

Novato Unified School District Minutes

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Agenda Regular Meeting of the Board of Trustees

April 07, 2015

Tuesday, 05:30 PM

Novato Education Center
1015 Seventh Street

Attendees

Maria Aguila
Debbie Butler
Cindi Clinton
Tom Cooper
Derek Knell
Ross Millerick
Shelly Scott

- 1. CALL TO ORDER AND ROLL CALL - 5:30 p.m.**
- 2. CLOSED SESSION AGENDA**
- 3. CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 5:32 p.m.**
 - a. Announcement**

Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed. Individuals may address the Board on these items in accordance with the Public Comment Announcement statement at the end of the agenda.

b. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Pam Conklin, Assistant Superintendent, Human Resources) Employees Organization: Novato Federation of Teachers

c. With respect to every item of business to be discussed in closed session pursuant to Ed Code §48918 (c): Consider Administrative Panel's Recommendation for Expulsion - Student # 35504 (V)

d. With respect to every item of business to be discussed in closed session pursuant to Ed Code §48918 (c): Consider Administrative Panel's Recommendation for Expulsion - Student # 50970 (V)

e. With respect to every item of business to be discussed in closed session pursuant to Ed Code §48918 (c): Consider Administrative Panel's Recommendation for Expulsion - Student # 54884 (V)

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA - 5:35 p.m.

Minutes

None

5. CALL TO ORDER AND ROLL CALL - 6:30 p.m.

Minutes

President Butler announced that Closed Session was running late and the Trustees would be finished in five to ten minutes.

President Butler called the Board meeting to order at 6:40 p.m.

a. PLEDGE OF ALLEGIANCE

6. ANNOUNCEMENT OF REPORTABLE ACTION / CLOSED SESSION - 6:34 p.m.

a. Board Action in closed session must be reported in open session

Minutes

Vice-President/Clerk Knell reported on action taken in closed session.

With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: Conference with Labor Negotiators (Pam Conklin, Assistant Superintendent, Human Resources) Employees Organization: Novato Federation of Teachers - *direction given to staff*

With respect to every item of business to be discussed in closed session pursuant to Ed Code Section 48918 (c): Consider Administrative Panel's Recommendation for Expulsion - Student # 35504

A motion to expel Student # 35504 for the remainder of the semester plus full next semester

Motion made by: Shelly Scott

Seconded by: Maria Aguila

Maria Aguila	Aye
Debbie Butler	Recuse
Cindi Clinton	Aye
Tom Cooper	Aye
Derek Knell	Aye
Ross Millerick	Nay
Shelly Scott	Aye

A motion to expel Student # 35504 for the remainder of the semester plus full next semester passed by a vote of 5 ayes, 1 nay (*Trustee Millerick*), 1 recuse (*President Butler*).

With respect to every item of business to be discussed in closed session pursuant to Ed Code Section 48918 (c): Consider Administrative Panel's Recommendation for Expulsion - Student # 50970

A motion to expel Student # 50970 for one year

Motion made by: Derek Knell

Seconded by: Tom Cooper

Maria Aguila	Aye
Debbie Butler	Aye
Cindi Clinton	Aye
Tom Cooper	Aye
Derek Knell	Aye
Ross Millerick	Aye
Shelly Scott	Aye

A motion to expel Student # 50970 for one year passed by a vote of 7 ayes to 0 nays.

With respect to every item of business to be discussed in closed session pursuant to Ed Code Section 48918 (c): Consider Administrative Panel's Recommendation for Expulsion - Student # 54884

A motion to expel Student # 54884 for the remainder of the semester plus full next semester

Motion made by: Ross Millerick

Seconded by: Derek Knell

Maria Aguila	Aye
Debbie Butler	Aye
Cindi Clinton	Aye
Tom Cooper	Aye
Derek Knell	Aye
Ross Millerick	Aye
Shelly Scott	Aye

A motion to expel Student # 54884 for the remainder of the semester plus full next semester passed by a vote of 7 ayes to 0 nays.

