



REGULAR Meeting of the Board of Trustees

June 16, 2015 - 5:00 PM

Novato Education Center - 1015 Seventh Street, Novato, CA 94945

Attendance Taken at 5:00 PM:

Present:

Ms. Maria Aguila

Mrs. Debbie Butler

Ms. Cindi Clinton

Mr. Thomas Cooper

Mr. Derek Knell

Mr. Ross Millerick

Mrs. Shelly Scott

1. CALL TO ORDER AND ROLL CALL - 5:00 p.m.

President Butler called the Board meeting to order at 5:00 p.m.

1.a. Pledge of Allegiance

2. APPROVAL OF AGENDA - 5:04 p.m.

President Butler reminded the audience to fill out "Blue Cards" to comment on agenda or non-agenda items.

Motion Passed: A motion to approve the Agenda passed by a vote of 7-0. Passed with a motion by Ms. Cindi Clinton and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila

Yes Mrs. Debbie Butler

Yes Ms. Cindi Clinton

Yes Mr. Thomas Cooper

Yes Mr. Derek Knell

Yes Mr. Ross Millerick

Yes Mrs. Shelly Scott

3. PUBLIC COMMENT ON CONSENT AGENDA - 5:06 p.m.

3.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

4. APPROVAL OF CONSENT AGENDA - 5:10 p.m.

President Butler requested item "e" - *Emergency Management Training Phase III - Agreement between Karste Consulting, Inc. and the Novato Unified School District (NUSD)* be pulled for discussion.

President Butler acknowledged Pam Conklin's letter of resignation as Assistant Superintendent, Human Resources. The Trustees expressed their appreciation for her 20 years of service supporting NUSD staff and students.

Motion Passed: A motion to approve the Consent Agenda, except item "e" - *Emergency Management Training Phase III - Agreement between Karste Consulting, Inc. and the Novato Unified School District (NUSD)*, passed by a vote of 7-0. Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

4.a. All Consent items approved by a single action

5. PRESENTATION - 5:15 p.m.

5.a. School Fuel - Dale Kline, School Fuel Board Member - 5:15 p.m.

Dr. Shalee Cunningham introduced Susan Matthews, School Fuel Executive Director, Dale Kline, Board Member, and Kathryn Hansen, Treasurer, who asked the Board of Trustees to assist in the drawing of Tour of Novato raffle tickets for prizes which included the Grand Prize of a Marin Bikes' bicycle, two summer memberships to the Rolling Hills Club, two gift certificates to Mike's Bikes, and a gift certificate to Teeny Cakes. The Tour of Novato raised more than \$80,000 for NUSD schools. Next year the Tour of Novato will be on May 27, 2016.

5.b. Novato Charter School Annual Review Update and the Draft Local Control and Accountability Plan (LCAP) - 5:30 p.m.

Nikki Lloyd, Novato Charter School Director, and Jeffery Erkelens, Chief Business Officer, presented highlights from the Novato Charter School Annual Review and also their draft Local Control and Accountability Plan. An invitation was extended to the Trustees and the new Superintendent, Jim Hogeboom, to visit the Novato Charter School. Appreciation was expressed for their outreach to the Latino community.

6. NON-AGENDA NEW BUSINESS - 5:45 p.m.

6.a. Questions, Comments and Announcements: Board

TRUSTEE ANNOUNCEMENTS:

- The Golden Bell Ceremony was on May 21, 2015, and Trustee Derek Knell's brother, Greg Knell, was selected as Trustee of the Year.
- Sinaloa 8th Grade promotion
- Novato, San Marin High, Marin Oaks High, NOVA graduations and Novato High School Senior Awards
- Trustee Aguila acknowledged Jeff Walchi, Novato High ROTC student, for his accomplishments and scholarships.
- Trustee Aguila also expressed appreciation for all the parents who volunteered for the Safe Grad nights.
- Trustee Knell expressed appreciation for all staff and parents for the good job of educating NUSD students.
- President Butler suggested a training or a CSBA webinar on the new AgendaOnline format for the Trustees.

7. NON-AGENDA PUBLIC COMMENT - 5:55 p.m.

7.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

Fran Rozoff, Novato Federation of Teachers Elementary Vice President, expressed appreciation on behalf of the Novato teachers for Pam Conklin, Assistant Superintendent, Dr. Shalee Cunningham, Superintendent, Karen Maloney, Assistant Superintendent, Business and Operations, and the negotiating team for positive changes during the past four years, and the ratification of the NFT Agreement on May 18, 2015.

