

**NOVATO UNIFIED SCHOOL DISTRICT
REGULAR Meeting of the Board of Trustees**

September 15, 2015 - 7:00 p.m.

Novato Education Center - 1015 Seventh Street, Novato, CA 94945

Attendance Taken at 7:00 PM:

Present:

Ms. Maria Aguila
Mrs. Debbie Butler
Mr. Thomas Cooper
Mr. Derek Knell
Mr. Ross Millerick
Mrs. Shelly Scott

Absent:

Ms. Cindi Clinton

1. CALL TO ORDER AND ROLL CALL - 7:00 p.m.

Student Board Members Present: Tommy Sanz, San Marin High, Reilly Agmon,
Novato High, and Alondra Escamilla, Marin Oaks High

1.a. Pledge of Allegiance

2. APPROVAL OF AGENDA - 7:04 p.m.

President Butler welcomed the new Student Board Members.

Motion Passed: A motion to approve the Agenda passed by a vote of 6-0, 1 absent (Trustee Clinton). Passed with a motion by Mrs. Shelly Scott and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

Motion Passed: President Butler requested a motion to excuse Trustee Clinton because of illness. Passed with a motion by Mr. Ross Millerick and a second by Mr. Derek Knell.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

3. PUBLIC COMMENT ON CONSENT AGENDA - 7:06 p.m.

President Butler reminded the audience to fill out "Blue Cards" to comment on agenda or non-agenda items.

3.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

None

4. APPROVAL OF CONSENT AGENDA - 7:10 p.m.

Trustee Cooper requested Item "10.k" - Authorization to Begin Public Bidding for the Woodshop Conversion at San Jose Middle School be pulled for discussion.

4.a. All Consent items approved by a single action

Motion Passed: A motion to approve the Consent Agenda, with the exception of Item "10.k" - Authorization to Begin Public Bidding for the Woodshop Conversion at San Jose Middle School, passed by a vote of 6-0, 1 absent (Trustee Clinton). Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

- Yes Ms. Maria Aguila
- Yes Mrs. Debbie Butler
- Absent Ms. Cindi Clinton
- Yes Mr. Thomas Cooper
- Yes Mr. Derek Knell
- Yes Mr. Ross Millerick
- Yes Mrs. Shelly Scott

5. STUDENT PRESENTATION - 7:15 p.m.

5.a. Sinaloa Middle School - 7:15 p.m.

James Larson, Principal, Sinaloa Middle School, introduced seven students who presented a video highlighting a physical education archery lesson they gave to Trustees Butler and Millerick, Superintendent Hogeboom, Public Information Officer Benjamin, and Principal Larson. The video also highlighted the students in Mr. Matern's film class who recorded and edited the archery lesson.

6. ANNOUNCEMENTS: BOARD, SUPERINTENDENT, AND STUDENT BOARD MEMBERS - 7:30 p.m.

6.a. Questions, Comments and Announcements: Board, Superintendent, and Student Board Members

STUDENT BOARD MEMBERS:

Tommy Sanz, San Marin High School, Reilly Agmon, Novato High School, and Alondra Escamilla, Marin Oaks High School, reported on activities at their schools.

TRUSTEE ANNOUNCEMENTS:

- Assembly Bill 288 College and Career Access Pathways Act (Concurrent Enrollment) passed both the House and the Senate
- Annual Marinovation event which showcased entrepreneurs, designers and innovators based in Marin
- San Marin High School Robotics Club meets on Monday nights with the Sinaloa Middle School students and about 100 students participate. The club has its own website.
- Novato Charter and Rancho Back-to-School Nights
- On September 1, Mr. Bill Stiveson, former San Marin High School Assistant Principal passed away
- Vice President Knell reported on the Joint Legislative Action Committee's (JLAC) annual priorities which include partial tax passage, teacher performance, facilities, repeal SB 858 District Reserve Funding Restrictions, Common Core funding, Special Education, pension liabilities and school funding.
- North Marin PTA Council Meeting meets once a month on Fridays at 9:00 am at the District Office
- President Butler reported on the California School Boards Association's Back to School webcast which highlighted AB 47 Preschool for All, serving homeless youth, misplacement of high school students in math, State Board of Education, the Governor and the Legislature are making education a priority, teacher evaluations, reserve cap SB 799, perhaps a 2016 school facility bond, and the Reauthorization of Education Act which used to be No Child Left Behind.

