

Novato Unified School District Minutes

Created: March 06, 2015 at 03:39 PM

Agenda Regular Meeting of the Board of Trustees

March 03, 2015

Tuesday, 05:30 PM

Novato Education Center

1015 Seventh Street

Attendees

Maria Aguila
Debbie Butler
Cindi Clinton
Tom Cooper
Derek Knell
Ross Millerick
Shelly Scott

- 1. CALL TO ORDER AND ROLL CALL - 5:30 p.m.**
- 2. CLOSED SESSION AGENDA**
- 3. CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 5:32 p.m.**
 - a. Announcement**

Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed. Individuals may address the Board on these items in accordance with the Public Comment Announcement statement at the end of the agenda.

b. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Pam Conklin, Assistant Superintendent, Human Resources) Employees Organization: Novato Federation of Teachers

c. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Pam Conklin, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association

d. With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54956.9: Conference with Legal Counsel – Anticipated Litigation

- 4. PUBLIC COMMENT ON CLOSED SESSION AGENDA - 5:35 p.m.**
- 5. CALL TO ORDER AND ROLL CALL - 6:30 p.m.**

Minutes

President Butler called the Board meeting to order at 6:40 p.m.

a. PLEDGE OF ALLEGIANCE

6. ANNOUNCEMENT OF REPORTABLE ACTION / CLOSED SESSION - 6:34 p.m.

a. Board Action in closed session must be reported in open session

Minutes

Vice-President/Clerk Knell reported on action taken in closed session.

- With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: Conference with Labor Negotiators (Pam Conklin, Assistant Superintendent, Human Resources) Employees Organization: Novato Federation of Teachers - direction given to staff
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: Conference with Labor Negotiators (Pam Conklin, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association - direction given to staff
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54956.9: Conference with Legal Counsel - Anticipated Litigation - direction given to staff

President Butler reminded the audience to fill out "Blue Cards" to comment on agenda or non-agenda items.

7. APPROVAL OF AGENDA - 6:36 p.m.

Minutes

a. Approval of Agenda (1)

Motion made by: Ross Millerick

Seconded by: Shelly Scott

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

8. PUBLIC COMMENT ON CONSENT AGENDA - 6:38 p.m.

a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

Minutes

None

9. APPROVAL OF CONSENT AGENDA - 6:41 p.m.

a. All Consent items approved by a single action (1)

Minutes

Trustee Aguila requested item "I" - *Approve Gifts or Donations to the District per Board Policy 3290* be pulled for discussion.

A motion to approve the Consent Agenda, except for item "I" - *Approve Gifts or Donations to the District per Board Policy 3290*, passed by a vote of 7-0.

Motion made by: Tom Cooper

Seconded by: Cindi Clinton

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

10. STUDENT PRESENTATIONS - 6:45 p.m.

a. San Jose Middle School

Minutes

Justin Mori, San Jose Middle School Principal, introduced Lynzie Brodhun, teacher, who introduced two groups of eight grade students who presented a PowerPoint presentation on their Community Action Project (CAP) that they were assigned in their 8th grade English class. One group corresponded and worked with Homeward Bound, and the other group corresponded and worked with Curry Without Worry.

b. High School Student Presentations - Students from Marin Oaks, Novato and San Marin High Schools

Minutes

Chloe Pace, Novato High School junior, Gabriella Skarka, San Marin High School senior, and Brisaid Trujillo, Marin Oaks High School junior, reported on school activities and upcoming events.

11. NON-AGENDA NEW BUSINESS - 7:10 p.m.

a. Questions, Comments and Announcements: Board

Minutes

TRUSTEE ANNOUNCEMENTS:

