



NOVATO UNIFIED SCHOOL DISTRICT

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Special Board Meeting - Highlights December 15, 2015

PRESENTATION

Matt Meblin, Marin School of the Arts Foundation President, shared with the Board their recent donation of 25 iMac computers for Novato High School as well as Foundation activities. These computers will be available to all students. In total, the MSA Foundation has donated 36 computers. Thank you!!



STAFF REPORT

- **NUSD Graduate Profile:** Superintendent Hogeboom discussed the process for developing a Graduate Profile that included two meetings of the District Advisory Committee (DAC) as well as meetings with students, staff, parents, and community groups to gather input (14 meetings in all). The DAC is comprised of students, teachers, classified staff, administrators, parents, ELAC representatives and community members. At the December 2 DAC meeting, the Committee developed the proposed final list of skills for Graduate Profile which were broken down to three Big C's and three Little C's. The differentiation being that the **three Big C's of Collaboration, Communication and Critical Thinking** would be taught and assessed by all teachers while the **three Little C's of Character, Cultural Competence and Conscientious Learner** would be the responsibility of each school to foster and promote but would not be assessed.

The purpose of developing a graduate profile of skills is to recognize that the world has changed dramatically in the past decade, and the knowledge and skills our students need to be successful has also changed. No longer is content knowledge enough to ensure students will be successful in the world of work, they also need specific skills. It is imperative that NUSD identifies, teaches and assesses these skills so that we can be assured that our students are well prepared for college and careers. Additionally, NUSD wants to focus on a small number of key skills to make sure we do not overwhelm the ability of our teachers to meet the increasing demands that are being put on them and our schools to help prepare our students.

The next steps are to finalize the list of skills and key components. Once that is done and approved by the Board of Trustees, the Graduate Profile will be passed along to a District Leadership Team consisting of teachers and administrators who will prioritize the skills, determine the next steps of HOW to ensure these skills are taught and assessed, and ensure that teachers have the support and resources to make the Graduate Profile a reality. More information can be found on the [District Advisory Committee webpage](#). ([Staff Report 11.a.](#))

DISCUSSION/ACTION

- **Approve First Interim Budget Report for 2015-16:** The Board of Trustees approved the 2015-16 First Interim Budget Report as presented by Karen Maloney, Assistant Superintendent Business &

Achievement for All – Our Call to Action

BOARD OF TRUSTEES: Maria Aguila, Debbie Butler, Thomas Cooper, Derek Knell, Greg Mack, Ross Millerick, Shelly Scott

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Operations, and Nancy Walker, Director of Fiscal Services. Highlights of the Interim Budget Report include:

- Overall revenues increased by \$1,984,730 for total combined revenue of \$80,718,734 since the 45-day revision
 - Federal revenues increased \$353,858
 - State revenues increased \$1,107,615
 - Local revenues increased \$516,000
- Overall expenditures increased by \$3,057,902 for total combined expenditures of \$80,188,957 since the 45-day revision. This is largely attributed to posting school/site department carryover and revenues deferred from 2014-15.
 - Books and supplies budget increased \$2,114,738 due to reallocation of school site/department budgets, carryover and receipt of funding from local donations
 - Operating expenditures budget increased \$873,160
 - Equipment/capital outlay budget increased \$744,348

More detailed information can be found in the Board Report. ([Discussion/Action 12.a.](#))

- **Authorization to Begin Public Bidding for Renovation of Science Classrooms at Novato High:** The Board of Trustees authorized staff to begin public bidding for the renovation of science classrooms at Novato High School. Karen Maloney, Assistant Superintendent Business & Operations, shared that district staff met with NHS Administration and representatives of the Science Department to discuss their needs for the science program at NHS.

The scope of work includes converting the old computer lab into a useable classroom with a storage room for science, converting one classroom into one lab space, and converting two classrooms into a Bio Tech space. Renovations would include adding a wall in one room, reconfiguring one room and providing additional storage in two rooms. Converted rooms will have cabinetry, epoxy counter tops and sinks. This project does not need DSA approval and the work is expected to be done during the summer 2016. More detailed information can be found in the Board Report. ([Discussion/Action 12.c.](#))

- **Authorization to begin Public Bidding for the Renovation of Existing Portables and Installation of Leased Portables for San Marin High:** The Board of Trustees authorized staff to begin the public bidding for the renovation of existing portables for the STEM program and the installation of three portables. Karen Maloney, Assistant Superintendent Business & Operations, shared that district staff met with SMHS Administration and representatives of the Science Department to discuss their facility needs to support the STEM program. This meeting concluded with the need for one additional lab space and three additional Biotech spaces.

An existing science room can be used for the requested lab space, requiring no modifications, and directly behind the science wing are three portable buildings that can easily be converted to the requested Biotech spaces. The District Architect has been working on a design for the three portables that includes cabinetry, epoxy counter tops, sinks and a mobile teacher demonstration table.

With the conversion of the three portables for the SMHS STEM Biotech program, additional space is needed for three regular classrooms. It was determined that short-term, leased portables, placed on the basketball courts by the concession stand would be a good option. More detailed information can be found in the Board Report. ([Discussion/Action 12.d and e.](#))