SUPERINTENDENT ANNOUNCEMENTS:

- Welcomed the new Student Board Members
- Upcoming Back-to-School Nights: Marin Oaks, Wednesday, September 16, Novato High, Thursday, September 17, and San Marin High, Thursday, September 24

7. NON-AGENDA PUBLIC COMMENT - 7:40 p.m.

7.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

A community member commented on water and airborne contaminants in the Hamilton area.

A parent commented on the 9th grade physical education requirement.

8. STAFF REPORTS - 7:45 p.m.

8.a. California Assessment of Student Performance and Progress (CAASPP): Smarter Balanced English Language Arts/Literacy and Mathematics Tests - 7:45 p.m.

Julia Kempkey, Director of Secondary Curriculum & Instruction, shared a PowerPoint presentation on the CAASPP: Smarter Balanced English Language

Arts/Literacy and Mathematics tests. The tests require students to think critically, write analytically and explain how they solve problems which are much different than previous STAR tests. This year's results are a baseline for progress students will make over time and cannot be compared to the former STAR test.

NUSD students outperformed the state average with 56 percent of students meeting or exceeding the English standards and 48 percent meeting or exceeding the math standards. NUSD students also outperformed at each of the grade levels in terms of the students who met or exceeded the standards. Although, NUSD needs to find ways to better serve English Learners, low income students, and Latino or Hispanic students as there is a clear gap in their achievement as compared to White or non-socioeconomically disadvantaged.

Public Comment:

A parent asked how the tests are administered.

Julia Kempkey reported that the tests are online. Some good resources for understanding the tests are found at CAASPP.org, smarterbalanced.org, the California Department of Education, cde.org, for test results, and there is a link on www.nusd.org for Common Core and Smarter Balanced testing information.

8.b. Incorporating Student Voice and Perspective - 7:55 p.m.

Julia Kempkey, Director of Secondary Curriculum & Instruction, shared a PowerPoint presentation on "Incorporating Student Voice and Perspective." Last spring, two surveys were administered to high and middle school students as a way to elicit feedback and gain perspective on students' experience in school. One survey focused on the students' experience in the math classroom with over nine hundred students responding from both middle and high school. The shift in math from a lecture-based instruction model to a more student-centered one is a big change for both student and teacher. It is critical as part of this shift that teachers continue to reflect and make deliberate decisions when to utilize more procedural, teacher directed approaches as opposed to allowing students to construct their own meaning through student discourse. The other survey focused on students' use of technology. Over eight hundred students responded from middle and high school. The survey's intent was to investigate how students use technology and provide teachers with information on how they could integrate technology in a meaningful, thoughtful and personalized way.

8.c. Student Enrollment and Staffing - 8:10 p.m.

Kris Cosca, Assistant Superintendent, Human Resources, reported on student enrollment and staffing. NUSD's total general education and alternative education enrollment, as of the sixth day of school, was 7814, down 2 from the 2015-2016 school year when compared to 7816 for 2014-2015. K-5 enrollment was down approximately 95 students, 6-8 enrollment was up approximately 25 students, and 9-12 enrollment was up 75 students. Overall, staffing increased by 4.2 FTE. Elementary staffing decreased by 3 FTE, middle school staffing remained unchanged, and high school staffing increased by 6 FTE (2.8 of this increased FTE has to do with grant and site funded positions).

9. DISCUSSION/ACTION - 8:25 p.m.

9.a. Resolution No. 5 - 2015/2016 Hispanic Heritage Month - 8:25 p.m.

Leslie Benjamin, Public Information Officer, reported on Resolution No. 5 - 2015/2016 Hispanic Heritage Month. Hispanic Heritage Month is a special annual tribute to learn and celebrate the generations of Hispanic Americans who have positively influenced and enriched our nation and society.