- College of Marin (COM) Board meeting with an invitation to Trustees to attend future COM Board meetings to support College of Marin's commitment to serve Novato students.
- Engineers Week at UC Berkeley resulted in an opportunity to begin conversations with the Dean of College of Engineering to reach out to students in STEM programs.
- Senator Mike McGuire is touring STEM and Career Technology and Education programs in Marin County. Dr. Coon, President, College of Marin, will contact Dr. Cunningham to set up a tour of the NUSD programs.
- Novato City Council honored the Marin School of the Arts Jazz Combo 1.
- Reminder for the community and parents to go to the NUSD webpage (www.nusd.org) and fill out the NUSD LCAP Survey 2015 and the Superintendent Search Survey which are in English and Spanish.
- Trustee Clinton attended a California School Boards Association Board of Directors meeting and is serving on the Board Development Committee which will look for programs for Board development.
- GATE Information Night was well attended and parents had questions about middle school GATE and cluster classes. The parents were encouraged to contact Julia Kempkey, Director of Secondary Education.
- Kindergarten Registration on Saturday, February 28, was not well attended and next year it will be held earlier in the year.
- Parents were encouraged to take advantage of the elementary and secondary school tours.
- Superintendent Search update: A community meeting will be at 5:00 p.m. this Thursday, March 5. The input meetings will help to develop a Superintendent profile and the process for reviewing applications. Survey links in English and Spanish are on the NUSD webpage (www.nusd.org). The application closes on March 23. The Trustees will review applications in Closed Session for two days and make a decision near the end of April. The selected Superintendent candidate will begin July 1.

SUPERINTENDENT ANNOUNCEMENTS:

- A waiver was filed with the State of California for the closure of schools due to a storm. NUSD has not received a response.
- The Local Control and Accountability Plan (LCAP) Community Forum will be held on March 26 for the community to make suggestions about the LCAP.
- A Trustee asked if there were any changes in English 9 Honors or Geometry. Julia Kempkey, Director of Secondary Education, was asked to update the Trustees.

Julia Kempkey explained that Geometry is the same course as in the past. The middle school

math sequence does not allow for 8th grade Geometry. The same process is being used to place 9th grade students into English 9 Honors. Counselors are reviewing student data for placement.

12. NON-AGENDA PUBLIC COMMENT - 7:20 p.m.

a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

Minutes

None

13. DISCUSSION / ACTION - 7:25 p.m.

a. Consideration of Uniform Complaint regarding Instructional Physical Education

Minutes (D) (V)

Recommendation: The Superintendent and staff recommend that the Board deny the request to hear the appeal from this Uniform Complaint regarding compliance of Instructional Physical Education minutes.

Minutes

Pam Conklin, Assistant Superintendent, Human Resources, reported on the consideration of the Uniform Complaint regarding Instructional Physical Education minutes. Education Code 51210(g) mandates that elementary students receive 200 minutes of physical education every ten school days. The instructional program offered by the Novato Unified School District (NUSD) complies with this legal requirement. Staff, in consultation with legal counsel, Amy Levin, Dannis, Woliver, Kelley, recommended that the Board decide not to hear complainant's appeal because it did not state any grounds as to how the District's resolution of the complaint was erroneous.

A motion to deny Consideration of Uniform Complaint regarding Instructional Physical Education Minutes passed by a vote of 7-0.

Motion made by: Ross Millerick

Seconded by: Maria Aguila

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes

Ross Millerick	Yes
Shelly Scott	Yes

b. Approval of the 2014-2016 Single Plans for Student Achievement (SPSA) for Novato High, San Marin High, Sinaloa Middle, San Jose Middle, NOVA, Nexus and Marin Oaks High Schools (D) (V)

Recommendation: The Superintendent and staff recommend approval of the 2014-2016 Single Plans for Student Achievement (SPSA) for Novato High, San Marin High, Sinaloa Middle, San Jose Middle, NOVA, Nexus and Marin Oaks High Schools.

Minutes

Julia Kempkey, Director of Secondary Curriculum and Instruction, introduced Justin Mori, San Jose Middle School Principal, Mary Pritchard, Sinaloa Middle School Principal, Kessa Early, Hill Education Center, Principal, who oversees NOVA, NEXUS, and Marin Oaks High, Matthew Baldwin, Novato High School Principal, and Adam Littlefield, San Marin High School Principal, who presented their 2014-2016 Single Plans for Student Achievement.

