

Novato Unified School District Minutes

Created: February 12, 2015 at 02:51 PM

Agenda Regular Meeting of the Board of Trustees

February 03, 2015

Tuesday, 05:30 PM

Novato Education Center
1015 Seventh Street

Attendees

- Maria Aguila
- Debbie Butler
- Cindi Clinton
- Tom Cooper
- Derek Knell
- Ross Millerick
- Shelly Scott

1. CALL TO ORDER AND ROLL CALL - 5:30 p.m.

Minutes

President Butler called the Board meeting to order at 5:30 p.m.

2. CLOSED SESSION AGENDA

3. CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 5:32 p.m.

a. Announcement

Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed. Individuals may address the Board on these items in accordance with the Public Comment Announcement statement at the end of the agenda.

b. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957: PUBLIC EMPLOYMENT Title: Superintendent

c. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Pam Conklin, Assistant Superintendent, Human Resources) Employees Organization: Novato Federation of Teachers

d. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Pam Conklin, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA - 5:35 p.m.

5. CALL TO ORDER AND ROLL CALL - 6:30 p.m.

Minutes

President Butler called the Board meeting to order at 6:30 p.m.

a. PLEDGE OF ALLEGIANCE

6. ANNOUNCEMENT OF REPORTABLE ACTION / CLOSED SESSION - 6:32 p.m.

a. Board Action in closed session must be reported in open session

Minutes

Vice-President/Clerk Knell reported on action taken in closed session.

- With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54957: PUBLIC EMPLOYMENT Title: Superintendent - discussion only
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54957 and Section 54957.6: Conference with Labor Negotiators (Pam Conklin, Assistant Superintendent, Human Resources) Employees Organization: Novato Federation of Teachers - direction given to staff
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54957 and Section 54957.6: Conference with Labor Negotiators (Pam Conklin, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association - information given to staff

7. APPROVAL OF AGENDA - 6:34 p.m.

a. Approval of Agenda (1)

Minutes

President Butler requested re-ordering the Agenda because she is recusing herself from any discussion about Parcel 1B. Under Discussion/Action, Item "f" - *California School Employees Association's (CSEA) Initial Proposal to reopen contract negotiations with NUSD 2015-16* becomes Item "c", *Approve Partnership Agreement for School-Community Library at Hamilton, Parcel 1B* becomes Item "d", *Adopt Resolution No. 15 2014/2015 - Application for Transfer of Federal Land at Former Hamilton Army Airfield for Educational Uses - Parcel 1B* becomes Item "e", and *Authorization to Bid on the Community Education Center as Referenced in the Partnership Agreement for the School-Community Library at Hamilton* becomes Item "f".

Vice President/Clerk Knell will be the acting president and Trustee Scott will be the acting Vice President/Clerk when President Butler is not present for the Parcel 1B discussions.

Motion made by: Ross Millerick

Seconded by: Tom Cooper

Votes

Maria Aguila Yes
 Debbie Butler Yes
 Cindi Clinton Yes
 Tom Cooper Yes
 Derek Knell Yes
 Ross Millerick Yes
 Shelly Scott Yes

8. PUBLIC COMMENT ON CONSENT AGENDA - 6:36 p.m.

a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

Minutes

None

9. APPROVAL OF CONSENT AGENDA - 6:40 p.m.

a. All Consent items approved by a single action (1)

Minutes

Trustee Aguila requested item "e" - *Field Trip - Sinaloa - 7-8 Music - Disneyland Magic Music Days - Los Angeles, CA - May 28-30, 2015* be pulled for discussion.

MOVED	SECOND	APPROVED
Trustee Millerick	Trustee Cooper	A motion to approve the Consent Agenda, except for item "e" -- <i>Field Trip - Sinaloa -7-8 Music - Disneyland Magic Music Days - Los Angeles, CA - May 28-30, 2015</i> , passed by a vote of 7-0.