7. APPROVAL OF AGENDA - 6:36 p.m.

Minutes

President Butler reminded the audience to fill out "Blue Cards" to comment on agenda or non-agenda items.

a. Approval of Agenda (1)

Motion made by: Ross Millerick

Seconded by: Shelly Scott

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

8. PUBLIC COMMENT ON CONSENT AGENDA - 6:38 p.m.

a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

Minutes

None

9. APPROVAL OF CONSENT AGENDA - 6:41 p.m.

a. All Consent items approved by a single action (1)

Minutes

Trustee Millerick requested item "f" - *Approve Agreement Between Novato Unified School District and Carducci & Associates, Inc. for Architectural Services at the Athletic Fields at Novato and San Marin High Schools* be pulled for discussion.

A motion to approve the Consent Agenda, except for item "f" - *Approve Agreement Between Novato Unified School District and Carducci & Associates, Inc. for Architectural Services at the Athletic Fields at Novato and San Marin High Schools*, passed by a vote of 7-0.

Motion made by: Maria Aguila

Seconded by: Derek Knell

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

10. PRESENTATION - 6:45 p.m.

a. Physicians' Concerns about High School Start Time

Minutes

Dr. Michael Harris, and Dr. Paul Katz, Kaiser Permanente, and Dr. Nelson Branco, Tamalpais Pediatrics, expressed their concerns about the high school start time. They recommended a later start time of 8:30 am which will help students to get more sleep and improve their physical, mental and academic performance. A study team or committee was recommended which would also include students to review high school start time and the impact it would have on students, parents, staff and the community.

b. Community Partner - Novato Fire District - Chief Mark Heine

Minutes

Dr. Shalee Cunningham, Superintendent, introduced Chief Mark Hiene, who shared information about the educational programs and the partnership between the Novato Fire District and NUSD.

11. STUDENT PRESENTATIONS - 7:00 p.m.

a. Loma Verde Elementary School

Minutes

Eileen Smith, Principal, Loma Verde Elementary School, introduced Jennifer Tokarski, 5th grade teacher, who introduced five students who had completed an online Stanford class called "How to Learn Math." They shared their experiences about the class, using a Hip Hop video for a sample problem, and a PowerPoint presentation to highlight other key points learned.

b. High School Student Presentations - Students from Marin Oaks, Novato and San Marin High Schools

Minutes

Angel Zamora, Novato High School junior, Patty Dougherty senior, and Colten Freemantle junior, San Marin High School, and Marbella Trujillo senior, Marin Oaks High School, reported on school activities and upcoming events.

12. NON-AGENDA NEW BUSINESS - 7:25 p.m.**a. Questions, Comments and Announcements: Board**
Minutes

- On March 18, Official Grand Opening and Ribbon Cutting Ceremony for the new Boys & Girls Club at San Jose Middle School
- On March 20, Trustee Aguila was a panelist for the Voices of Marin, and shared with the Latino population how to navigate through NUSD
- On April 2, Golden Bell Committee with a reminder that Picture Day for the teacher nominees will be on April 20
- Reminder that on April 29 the Marin County School Boards Association (MCSBA) will be hosting Senator Mike McGuire for a Superintendents/Trustees dinner at College of Marin
- San Marin High School "Wizard of Oz" performance
- Open Houses at Novato High and Hamilton K-8 schools
- Trustees will not be able to attend San Jose or Sinaloa Open Houses on April 9 because of a Special Board meeting

13. NON-AGENDA PUBLIC COMMENT - 7:30 p.m.**a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.**Minutes

None

14. STAFF REPORTS - 7:35 p.m.**a. Assessment Update**Minutes

Julia Kempkey, Directory, Secondary Curriculum & Instruction, shared a PowerPoint presentation on the creation of new local common assessments and the new state test administration program, the California Assessment of Student Performance and Progress, CAASPP, which replaces the former Standardized Testing and Reporting or STAR. This new assessment system includes computer adaptive tests in English-language arts and mathematics as well as paper-based tests for science. The results will be available to teachers, schools, school districts and parents much more quickly than results from previous tests like the CSTs.