Motion Passed: A motion to adopt Resolution No. 5 - 2015/2016 Hispanic Heritage Month passed by a vote of 6-0, 1 absent (Trustee Clinton). Passed with a motion by Ms. Maria Aguila and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

9.b. Final Board Priorities and Goals - 8:35 p.m.

Jim Hogeboom, Superintendent, reported on the final Board priorities and goals. The four priorities for 2015-16 include equity, student success, staff support, and community involvement and engagement. School principals and staff developed the draft goals supporting the four priorities. Those goals will then become SMART (Specific, Measurable, Achievable, Results-oriented, and Timebound) goals. Superintendent Hogeboom mentioned that the priorities are multi-year, 3 years, and that the SMART goals will be reviewed each year.

Motion Passed: A motion to approve the Final Board Priorities and Goals and passed by a vote of 6-0, 1 absent (Trustee Clinton). Passed with a motion by Ms. Maria Aguila and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

9.c. Vision Process/Approval of Napa Group Contract - 8:45 p.m.

Jim Hogeboom, Superintendent, reported on the vision process and the approval of the Napa Group Contract. The Novato Unified School District Board of Trustees directed the Superintendent to begin the process of identifying the student skills that NUSD expects all high school students to possess upon their graduation from high school. Once the student skills are clearly identified, the district will revise its mission, vision and values to ensure that its system fully supports the development of these skills. A District Advisory Committee (DAC) will be formed with the intent to represent key stakeholders composed of students,

parents, teachers, classified staff, principals, district administrators, DELAC/ELAC parents, and community members. It was proposed that The Napa Group be retained to facilitate the process beginning in October. A draft will be developed, and the DAC will then review it. A final draft will be presented to the Board of Trustees in December.

Motion Passed: A motion to approve the Napa Group contract passed by a vote of 6-0, 1 absent (Trustee Clinton). Passed with a motion by Mr. Thomas Cooper and a second by Mr. Ross Millerick.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

9.d. Approve the 2014-2015 Unaudited Actual Report - 9:00 p.m.

Karen Maloney, Assistant Superintendent, Business & Operations, and Nancy Walker, Director Fiscal Services, shared a PowerPoint presentation on the 2014-2015 Unaudited Actual Report. Some of the highlights included an increase in health benefits contribution, 6% salary increase for NFT, administrators, and CSEA, a 2% one-time, off the salary schedule, payment for all contracted employees, staffing allocations were maintained, successful implementation of Smarter Balanced, utilizing computers or computing devices, upgrade of the network to support wireless devices and Smarter Balanced testing, adoption and implementation of new secondary math, CPM, purchase of three buses, one van, and one Maintenance & Operations truck. Some of the highlights of implementation of the Local Control and Accountability (LCAP) goals included the contract with the National Equity Project to begin strategies for equity, the contract with Kevin Clark Consulting to help with English learners, increase Community Liaisons, maintain lower class sizes and increase the number of sections for English learners at the secondary level, the development of the LCAP through community outreach, student surveys, and staff participation, and a partnership agreement with the Marin County Free Library for the development of a 6,000 square foot library at Parcel 1B in Hamilton.

Motion Passed: A motion to Approve the 2014-2015 Unaudited Actual Report passed by a vote of 6-0, 1 absent (Trustee Clinton). Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

9.e. Air & Water Sciences Report of Recommendations for 970 C Street Remediation Work - 9:15 p.m.

President Butler recused herself from participating in Item "9.e." - Water Sciences Report of Recommendations for 970 C Street Remediation Work. Vice-President Knell presided over the discussion.

Karen Maloney, Assistant Superintendent, Business & Operations, reported on the Air & Water Sciences Report of Recommendations for 970 C Street Remediation Work, and the approval to submit a letter to Thompson Development, Inc. regarding the recommendations. Karen Maloney introduced Heidi Bauer, Senior Project Manager, and Chip Prokop, President, Air & Water Sciences. Ms. Bauer reviewed the recommendations, and she and Mr. Prokop answered clarifying questions.

Public Comments:

Three (3) parents commented on the Air & Water Sciences Report of Recommendations for 970 C Street Remediation Work.