Motion made by: Ross Millerick

Seconded by: Tom Cooper

Votes

Maria Aguila Yes
 Debbie Butler Yes
 Cindi Clinton Yes
 Tom Cooper Yes
 Derek Knell Yes
 Ross Millerick Yes
 Shelly Scott Yes

10. STUDENT PRESENTATIONS - 6:45 p.m.**a. Sinaloa Middle School**Minutes

Mary Pritchard, Sinaloa Middle School Principal, introduced Tanis Tubach, teacher, who introduced four EL students who presented a PowerPoint presentation "R.E.A.D. Read, Engage and Develop" on the preparation process and what they do as reading buddies at Miss Sandie's Preschool.

b. High School Student Presentations - Students from Marin Oaks, Novato and San Marin High SchoolsMinutes

Lindsey Russell, Novato High School/Marin School of the Arts senior, Andrew Foss, Marin Oaks High School senior, and Isabela Blofeld, San Marin High School senior reported on school activities and upcoming events.

11. NON-AGENDA NEW BUSINESS - 7:10 p.m.**a. Questions, Comments and Announcements: Board**Minutes**TRUSTEE ANNOUNCEMENTS:**

- On January 22, a ribbon cutting ceremony for the new Novato High School swimming pool
- Upcoming Marin County School Boards Association (MCSBA) activities include:
 - February 26 - MCSBA Trustees Training at Marin County Office of Education
 - March 25 - MCSBA Dinner - McInnis Golf Club Restaurant
 - April 29 - Superintendent and Trustee Dinner
- Reminder to submit a nomination for Golden Bell Trustee of the Year
- President Butler was on the panel of the Pleasant Valley Geography Spelling Bee today and the winner will be participating in a state level competition
- Superintendent Search update: Community/parent groups will be meeting on Friday, February 6, and additional groups will be meeting on February 13 to give input. A community meeting will be at 5:00 pm on February 13 as well. The input meetings will help to develop a Superintendent profile and the process for reviewing applications. Survey links in English and Spanish are on the NUSD webpage (www.nusd.org). The application closes on March 23.

SUPERINTENDENT ANNOUNCEMENTS:

- Binders with each school's 2013-2014 School Accountability Report Card were given to the Trustees

12. NON-AGENDA PUBLIC COMMENT - 7:20 p.m.

a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

Minutes

None

13. STAFF REPORT - 7:25 p.m.

a. Local Control and Accountability Plan (LCAP) Data

Minutes

Megan Pettis, Secondary Coordinator of Curriculum & Instruction provided information regarding the revised 2014 Local Control and Accountability Plan Goals which combined goals that were similar in their action items, aligned to the Strategic Plan, and focused on teaching and learning. The LCAP Data Matrix reflected the changes and the reorganization of the goals may be part of the district's annual update process. The LCAP draft revisions along with the data matrix will be shared with stakeholders for their input. The draft LCAP will be further revised with stakeholder input, as a part of the annual update process. The finalized revision of the LCAP will be shared at a public hearing prior to adoption and implementation. The draft LCAP and data matrix are on the NUSD website, and will be available in Spanish.

Public Comment:

Aaron Fix, Novato Federation of Teachers (NFT) President, commented on the LCAP as being very positive, but NFT would like the number of combination classes to decrease in the future to provide a better quality of education for their students.

14. PUBLIC HEARING - 7:55 p.m.

a. Adopt Resolution No. 14-2014/2015 Approving an Addendum to Mitigated Negative Declaration for the PBC Parcel 1B Community-School Library and District Facilities Project

Minutes

President Butler recused herself, and Vice President/Clerk Knell became acting President, and Trustee Scott became acting Vice President/Clerk.

Acting President Knell opened the Public Hearing.

Four (4) community members expressed appreciation for the Community-School Library at Hamilton, Parcel 1B, but were concerned about the parcel's residual contamination.

Acting President Knell closed the Public Hearing.