The new assessments are expected to be more difficult as they attempt to measure more complex skills. This year's test results should be looked at in context along with other metric which includes new common, local assessments which have been developed and implemented at the secondary and elementary levels. NUSD looks forward to improving its understanding of how best to serve students through the use of data to better inform instruction.

b. Local Control and Accountability Plan (LCAP) Community Meeting UpdateMinutes

Karen Maloney, Assistant Superintendent, Business & Operations, and Leslie Benjamin, Public Information Officer, shared information presented at the March 26 LCAP Community Meeting which included the LCAP Data Matrix on goals and action items aligned to the strategic plan, LCAP timeline, budget, and a recap of the 2015 LCAP survey results. Parents and community members in attendance were invited to give their comments to help NUSD evaluate the LCAP process for 2015-16. Karen Maloney also presented the LCAP Draft Template April 2015, which will be revised and presented for Public Hearing at the June 16 Regular Board meeting and for final adoption at the June 23 Regular Board meeting.

c. Budget Assumptions for 2015-2016**ATTACHED: PowerPoint of Budget Assumptions for 2015-2016**Minutes

Karen Maloney, Assistant Superintendent, Business & Operations, shared a PowerPoint presentation on NUSD Budget Assumptions for 2015-2016.

Public Comment:

Aaron Fix, President, Novato Federation of Teachers, commented on the Budget Assumptions for 2015-16 and expressed appreciation for the explanation of the pension benefits and encouraged the District to reach the goal of 15% instead of 17.2% for the budgeted End Fund Balance (EFB) at June 30, 2015.

15. DISCUSSION / ACTION - 8:35 p.m.**a. Authorization to Begin Design for the Classroom Conversion of the San Jose Middle School Woodshop Building (D) (V)**

Recommendation: The Superintendent and staff recommend Board authorization to begin design of the classroom conversion of the San Jose Middle School woodshop.

Minutes

Karen Maloney, Assistant Superintendent, Business and Operations, reported on the authorization to begin design for the classroom conversion at the San Jose Middle School woodshop building. Enrollment projections for the 2015-16 school year indicate the need for additional classroom space at San Jose Middle School. This modernization will create two 825 square foot classrooms and three approximately 110 square foot offices. The Boys and Girls Club will move to the space that is next door in the old computer lab, which is no longer being used as a lab. No additional work is required in that space. The cost estimated cost of the modernization and the timeline for completion of the classrooms were discussed.

Justin Mori, Principal, San Jose Middle School, commented on the need for extra classroom and office space.

Motion made by: Derek Knell
Seconded by: Maria Aguila

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

b. Novato Unified School District’s Initial Proposal to reopen contract negotiations with the California School Employees Association (CSEA) for 2015-16 (D) (V)

Recommendation: Superintendent and staff recommend acceptance of the Initial Proposal to CSEA for reopening contract negotiations for 2015-16.

Minutes

Pam Conklin, Assistant Superintendent, Human Resources, reported on the Novato Unified School District's Initial Proposal to reopen contract negotiations with the California School Employees Association (CSEA) for 2015-16.

Motion made by: Tom Cooper
Seconded by: Maria Aguila

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

16. CONSENT: All items approved by a single action - 9:05 p.m.

a. Minutes of the Meeting of March 17, 2015 (V) (C)

Recommendation: Approval of the Minutes of the Meeting of March 17, 2015 is recommended.

Motion made by: Maria Aguila

Seconded by: Derek Knell

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

b. Personnel Actions of April 7, 2015 (P) (C)

Recommendation: Approval of the Personnel Actions of April 7, 2015 is recommended.

Minutes

Personnel Actions of April 7, 2015 including the Addendum to the Personnel Actions of April 7, 2015

Motion made by: Maria Aguila

Seconded by: Derek Knell

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

c. Quarterly Report - Williams Uniform Complaints (P) (C)

Recommendation: Approval of the Quarterly Report -Williams Uniform Complaints is recommended.

Motion made by: Maria Aguila

Seconded by: Derek Knell

Votes

Maria Aguila	Yes
Debbie Butler	Yes

Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

d. Kevin Clark, Clark Consulting and Training Contract for the English Language Development Program 2015-2016 (V) (C)

Recommendation: Approval of the Kevin Clark, Clark Consulting and Training Contract for the English Language Development Program 2015-2016 is recommended.