Vice President Knell asked the Trustees if they wanted to adjourn the meeting because it was after 10:00 p.m., and continue the discussion at a future meeting, or continue until all items were discussed and voted upon. The Board of Trustees agreed to continue the discussion on 970 C Street until 10:30 p.m.

Motion Passed: A motion to approve the Air & Water Sciences Report of Recommendations for 970 C Street Remediation Work and to submit a letter to Thompson Development, Inc. regarding the recommendations passed by a vote of 5-1 recuse (President Butler), 1 absent (Trustee Clinton). Passed with a motion by Mr. Thomas Cooper and a second by Mr. Ross Millerick.

Yes Ms. Maria Aguila

No vote Mrs. Debbie Butler

Absent Ms. Cindi Clinton

Yes Mr. Thomas Cooper

Yes Mr. Derek Knell

Yes Mr. Ross Millerick

Yes Mrs. Shelly Scott

10. CONSENT: All items approved by a single action - 9:35 p.m.

10.a. Minutes of the Meeting of September 1, 2015

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila

Yes Mrs. Debbie Butler

Absent Ms. Cindi Clinton

Yes Mr. Thomas Cooper

Yes Mr. Derek Knell

Yes Mr. Ross Millerick

Yes Mrs. Shelly Scott

10.b. Personnel Actions of September 15, 2015

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

10.c. Work Experience Education Program Application

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

10.d. 2015-16 CTE Advisory Committee Representatives

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

10.e. Ratify the 2015-2016 Business and Education Liaison Services Agreements between the Marin County School to Career Partnership and the Novato Unified School District

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

10.f. Adopt Resolution No. 4-2015/2016 - Appropriations Limit Calculations (Gann Limit)

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

10.g. Field Trip - San Marin High School - Boys Varsity Water Polo Team - Roseville, CA - September 17, 18, & 19, 2015

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

10.h. Field Trip - Novato High School - 9-12th Grades AVID - UC Merced - October 16, 2015

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

10.i. Field Trip - Marin School of the Arts/Novato High School - 9-12th Grades Theatre - Lenaea Festival, Folsom - January 30, 2016

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

10.j. Field Trip - Novato High - 9-12th Grades - Dance - Pittsburgh, PA - March 3-6, 2016

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

10.k. Authorization to Begin Public Bidding for the Woodshop Conversion at San Jose Middle School

Trustee Cooper requested Item "10.k" - Authorization to Begin Public Bidding for the Woodshop Conversion at San Jose Middle School be pulled for clarification on whether NUSD is mandated to take the lowest bidder. Superintendent Hogeboom stated NUSD is mandated to take the lowest bid, and Dave Ashe, Construction Manager, reported that licenses and references are checked. The construction on the woodshop conversion at San Jose Middle School will begin on October 14 or 15.

Motion Passed: A motion to approve Item "10.k" - Authorization to Begin Public Bidding for the Woodshop Conversion at San Jose Middle School passed by a vote of 6-0, 1 absent (Trustee Clinton). Passed with a motion by Mr. Thomas Cooper and a second by Mr. Derek Knell.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

10.l. Ratify Warrant Register for Warrants Issued August 26, 2015 through September 8, 2015

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

10.m. Approve Gifts or Donations to the District per Board Policy 3290

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

10.n. Declaration of Disposal of Surplus/Obsolete and Unusable Property

Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

10.o. Declaration of Disposal of Unusable Textbooks and/or Instructional Materials

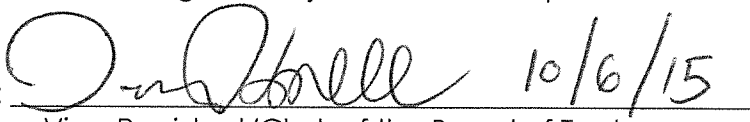
Motion Passed: Passed with a motion by Mr. Derek Knell and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Absent Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

11. ADJOURNMENT - 9:45 p.m.

President Butler announced the meeting would be adjourned in memory of Mr. Bill Stiveson, who had worked for NUSD for 30 years and recently passed away.

Adjourned: The meeting was adjourned at 10:30 p.m.

Witnessed:  10/6/15
Vice President/Clerk of the Board of Trustees

Attested to on this 6th day of October 2015.