15. DISCUSSION / ACTION - 8:00 p.m.

a. Adopt Resolution No. 14-2014/2015 Approving an Addendum to Mitigated Negative Declaration for the PBC Parcel 1B Community-School Library and District Facilities Project (D) (V)

Recommendation: The Superintendent and staff recommend adopting Resolution No. 14-2014/2015.

Minutes

Karen Maloney, Assistant Superintendent, Business and Operations, reported that Novato Unified School District is proposing a partnership agreement with the County of Marin to relocate the South Novato Library to PBC Parcel 1B (Parcel 1B or Project Site) and accommodate District facilities in the development of a Community Education Center. The community library and District facility uses in Parcel 1B were not included in the Adopted MND (Mitigated Negative Declaration), which included a 120-student (maximum) Community Day School or alternative education program uses. The Department of Toxic Substance Control (TDSC) has concluded that neither the presence of residual contamination nor the presence of a naturally occurring hazardous material, which would pose a threat to public health or the environment under restricted land use.

Motion made by: Ross Millerick
Seconded by: Cindi Clinton

Votes

Maria Aguila	No
Debbie Butler	Recuse
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

b. Approval of the 2014-2016 Single Plans for Student Achievement for, Lu Sutton, Lynwood, Olive and San Ramon Elementary Schools (D) (V)

Recommendation: The Superintendent and staff recommend approval of the 2014-2016 Single Plans for Student Achievement (SPSA) for Lu Sutton, Lynwood, Olive and San Ramon Elementary Schools.

Minutes

President Butler returned to resume her duties as president.

Ruthanne Bexton, Director of Elementary Curriculum and Instruction, introduced Bonnie Barron, Lu Sutton Elementary School Principal, Rick van Adelsberg, Lynwood Elementary School Principal, Elizabeth Olinyk, Olive Elementary School Principal, and Andy Cline, San Ramon Elementary School Principal, who presented their 2014-2016 Single Plans for Student Achievement.

Public Comment:

Aaron Fix, Novato Federation of Teachers President, commented.

Motion made by: Maria Aguila
Seconded by: Shelly Scott

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

c. Approve Partnership Agreement for School-Community Library at Hamilton, Parcel 1B

(D) (V)

Recommendation: The Superintendent and staff recommend approval of the Partnership Agreement for a School-Community Library at Hamilton, Parcel 1B.

Minutes

President Butler recused herself and Vice President/Clerk Knell resumed the duties of acting President and Trustee Scott resumed the duties as Vice President/Clerk.

Karen Maloney, Assistant Superintendent, Business and Operations, reported on the Partnership Agreement for the School-Community Library at Hamilton, Parcel 1B, and acknowledged Sara Jones, Executive Director and Scott Bauer, Deputy Director, Marin County Free Library, who were present. Once the partnership agreement is approved, it will go before the County Board of Supervisors for approval on February 10.

Motion made by: Tom Cooper
Seconded by: Ross Millerick

Votes

Maria Aguila	No
Debbie Butler	Recuse
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

d. Adopt Resolution No. 15-2014/2015 Application for Transfer of Federal Land at Former Hamilton Army Airfield for Educational Uses – Parcel 1B (D) (V)

Recommendation: The Superintendent and staff recommend adopting Resolution No. 15-2014/2015.

Minutes

Karen Maloney, Assistant Superintendent, Business and Operations, reported that the U.S. Department of Education requires the District to file a revised application each time the use of a parcel changes. The original application for Parcel 1B was filed in 1996, and amended in 2001, 2004, 2005, and 2008. The 5th Amended and Recertified Application, which provides for the use of Parcel 1B as the location for a Community Education Center, as outlined in the Partnership Agreement for the School-Community Library at Hamilton, Parcel 1B is evidenced by Resolution No. 15-2014/2015.