Motion made by: Maria Aguila
Seconded by: Derek Knell

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

e. Field Trip - Rancho Elementary - 4th Grades-Sacramento, CA - April 20, 2015

(V) (C)

Recommendation: Approval of Field Trip - Rancho Elementary - 4th Grades - Sacramento, CA - April 20, 2015 is recommended.

Motion made by: Maria Aguila
Seconded by: Derek Knell

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

f. Approve Agreement Between Novato Unified School District and Carducci & Associates, Inc. for Architectural Services at the Athletic Fields at Novato and San Marin High School (V) (C)

Recommendation: The Superintendent and staff recommend approval of the agreement between Novato Unified School District and Carducci & Associates, Inc. for services at the Novato and San Marin High Schools athletic fields.

Minutes

Trustee Millerick requested item "f" - *Approve Agreement Between Novato Unified School District and Carducci & Associates, Inc. for Architectural Services at the Athletic Fields at Novato and San Marin High Schools* be pulled for clarification on the scope of the agreement for turf fields and other options besides turf fields. Clarification was given.

Motion made by: Ross Millerick

Seconded by: Tom Cooper

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	No
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

g. Authorization to Begin Public Bidding for the Repair of the Tennis Courts at San Marin High School (P) (C)

Recommendation: The Superintendent and staff recommend Board authorization to begin the public bidding process for repair of the tennis courts at SMHS.

Motion made by: Maria Aguila

Seconded by: Derek Knell

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

h. Authorization to Begin Public Bidding for the Repair and Rehabilitation of Asphalt at Multiple District Sites (V) (C)

Recommendation: The Superintendent and staff recommend authorization to begin the public bidding process for the repair and rehabilitation of asphalt at multiple District sites.

Motion made by: Maria Aguila
Seconded by: Derek Knell

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

i. Declaration of Disposal of Surplus/Obsolete and Unusable Property (V) (C)

Recommendation: The Superintendent and staff recommend approval to dispose of surplus, obsolete or unusable property as declared.

Motion made by: Maria Aguila
Seconded by: Derek Knell

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

j. Declaration of Disposal of Unusable Textbooks and/or Instructional Materials

(V) (C)

Recommendation: The Superintendent and staff recommend the disposal of obsolete textbooks and instructional materials as declared.

Motion made by: Maria Aguila
Seconded by: Derek Knell

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

k. Ratification of Warrant Register for Warrants issued March 11, 2015 through March 31, 2015 (V) (C)

Recommendation: The Superintendent and staff recommend ratification of the warrants issued March 11, 2015 through March 31, 2015 as presented.

Motion made by: Maria Aguila
Seconded by: Derek Knell

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

17. FUTURE BOARD MEETINGS

a. Future Board Meetings

April 9, 2015	Special Meeting	5:30 p.m.	District Education Center
April 25, 2015	Special Meeting	9:00 a.m.	Novato Oaks Inn
April 26, 2015	Special Meeting	9:00 a.m.	Novato Oaks Inn

b. All district meetings are open to the public. The public is encouraged to attend. The Board of Trustees meets regularly on the first and third Tuesdays of each month at 5:30 p.m. for Closed Session and 6:30 p.m. for Open Session unless noted otherwise.

18. ADJOURNMENT- 9:15 p.m.

Minutes

The meeting was adjourned at 9:37 p.m.

a. The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. No new item of business, except the consent agenda will be considered after 10:00 p.m., unless it is determined by a majority of the Board to extend to a specific time. The meeting shall be extended no more than once, or may be adjourned to a later date.

19. AFFIDAVIT OF POSTING

a. Affidavit of Posting

<p>AFFIDAVIT OF POSTING</p> <p>I, Gladys Batz, certify that on Friday, April 3, 2015, I caused to be posted a notice of the meeting of the Novato Unified School District Board of Education.</p> <p style="text-align: center;"><i>Gladys Batz</i></p>
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20. MEETING PROCEDURES

a. Meeting Procedures

5/5/15

Date

Jim Schell

Board Vice President/Clerk