8. DISCUSSION/ACTION - 6:00 p.m.

8.a. Technology Infrastructure Upgrade Proposal - 6:00 p.m.

Sean Rozell, IT Director, shared a PowerPoint presentation on "IT Infrastructure Foundations - Technology Readiness for the Next 5 Years." He reported on the proposal for replacement and upgrades to the NUSD core network and data infrastructure, which included recommendations to replace aging, under-performing, under-powered and non-fault-tolerant servers, to eliminate single points of failure on critical segments of the NUSD data network, enhance core network performance, and improve data storage performance and capacity.

Motion Passed: A motion to approve the Technology Infrastructure Upgrade Purchase passed by a vote of 7-0. Passed with a motion by Mr. Ross Millerick and a second by Mr. Derek Knell.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell

Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

9. STAFF REPORTS - 6:15 p.m.

9.a. 2015-2016 Local Control and Accountability Plan (LCAP) - 6:15 p.m.

Karen Maloney, Assistant Superintendent, Business & Operations, shared a PowerPoint presentation, which provided an overview on the Draft 2015-2016 LCAP. Final adoption of the LCAP will be presented to the Board of Trustees at the June 23, 2015 Board meeting.

Public Comment:

A community member commented on the 2015-2016 Local Control and Accountability Plan, and encouraged more student involvement in the process.

9.b. 2015-2016 Preliminary General Fund Budget - 6:30 p.m.

Karen Maloney, Assistant Superintendent, Business & Operations, and Nancy Walker, Director of Fiscal Services, shared a PowerPoint presentation, which reviewed the 2015-2016 Preliminary General Fund Budget, including 2015-2016 Budget Assumptions, 2015-2016 Preliminary Budget, budgetary changes from 2014-2015 to 2015-2016, 2015-2016 components of the projected ending fund balance, multi-year assumptions, and multi-year projections.

9.c. 2015-2016 Budgeted Reserves - 6:50 p.m.

Karen Maloney, Assistant Superintendent, Business & Operations, shared a PowerPoint presentation on the 2015-2016 Budget Reserves, which included the new transparency requirements, and the rationale for an ending fund balance (reserve) of 15%, which is greater than the State required minimum of 3% of total expenditures.

10. PUBLIC HEARING - 7:00 p.m.

10.a. 2015-2016 Local Control and Accountability Plan (LCAP) - 7:00 p.m.

President Butler opened and closed the public hearing with no public comments.

10.b. 2015-2016 Preliminary General Fund Budget - 7:05 p.m.

President Butler opened and closed the public hearing with no public comments.

10.c. 2015-2016 Budgeted Reserves - 7:10 p.m.

President Butler opened and closed the public hearing with no public comments.

10.d. Resolution No. 20 - 2014/2015 of the Board of Trustees of the Novato Unified School District Calling an Election, Establishing Specification of the Election Order, and Requesting Consolidation with Other Elections Occurring on November 3, 2015 - 7:15 p.m.

President Butler opened and closed the public hearing with no public comments.

11. DISCUSSION/ACTION (cont'd) - 7:20 p.m.

11.a. Approval of Resolution No. 20 - 2014/15 of the Board of Trustees of the Novato Unified School District Calling an Election, Establishing Specifications of the Election Order, and Requesting consolidation with Other Elections Occurring on November 3, 2015 - 7:20 p.m.

President Butler reported on Resolution No. 20 - 2014/15 calling for an election on November 3, 2015. There will be four trustees up for re-election in November, Trustees Butler, Clinton, Cooper and Millerick.

Motion Passed: A motion to approve Resolution No. 20 - 2014/15 of the Board of Trustees of the Novato Unified School District calling an election establishing specifications of the election order, and requesting consolidation with other elections occurring on November 3, 2015 passed by a vote of 7-0. Passed with a motion by Mr. Ross Millerick and a second by Mr. Derek Knell.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

11.b. Ratification of Tentative Agreement with the California School Employees Association (CSEA) to Settle Negotiations 2015-16 - 7:30 p.m.