Motion made by: Maria Aguila
Seconded by: Shelly Scott

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

14. STAFF REPORT - 8:55 p.m.

a. Gifted and Talented Education (GATE)

Minutes

Amanda Langford, Coordinator of Elementary Curriculum & Instruction shared a PowerPoint presentation to provide updates and information on identification and programming of the NUSD GATE program. Additional training for cluster group teachers to support lesson planning and to better meet the needs of GATE students will begin this April.

Public Comment:

Three (3), NUSD parents commented on the middle school GATE program.

b. UC Berkeley Design Development Dissertation Project

Minutes

Julia Kempkey, Director of Secondary Curriculum and Instruction shared a PowerPoint

b. UC Berkeley Design Development Dissertation ProjectMinutes

Julia Kempkey, Director of Secondary Curriculum and Instruction shared a PowerPoint presentation on her dissertation research project "*Developing a technology-enabled practice through teacher professional learning experiences.*" The purpose of the design study is to provide secondary teachers with a research-based professional development experience to support the development of classroom practice including the instructional strategies, norms and structures that encourage the effective use of technology in the classroom and contribute to a school wide learning culture focused on innovative pedagogy, which hopefully will result in the creation of an effective professional development experience specially catered to the needs of teachers in NUSD.

c. Enrollment and Staffing Projections for 2015-16Minutes

Pam Conklin, Assistant Superintendent, Human Resources, reported on enrollment projections, staffing and facility requirements for the 2015-16 school year. The total projected enrollment (excluding non-public school students) for NUSD for 2015-16 is 7630, down from 7716 in 2014-15. This is primarily attributed to a decrease in elementary enrollment due to the impact of Transitional Kindergarten and lower kindergarten registration. As a result, NUSD's current teaching staffing level is reduced by a total of 9.2 FTE. This overstaffing of classroom teachers actually provides NUSD with the opportunity to provide additional and/or different services to the students of NUSD. Current and projected average class size based on projected enrollment for 2015-16 was reviewed.

15. CONSENT: All items approved by a single action - 9:40 p.m.**a. Minutes of the Meeting of February 3, 2015** (M) (C)

Recommendation: Approval of the Minutes of the Meeting of February 3, 2015 is recommended.

Motion made by: Tom Cooper

Seconded by: Cindi Clinton

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

Motion made by: Tom Cooper

Seconded by: Cindi Clinton

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

c. Approval of Agreements with American Fidelity to Provide Analysis and Tracking Required for the Affordable Care Act (V) (C)

Recommendation: The Superintendent and staff recommend approval of the American Fidelity agreements for analysis and tracking services related to the Affordable Health Act (ACA).

Motion made by: Tom Cooper

Seconded by: Cindi Clinton

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

d. Field Trip – San Marin High School – Robotics Club – UC Davis - March 19-21, 2015 (V) (C)

Recommendation: Approval of Field Trip – San Marin High School – Robotics Club – UC Davis - March 19-21, 2015 is recommended.

Motion made by: Tom Cooper

Seconded by: Cindi Clinton

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes

Ross Millerick	Yes
Shelly Scott	Yes

e. Field Trip - San Jose Middle School - 6th Grades - UC Davis, Davis, CA - March 19, 2015 (V) (C)

Recommendation: Approval of Field Trip - San Jose Middle School - 6th Grades - UC Davis, Davis, CA - March 19, 2015 is recommended.

Motion made by: Tom Cooper
Seconded by: Cindi Clinton

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

f. Field Trip - Olive Elementary School - 3rd, 4th & 5th Graders - UC Riverside, Riverside, CA - March 27-29, 2015 (V) (C)

Recommendation: Approval of Field Trip - Olive Elementary School - 3rd, 4th & 5th Graders - UC Riverside, Riverside, CA - March 27-29, 2015 is recommended.

Motion made by: Tom Cooper
Seconded by: Cindi Clinton

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

g. Field Trip - Novato High School - 9th-12th Grade - Cheer & Dance - Convention Center, Anaheim, CA - March 19-22, 2015 (V) (C)

Recommendation: Approval of Field Trip - Novato High School - 9th-12th Grade - Cheer & Dance - Convention Center, Anaheim, CA - March 19-22, 2015 is recommended.