Motion made by: Ross Millerick
Seconded by: Cindi Clinton

Votes

Maria Aguila	No
Debbie Butler	Recuse
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

e. Authorization to Bid on the Community Education Center as Referenced in the Partnership Agreement for the School-Community Library at Hamilton

Recommendation: The Superintendent and staff recommend authorization to begin the bidding process for the Community Education Center, contingent on the approval of the Partnership Agreement with the County of Marin by both the NUSD Board of Education and the Marin County Board of Supervisors.

Minutes

Dave Ashe, Construction Manager, reported on the authorization to begin the bidding process for the Community Education Center which is contingent on the approval of the Partnership Agreement with the County of Marin by both the NUSD Board of Education and the Marin County Board of Supervisors.

Motion made by: Ross Millerick

Motion seconded by: Shelly Scott

Votes:

Maria Aguila	No
Debbie Butler	Recuse
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

f. California School Employees Association’s(CSEA) Initial Proposal to reopen contract negotiations with NUSD for 2015-16 (D) (V)

Recommendation: Superintendent and staff recommend acceptance of the Initial Proposal from CSEA for reopening contract negotiations for 2015-16.

Minutes

Sandie Vaughn, CSEA President, reported on the Initial Proposal to reopen contract negotiations with NUSD for 2015-16. The articles of the Collective Bargaining Agreement between the District and CSEA to be negotiated include: Article 3 Salary, Article 5 Employee Benefits, Article 13 Transfer, and Article 16 Safety.

Motion made by: Cindi Clinton
Seconded by: Maria Aguila

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

16. CONSENT: All items approved by a single action - 9:50 p.m.

a. Minutes of the Meeting of January 13, 2015 and the Special Meeting of January 20, 2015 (V) (C)

Recommendation: Approval of the Minutes of the Meeting of January 13, 2015 and the Special Meeting of January 20, 2015 is recommended.

Motion made by: Ross Millerick
Seconded by: Tom Cooper

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

b. Personnel Actions of February 3, 2015 (V) (C)

Recommendation: Approval of the Personnel Actions of February 3, 2015.

Motion made by: Ross Millerick
Seconded by: Tom Cooper

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

c. Field Trip – Sinaloa – 7-8 Music – Columbia College Jazz Festival (Band) – Sonora, CA – February 6-7, 2015 (V) (C)

Recommendation: Approval of Field Trip – Sinaloa – 7-8 Music – Columbia College Jazz Festival (Band) – Sonora, CA – February 6-7, 2015 is recommended.

Motion made by: Ross Millerick
Seconded by: Tom Cooper

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes

Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

d. Field Trip – Sinaloa – 7-8 Music – Columbia College Jazz Festival (Choir) – Sonora, CA – March 6-7, 2015 (V) (C)

Recommendation: Approval of Field Trip – Sinaloa – 7-8 Music – Columbia College Jazz Festival (Choir) – Sonora, CA – March 6-7, 2015 is recommended.

Motion made by: Ross Millerick
Seconded by: Tom Cooper

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

e. Field Trip – Sinaloa – 7-8 Music – Disneyland Magic Music Days – Los Angeles, CA – May 28-30, 2015 (V) (C)

Recommendation: Approval of Field Trip – Sinaloa – 7-8 Music – Disneyland Magic Music Days – Los Angeles, CA – May 28-30, 2015 is recommended.

Minutes

Since Mary Pritchard's Sinaloa field trip was pulled for discussion, it was requested that Trustee Aguila ask her for clarification about the trip. Trustee Aguila expressed concern about the recent outbreak of measles at Disneyland. Parents were provided information about the measles and the importance of vaccinations.

Motion made by: Maria Aguila
Seconded by: Derek Knell

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes

Shelly Scott Yes

f. Field Trip – San Marin High – Jazz Choir – Sonora Jazz Festival – Sonora, CA – March 6-7, 2015 (V) (C)

Recommendation: Field Trip – San Marin High – Jazz Choir – Sonora Jazz Festival – Sonora, CA – March 6-7, 2015 is recommended.