Pam Conklin, Assistant Superintendent, Human Resources, reported on the Tentative Agreement with CSEA to settle negotiations for 2015-16. This agreement includes a one-time off-the-salary schedule payment equal to 2% and a 6% salary increase effective July 1, 2015.

Motion Passed: A motion to approve the Ratification of Tentative Agreement with the California School Employees Association (CSEA) to settle negotiations

for 2015-16 passed by a vote of 7-0. Passed with a motion by Ms. Cindi Clinton and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

12. CONSENT: All items approved by a single action - 7:40 p.m.

12.a. Minutes of the Meeting of May 19, 2015

Motion Passed: Passed with a motion by Ms. Maria Aguila and a second by Mr. Ross Millerick.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

12.b. Personnel Actions of June 16, 2015

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

12.c. Management Consulting Agreement between TBWB Strategies and the Novato Unified School District to Begin the General Obligation (GO) Bond Preliminary Information Outreach

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton

Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

12.d. Emergency Services Support - Agreement between Jeffries Public Safety Consulting and the Novato Unified School District (NUSD)

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

12.e. Emergency Management Training Phase III - Agreement between Karste Consulting, Inc. and the Novato Unified School District (NUSD)

President Butler requested item "e" - *Emergency Management Training Phase III - Agreement between Karste Consulting, Inc. and the Novato Unified School District (NUSD)* be pulled to recuse herself, because of a conflict of interest.

Motion Passed: A motion to approve item "e" - *Emergency Management Training Phase III - Agreement between Karste Consulting, Inc. and the Novato Unified School District (NUSD)* passed by a vote of 6-0, 1 recuse. Passed with a motion by Ms. Cindi Clinton and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila
Recuse Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

12.f. Approval of the Agreement for Legal Services with Dora Dome, Esq. for the 2015/16 Fiscal Year

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton

Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

12.g. Approval of the Agreement for Legal Services with Fagen, Friedman & Fulfroft (F3) for the 2015/16 Fiscal Year

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

12.h. Approval of the Agreement for Legal Services with Dannis Woliver Kelley for the 2015/16 Fiscal Year

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

12.i. Approval of the Agreement for Legal Services with Lozano Smith for the 2015/16 Fiscal Year

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

12.j. Professional Services Contract with the National Equity Project

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

- Yes Ms. Maria Aguila
- Yes Mrs. Debbie Butler
- Yes Ms. Cindi Clinton
- Yes Mr. Thomas Cooper
- Yes Mr. Derek Knell
- Yes Mr. Ross Millerick
- Yes Mrs. Shelly Scott

12.k. 2015-2016 Application for Funding

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

- Yes Ms. Maria Aguila
- Yes Mrs. Debbie Butler
- Yes Ms. Cindi Clinton
- Yes Mr. Thomas Cooper
- Yes Mr. Derek Knell
- Yes Mr. Ross Millerick
- Yes Mrs. Shelly Scott

12.l. Approve Proposal from Quattrocchi Kwok Architects (QKA) to Prepare the Facility Master Plan for San Marin High School and Hamilton School

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

- Yes Ms. Maria Aguila
- Yes Mrs. Debbie Butler
- Yes Ms. Cindi Clinton
- Yes Mr. Thomas Cooper
- Yes Mr. Derek Knell
- Yes Mr. Ross Millerick
- Yes Mrs. Shelly Scott

12.m. Approve Updated Architect of Record Agreement with Marshall Lee Architects

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

- Yes Ms. Maria Aguila
- Yes Mrs. Debbie Butler
- Yes Ms. Cindi Clinton

Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

12.n. Declaration for Disposal of Surplus/Obsolete and Unusable Property

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

12.o. Declaration for Disposal of Unusable Textbooks and/or Instructional Materials

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

12.p. Ratification of Warrant Register for Warrants Issued May 12, 2015 through June 9, 2015

Motion Passed: Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.


Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Ms. Cindi Clinton
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

13. ADJOURNMENT - 7:45 p.m.

President Butler announced the next regularly scheduled Board meeting will be on June 23, 2015. Closed Session at 5:00 pm and Open Session at 6:00 pm.

August 1, 2015 will be a Special Board Meeting, Board Retreat, from 9:00 am
12:00 pm.

The meeting was adjourned at 7:20 p.m.

Witnessed: 
Vice President/Clerk of the Board of Trustees

Attested to on this 23rd day of June 2015