Motion made by: Tom Cooper

Seconded by: Cindi Clinton

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

h. Field Trip - Pleasant Valley Elementary School - 4th & 5th Grade - Odyssey of the Mind - State Finals - University of CA - Riverside - March 27-29, 2015 (V) (C)

Recommendation: Approval of Field Trip - Pleasant Valley Elementary School - 4th & 5th Grade - Odyssey of the Mind - State Finals - University of CA - Riverside - March 27-29, 2015 is recommended.

Motion made by: Tom Cooper

Seconded by: Cindi Clinton

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

i. Field Trip - Pleasant Valley Elementary School - 5th Grade - Walker Creek Ranch - May 26-29, 2015 (V) (C)

Recommendation: Approval of Field Trip - Pleasant Valley Elementary School - 5th Grade - Walker Creek Ranch - May 26-29, 2015 is recommended.

Motion made by: Tom Cooper

Seconded by: Cindi Clinton

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes

Ross Millerick	Yes
Shelly Scott	Yes

j. Declaration of Disposal of Surplus/Obsolete and Unusable Property (V) (C)

Recommendation: The Superintendent and staff recommend approval to dispose of surplus, obsolete or unusable property as declared.

Motion made by: Tom Cooper
Seconded by: Cindi Clinton

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

k. Declaration of Disposal of Unusable Textbooks and/or Instructional Materials

(V) (C)

Recommendation: The Superintendent and staff recommend the disposal of obsolete textbooks and instructional materials as declared.

Motion made by: Tom Cooper
Seconded by: Cindi Clinton

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

l. Approve Gifts or Donations to the District per Board Policy 3290 (V) (C)

Recommendation: The Superintendent and staff recommend approval of the gifts or donations as listed.

Minutes

Trustee Aguila requested item "l" - *Approve Gifts or Donations to the District per Board Policy 3290* be pulled for discussion. Trustee Aguila expressed appreciation for the Grant for the

Wireless Listening / CCSS Math Workbooks for San Ramon Elementary School.

Motion made by: Maria Aguila
Seconded by: Tom Cooper

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Not Present
Tom Cooper	Yes
Derek Knell	Not Present
Ross Millerick	Yes
Shelly Scott	Yes

m. Ratification of Warrant Register for Warrants issued January 27, 2015 through February 23, 2015 (1) (C)

Recommendation: The Superintendent and staff recommend ratification of the warrants issued January 27, 2015 through February 23, 2015 as presented.

Motion made by: Tom Cooper
Seconded by: Cindi Clinton

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

16. FUTURE BOARD MEETINGS

a. Future Board Meetings

March 12, 2015	Special Meeting (GO Bond/Facilities Workshop)	5:00 p.m.	District Education Center
March 17, 2015	Regular Meeting	5:30 p.m.	District Education Center
March 26, 2015	Special Meeting (LCAP Community Meeting)	5:00 p.m.	District Education Center

b. All district meetings are open to the public. The public is encouraged to attend. The Board of Trustees meets regularly on the first and third Tuesdays of each month at 5:30 p.m. for Closed Session and 6:30 p.m. for Open Session unless noted otherwise.

17. ADJOURNMENT- 9:45 p.m.

Minutes

President Butler announced there will be a Special Closed Session Board meeting tomorrow, March 4, at 5:00 p.m., a Facilities Board Workshop on March 12 at 5:00 p.m., and a Regular Board Meeting on March 17. The March 26 Local Control and Accountability Plan (LCAP) meeting is not a Board meeting, but a forum for community input.

The meeting was adjourned at 9:47 p.m.

a. The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. No new item of business, except the consent agenda will be considered after 10:00 p.m., unless it is determined by a majority of the Board to extend to a specific time. The meeting shall be extended no more than once, or may be adjourned to a later date.

18. AFFIDAVIT OF POSTING

a. Affidavit of Posting

<p>AFFIDAVIT OF POSTING</p> <p>I, Gladys Batz, certify that on Friday, February 27, 2015, I caused to be posted a notice of the meeting of the Novato Unified School District Board of Education.</p> <p style="text-align: center;"><i>Gladys Batz</i></p>
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19. MEETING PROCEDURES

a. Meeting Procedures

3/17/15

Date

Don Stoll

Board Vice President/Clerk