker Creek Ranch - January 26-31, 2015 (V) (C)

Recommendation: Approval of Field Trip - San Ramon Elementary - 5th Grade - Walker Creek Ranch - January 26-31, 2015 is recommended.

Motion made by: Derek Knell
Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

I. Authorize Replacement of Maintenance Utility Vehicle (V) (C)

Recommendation: The Superintendent and staff recommend authorization to replace a maintenance utility vehicle

Motion made by: Derek Knell
Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes

Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

m. Facilities Change Directives/Change Orders (V) (C)

Recommendation: The Superintendent and staff recommend approval of the change orders as presented.

Motion made by: Derek Knell

Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

n. Declaration of Disposal of Surplus/Obsolete and Unusable Property (V) (C)

Recommendation: The Superintendent and staff recommend approval to dispose of surplus, obsolete or unusable property as declared.

Motion made by: Derek Knell

Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

o. Declaration of Disposal of Unusable Textbooks and/or Instructional Materials

(V) (C)

Recommendation: The Superintendent and staff recommend the disposal of obsolete textbooks and instructional materials as declared.

Motion made by: Derek Knell
Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

p. Approve Gifts or Donations to the District per Board Policy 3290 (V) (C)

RECOMMENDATION: The Superintendent and staff recommend approval of the gifts or donations as listed.

Motion made by: Derek Knell
Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

q. Ratification of Warrant Register for Warrants issued October 1, 2014 through October 13, 2014. (V) (C)

Recommendation: The Superintendent and staff recommend ratification of the warrants issued October 1, 2014 through October 13, 2014 as presented.

Motion made by: Derek Knell
Seconded by: Ross Millerick

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes

11. ADJOURNMENT - 9:20 p.m.

Minutes

The meeting was adjourned at 8:45 p.m.

a. The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. No new item of business, except the consent agenda will be considered after 10:00 p.m., unless it is determined by a majority of the Board to extend to a specific time. The meeting shall be extended no more than once, or may be adjourned to a later date.

12. FUTURE BOARD MEETINGS

a. Future Board Meetings

November 4, 2014	Regular Meeting	5:30 p.m.	District Education Center
November 18, 2014	Regular Meeting	5:30 p.m.	District Education Center
December 9, 2014	Regular Meeting	5:30 p.m.	District Education Center
January 13, 2015	Regular Meeting	5:30 p.m.	District Education Center

b. All district meetings are open to the public. The public is encouraged to attend. The Board of Trustees meets regularly on the first and third Tuesdays of each month at 5:30 p.m. for Closed Session and 6:30 p.m. for Open Session unless noted otherwise.

13. AFFIDAVIT OF POSTING

a. Affidavit of Posting

<p>AFFIDAVIT OF POSTING</p> <p>I, Gladys Batz, certify that on Friday, October 17, 2014, I caused to be posted a notice of the meeting of the Novato Unified School District Board of Education.</p> <p><i>Gladys Batz</i></p>

14. MEETING PROCEDURES

a. Meeting Procedures

11/4/14

Date

Devin Burton

Board Vice President/Clerk