Motion made by: Ross Millerick

Seconded by: Tom Cooper

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

g. Field Trip – San Marin High – Drama - Lenaea Festival Drama Competition– Folsom, CA – February 6-7, 2015 (V) (C)

Recommendation: Field Trip – San Marin High – Drama - Lenaea Festival Drama Competition– Folsom, CA – February 6-7, 2015 is recommended.

h. Adopt Resolution No. 16-2014/2015 Approval of Annual Statement of Investment Policy (V) (C)

Recommendation: The Superintendent and staff recommend adoption of Resolution No. 16-2014/2015 approving the Annual Statement of Investment Policy.

Motion made by: Ross Millerick

Seconded by: Tom Cooper

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

i. Ratify the Quarterly Investment Report for Quarter Ending December 31, 2015 (Q4)

(V) (C)

Recommendation: The Superintendent and staff recommend ratification of the Quarterly Investment Report for the quarter ending December 31, 2015 (Q4).

Motion made by: Ross Millerick

Seconded by: Tom Cooper

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

j. Declaration of Disposal of Surplus/Obsolete and Unusable Property *(V) (C)*

Recommendation: The Superintendent and staff recommend approval to dispose of surplus, obsolete or unusable property as declared.

Motion made by: Ross Millerick

Seconded by: Tom Cooper

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

k. Declaration of Disposal of Unusable Textbooks and/or Instructional Materials

(V) (C)

Recommendation: The Superintendent and staff recommend the disposal of obsolete textbooks and instructional materials as declared.

Motion made by: Ross Millerick

Seconded by: Tom Cooper

Votes

Maria Aguila	Yes
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Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

I. Approve Gifts or Donations to the District per Board Policy 3290 (V) (C)

Recommendation: The Superintendent and staff recommend approval of the gifts or donations as listed.

Motion made by: Ross Millerick
Seconded by: Tom Cooper

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

m. Ratification of Warrant Register for Warrants issued January 1, 2015 through January 26, 2015 (V) (C)

Recommendation: The Superintendent and staff recommend ratification of the warrants issued January 1, 2015 through January 26, 2015 as presented.

Motion made by: Ross Millerick
Seconded by: Tom Cooper

Votes

Maria Aguila	Yes
Debbie Butler	Yes
Cindi Clinton	Yes
Tom Cooper	Yes
Derek Knell	Yes
Ross Millerick	Yes
Shelly Scott	Yes

17. FUTURE BOARD MEETINGS

a. Future Board Meetings

March 3, 2015	Regular Meeting	5:30 p.m.	District Education Center
March 12, 2015	Special Meeting (GO Bond/Facilities Workshop)	5:00 p.m.	District Education Center
March 17, 2015	Regular Meeting	5:30 p.m.	District Education Center
April 7, 2015	Regular Meeting	5:30 p.m.	District Education Center

b. All district meetings are open to the public. The public is encouraged to attend. The Board of Trustees meets regularly on the first and third Tuesdays of each month at 5:30 p.m. for Closed Session and 6:30 p.m. for Open Session unless noted otherwise.

18. ADJOURNMENT-9:50 p.m.

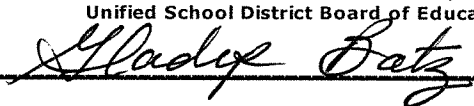
Minutes

The meeting was adjourned at 8:50 p.m.

a. The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. No new item of business, except the consent agenda will be considered after 10:00 p.m., unless it is determined by a majority of the Board to extend to a specific time. The meeting shall be extended no more than once, or may be adjourned to a later date.

19. AFFIDAVIT OF POSTING

a. Affidavit of Posting

<p>AFFIDAVIT OF POSTING</p> <p>I, Gladys Batz, certify that on Friday, January 30, 2015, I caused to be posted a notice of the meeting of the Novato Unified School District Board of Education.</p> 
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20. MEETING PROCEDURES

a. Meeting Procedures

3/3/15

Date



Board Vice President/Clerk